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April 27, 2023

Request for Proposal for the Sherman Oaks Castle Park Arcade and Food & Beverage  
Operation and Maintenance  
(CON-F23-002)

**RFP QUESTIONS AND ANSWERS NO. 3**

Q. Have there been any notable security incidents at SOCP? If so, what corrective actions were taken?

A. *Yes. RAP experienced a break in through the back doors. Corrective action included installing and reinforcing additional lock latches.*

Q. Since Party and Group Packages involve both RAP and concessionaire, which entity handles the Party Package bookings/reservations system?

A. *Park Services currently handles bookings/reservations and will be testing a one year trial period to determine if it is more feasible for the concessionaire to take over bookings/reservations for which RAP is open to a discussion.*

Q. How old are current HVAC systems on the property? Who would be responsible for maintenance and/or replacement?

A. *HVAC system is about twelve years old. The City is responsible for maintenance and/or replacement of the HVAC system.*

Q. My bank needs a letter authorizing release of any information to another entity about our credit worthiness and history. Does RAP have a form inquiring about that or anything we could both sign that states I give RAP permission to obtain that information?

A. *RAP does not have a form to request release of information. It is the proposer's responsibility to provide all necessary authorization(s) releases, etc. as it pertains to responding to the RFP."*

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