

APPROVED

SEPT 21 2023

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-172

DATE September 21, 2023

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RECONCILIATION OF CAPITAL IMPROVEMENT PROJECTS – REALLOCATION AND TRANSFER OF QUIMBY AND ZONE CHANGE FEES; MODIFICATION OF BUDGET FOR THE ZELZAH PARK – ROAD AND PARKING LOT IMPROVEMENT (PRJ1349B) PROJECT

B. Aguirre _____ M. Rudnick _____
B. Jones _____ For C. Santo Domingo DF
B. Jackson _____ N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the reallocation of Quimby and Zone Change Fees from various capital improvement projects to their respective Quimby and Zone Change Fees accounts as detailed in Attachment 1 of this Report and authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer such fees to such accounts consistent with the approval of this reallocation;
2. Approve the reallocation of One Thousand, Nine Hundred Seventy Eight Dollars and Thirty Five Cents (\$1,978.35) currently allocated to the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) Project to the El Sereno Recreation Center – Swimming Pool Mechanic Systems (PRJ20513) Project;
3. Authorize RAP's Chief Accounting Employee to transfer Seven Thousand, Three Hundred Two Dollars (\$7,302.00) in Quimby Fees from the Quimby Account No. 89460K-00 to the Algin Sutton Recreation Center 89460K-MC;
4. Approve the increase of the Zelzah Park – Road and Parking Lot Improvement (PRJ1349B) Project's budget in the amount of Twenty-Nine Thousand, Eight Hundred Eighty Nine Dollars and Seventy Nine Cents (\$29,889.79) and approve the reallocation of Twenty-Nine Thousand, Eight Hundred Eighty Nine Dollars and Seventy Nine Cents (\$29,889.79) currently allocated to the Zelzah Park – Outdoor Park Improvements (PRJ20352) Project to the Zelzah Park – Road and Parking Lot Improvement (PRJ1349B) Project;

BOARD REPORT

PG. 2 NO. 23-172

5. Approve the reallocation of Twelve Thousand, Two Hundred Eighty-Three Dollars and Fourteen Cents (\$12,283.14) currently allocated to the Zelzah Park – Outdoor Park Improvements (PRJ20352) Project to the Zelzah Park Account No. 89460K-ZE; and,
6. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

As a part of RAP's ongoing administration of the Quimby/Park Fee Program, RAP staff regularly reviews and reconciles projects funded with Quimby and Zone Change Fees and the related Quimby and Zone Change accounts funds. The goal of this regular review is to identify projects and accounts that need additional funding in order to enable completed projects to be accepted and closed out, and to reconcile those projects and accounts to balance the Quimby and Zone Change accounts.

RAP staff has identified various Quimby and Zone Change funded capital improvement projects that are complete, have been final accepted, and have funds available for reallocation to future projects. The projects listed in Attachment were previously identified in Report No. 22-288 as completed capital improvement projects with unexpended Quimby or Zone Change fees. Upon approval of this Report, the Quimby and Zone Change funds detailed in Attachment 1 can be reallocated and transferred to the Quimby Account No. 89460K-00, the Zone Change Account No. 89460K-00, or the facility account in order to be made available for future allocations.

Recommendation 2 is to correct a previous staff error for the El Sereno Recreation Center – Swimming Pool Mechanic Systems (PRJ20513) Project. RAP staff identified an error in which the amount of unexpended Quimby funds for the completed project that was subsequently reallocated and transferred did not account for a pending expenditure (Report No. 20-094). This reallocation of funds to the El Sereno Recreation Center – Swimming Pool Mechanic Systems (PRJ20513) Project will reconcile the negative project balance. Upon approval of this Report, One Thousand, Nine Hundred Seventy-Eight Dollars and Thirty-Five Cents (\$1,978.35) currently allocated to the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) Project can be reallocated to the El Sereno Recreation Center – Swimming Pool Mechanic Systems (PRJ20513) Project.

Recommendation 3 is to balance the Algin Sutton Recreation Center Account No. 89460K-MC. After the reconciliation of the various projects within the account, RAP staff has determined that it is necessary to transfer Seven Thousand, Three Hundred Two Dollars (\$7,302.00) in Quimby Fees from the Quimby Account No. 89460K-00 to the Algin Sutton Recreation Center 89460K-MC to avoid a negative account balance.

BOARD REPORT

PG. 3 NO. 23-172

Recommendation 4 is to correct an over expenditure for the Zelzah Park – Road and Parking Lot Improvement (PRJ1349B) Project, which was completed in 2004. Upon recent review of the Zelzah Park Account No. 89460K-ZE and the associated projects, staff identified expended funds that exceeded the budgeted amount for the Zelzah Park – Road and Parking Lot Improvement (PRJ1349B) Project. In order to correct this error, staff is recommending that the project budget be increased by the amount of the over expenditure and the reallocation of Quimby funds to the project to fund the over expenditure. Upon approval of this Report, Twenty-Nine Thousand, Eight Hundred Eighty-Nine Dollars and Seventy-Nine Cents (\$29,889.79) currently allocated to the completed Zelzah Park – Outdoor Park Improvements (PRJ20352) Project can be reallocated to the Zelzah Park – Road and Parking Lot Improvement (PRJ1349B) Project. The remaining unexpended amount of Twelve Thousand, Two Hundred Eighty-Three Dollars and Fourteen Cents (\$12,283.14) currently allocated to the completed Zelzah Park – Outdoor Park Improvements (PRJ20352) Project can be reallocated to the Zelzah Park Account No. 89460K-ZE in order to be made available for allocation to future projects.

These Quimby and Zone Change Fees allocations comply with the fee expenditure radii pursuant to Los Angeles Municipal Code Section 12.33 E.3.

It should be noted that no new Capital Improvement Projects are being approved as a part of this Report.

ENVIRONMENTAL IMPACT

The proposed recommendations for the Board of Recreation and Park Commissioners (Board) consists in transferring funds among accounts for projects that have already been completed, as well as transferring funds to reconcile discrepancies in various project accounts. Such action is not going to cause any direct physical change or any foreseeable indirect physical change on the environment, and does not fall under the definition of “project” included in Section 21065 of California Public Resources Code (PCR). Therefore it is not subject to the provisions of the California Environmental Quality Act.

FISCAL IMPACT

The final acceptance of the capital improvement projects and approval of the reallocation and transfers listed in this Report’s Attachments and this Report will have no fiscal impact on RAP’s General Fund.

BOARD REPORT

PG. 4 NO. 23-172

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Result: The final acceptance of capital improvement projects allows RAP to capitalize its assets and makes funds available for future capital improvement projects.

This Report was prepared by Meghan Luera, Senior Management Analyst I, Planning, Maintenance and Construction Branch.

ATTACHMENTS

- 1) Quimby and Zone Change Fees Approved for Reallocation and Transfer

**ATTACHMENT 1
QUIMBY AND ZONE CHANGE FEES APPROVED FOR REALLOCATION AND TRANSFER**

CD	Facility Name	Project Name	RAP WorkOrder	Scope	Fee Type	Reallocation & Transfer Amount	Transfer from Account	Transfer to Account
1	Downey Recreation Center	Downey Pool Replacement	PRJ1503P	Demolition of the existing deteriorated aging swimming pool and pump house. Construction of a new 38 ft. x 75 ft. swimming pool and a new activity pool along with new pump house, decorative pool decking, perimeter fencing, landscaping and irrigation.	Quimby Fees	\$145,000.22	302/89/89460K-DY	302/89/89/460K-00
1	MacArthur Park	Boat House Demolition	PRJ20638	Demolition and removal of existing boathouse.	Quimby Fees	\$13,807.28	302/89/89460K-MD	302/89/89/460K-00
1	MacArthur Park	Outdoor Park Renovations	PRJ20406	Improvements to turf, landscape, and irrigation infrastructure, and refurbishment of existing park lighting.	Quimby Fees	\$201,985.59	302/89/89460K-MD	302/89/89/460K-00
1	MacArthur Park	Restroom Building	PRJ20478	Construction of restrooms near Band Shell.	Quimby Fees	\$116,295.54	302/89/89460K-MD	302/89/89/460K-00
1	MacArthur Park	Synthetic Meadow Renovation	PRJ21107	Renovation of existing synthetic meadow. Replacement of 37,000 square feet of synthetic surfacing.	Quimby Fees	\$133,239.90	302/89/89460K-MD	302/89/89/460K-00
2	North Hollywood Park	Pool Improvements	PRJ20614	Improvements to swimming pool accessibility including the installation of new pool lifts.	Quimby Fees	\$0.40	302/89/89460K-NO	302/89/89/460K-00
2	Valley Glen Community Park	Outdoor Park Improvements	PRJ1371A	Landscaping, tree trimming, replacement of trash receptacles, picnic area and related improvements.	Quimby Fees	\$1,949.86	-	-
2	Valley Plaza Park	Whitsett Fields Restroom	PRJ1373A	Replace existing stand alone restroom with new Prefabricated Restroom.	Quimby Fees	\$111,820.75	302/89/89460K-VA	302/89/89/460K-00
3	Parthenia Park	Outdoor Park Improvements	PRJ1341D	Irrigation, landscaping, picnic area shade structure, fencing & related improvements.	Zone Change Fees	\$27,000.00	-	-
3	Reseda Park	Bathhouse Renovation	PRJ1716F	Accessibility improvements to the restroom in the recreation center.	Zone Change Fees	\$57,092.00	-	-
3	Reseda Park	Bathhouse Renovation	PRJ1716F	Accessibility improvements to the restroom in the recreation center.	Zone Change Fees	\$43,386.00	302/89/89440K-RE	302/89/89/440K-00
3	Serrania Avenue Park	Land Acquisition	PRJ20037	Acquisition of 37 acres adjacent to Mulholland Drive.	Quimby Fees	\$200,000.00	-	-
3	Woodland Hills Recreation Center	Park Renovation	PRJ20090	Demolition and replacement of existing recreation center and installation of restrooms in the staff and childcare buildings, refurbishment of parking lot, play area surfacing, landscaping and irrigation, walking paths, and install of new outdoor fitness equipment.	Quimby Fees	\$93,933.65	302/89/89460K-WH	302/89/89/460K-00
4	Griffith Park	Charlie Turner Trailhead	PRJ20012	Landscaping, lighting, fencing, an iron gate, new benches, irrigation and other related improvements.	Quimby Fees	\$74,700.00	-	-
4	Griffith Park	Hollywood Sign Mt. Lee Telecom Upgrades	PRJ21239	Upgrade of telecom lines to Mt Lee that serve the Hollywood sign security cameras This project will benefit the security camera images and the 2 webcam images that are currently being transmitted to downtown via outdated T-1 lines. The project would improve the bandwidth available to transmit the signals to all users (including RACR which needs improved resolution to best participate in providing security for the Sign at their surveillance center on Temple Street).	Quimby Fees	\$13,664.37	302/89/89460K-GB	302/89/89/460K-00
4	Laurel Canyon Park	Outdoor Park Improvements	PRJ1363A	Removal and replacement of the existing perimeter fence, installation of double gates, new signage, and an info kiosk.	Quimby Fees	\$9,024.21	-	-
4	Wattles Gardens Park	Building and Outdoor Park Improvements	PRJ20339	Restoration of existing paving, walls, irrigation, drainage, fencing, and planting areas, and interior and exterior lighting improvements, renovation of the building's plumbing and electrical systems, and associated building repairs	Quimby Fees	\$9,133.41	302/89/89460K-WA	302/89/89/460K-00
6	Andres and Maria Cardenas Recreation Center (Blythe Street)	Skate Park (Prop 40)	PRJ20198	Outdoor park improvements, including installation of a new skate plaza, shade structures, and improvements to the existing turf, irrigation system, and landscaping.	Quimby Fees	\$33,505.11	-	-
6	Delano Recreation Center	Community Building	PRJ1805A	Demolition of existing community building, parking lot & children's tot lot. Construction of 13,250 sq ft community building which includes a large gym, methane mitigation & monitoring system.	Quimby Fees	\$60,918.15	-	-
6	Mid Valley Multi-Purpose Center	Mid-Valley Multi-Purpose Center	PRJ20163	Design and construction of a new senior center and park.	Quimby Fees	\$286,379.77	302/89/89460K-MM	302/89/89/460K-00
6	Sun Valley Recreation Center	Outdoor Park Improvements	PRJ20040	Installation of new artificial soccer field at the location of existing natural turf field and construction of new field restroom building located between the new soccer field and the existing baseball field.	Quimby Fees	\$249,853.00	302/89/89460K-SU	302/89/89/460K-00
6	Sun Valley Recreation Center	Outdoor Park Improvements	PRJ20040	Installation of new artificial soccer field at the location of existing natural turf field and construction of new field restroom building located between the new soccer field and the existing baseball field.	Quimby Fees	\$13,856.21	-	-
6	Van Nuys Recreation Center	Outdoor Fitness Equipment	PRJ21214	Fitness equip, benches, shade structure, as associated ADA	Quimby Fees	\$76,125.26	302/89/89460K-VN	302/89/89/460K-00
7	Hansen Dam Recreation Area	Children's Museum Development (Prop 40)	PRJ1400U	Development of the Children's Museum and related exhibits.	Quimby Fees	\$6,005.42	302/89/89460K-HG	302/89/89/460K-00
7	Hubert H. Humphrey Memorial Park	Synthetic Play Court	PRJ1215L	Construction of new multi-purpose court.	Quimby Fees	\$10,543.03	302/89/89460K-HA	302/89/89/460K-00
7	Little Landers Park	Building and Outdoor Park Improvements	PRJ20294	Park irrigation/landscape improvements and building renovations.	Quimby Fees	\$59,987.59	-	-

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CD	Facility Name	Project Name	RAP WorkOrder	Scope	Fee Type	Reallocation & Transfer Amount	Transfer from Account	Transfer to Account
7	Northeast Valley Multipurpose Senior Center (Pacoima Sr. Ctr)	Building and Outdoor Park Improvements	PRJ20301	Park irrigation/landscape and other outdoor park improvements. Improvements to building electrical and mechanical systems and fire life safety.	Quimby Fees	\$617.77	-	-
7	Stonehurst Recreation Center	Facility Upgrades	PRJ1237C	Facility upgrades including Equestrian area development & outdoor park improvements.	Quimby Fees	\$126,000.00	-	-
7	Sunland Park	Accessibility Improvements Phase II	PRJ20024/PRJ1010N	Improved access to restroom and recreation center.	Quimby Fees	\$41,798.66	-	-
8	Algin Sutton Recreation Center (Manchester)	Swimming Pool and Bathhouse Improvements	PRJ20496	Improvements to the pool facility, including to the pool recirculation systems and equipment.	Quimby Fees	\$67,172.54	302/89/89460K-MC	302/89/89/460K-00
9	Central Recreation Center	Pool Rehabilitation	PRJ20251	Improvements to the swimming pool and bathhouse including improvement of the pool re-circulation systems and equipment	Zone Change Fees	\$31,403.76	302/89/89460K-CR	302/89/89/440K-00
9	South LA Wetlands	Lighting Improvements	PRJ21148	Replacement of all Solar Lighting Fixtures with new LED fixture, and parking lot improvements	Quimby Fees	\$16,747.00	-	-
10	Leslie N. Shaw	Outdoor Park Improvements	PRJ20292	Park refurbishment and park signage improvements.	Quimby Fees	\$746.76	-	-
10	Queen Anne Recreation Center	Splash Pad Rehabilitation	PRJ20189	Upgrades to splash pad re-circulation unit to meet current standards.	Quimby Fees	\$204,146.82	302/89/89460K-QA	302/89/89/460K-00
10	Seoul International (Ardmore)	Building Improvements Phase III	PRJ20178	Installation of synthetic baseball field. Upgrading of existing recreation center including gymnasium, fencing and edge treatment.	Quimby Fees	\$131,541.14	-	-
10	Seoul International (Ardmore)	Building Improvements Phase III	PRJ20178	Installation of synthetic baseball field. Upgrading of existing recreation center including gymnasium, fencing and edge treatment.	Quimby Fees	\$444,799.00	302/89/89460K-AR	302/89/89/460K-00
11	Barrington Recreation Center	Outdoor Park Improvements	PRJ20472	Fencing, lighting, and signage improvements.	Quimby Fees	\$35.36	302/89/89460K-BE	302/89/89/460K-00
11	Glen Alla Park	Tennis and Paddle Court Refurbishment	PRJ21386	Refurbishment of tennis and paddle tennis courts.	Quimby Fees	\$17,474.94	302/89/89460K-MB	302/89/89/460K-00
11	Mar Vista Recreation Center	Accessibility Improvements to Building Restrooms	PRJ1542B	Improvements to the existing community restrooms to provide both interior and exterior access.	Quimby Fees	\$7,350.08	302/89/89460K-MR	302/89/89/460K-00
11	Palisades Recreation Center	Park Improvements	PRJ20904	Improvements to park pathways, parking lot, lighting, tennis courts	Quimby Fees	\$1,559.73	302/89/89460K-PL	302/89/89/460K-00
11	Potrero Canyon Park	Park Development	PRJ1012B	Stabilization of hillside slopes above and adjacent to the park.	Quimby Fees	\$5,000.00	-	-
11	Temescal Canyon Park	Refurbishment of Picnic Areas	PRJ1388A	Picnic area refurbishment including a new shade structure.	Quimby Fees	\$25,248.58	-	-
11	Venice Beach	Restroom Improvements	PRJ1502R	Replacement of restroom sewer ejector pump and associated equipment.	Quimby Fees	\$16,887.19	302/89/89460K-VE	302/89/89/460K-00
11	Westchester Recreation Center	Gym Bleachers	PRJ21086	New Gym Bleachers	Quimby Fees	\$7,141.46	302/89/89460K-WR	302/89/89/460K-00
12	Bee Canyon Park	Park development	PRJ1203C	Refurbishment of the park including the development of new bridges, repairs to the stream bed, new native planting, irrigation system upgrades, new pedestrian pathways and wildlife trail markers, benches, outdoor classrooms, fencing, and installation of decorative boulders.	Quimby Fees	\$38,520.89	-	-
12	Chase Street Park	Walkway Improvements	PRJ90009	Replacement and improvement of existing walkways at the park.	Quimby Fees	\$9,906.80	-	-
12	Chase Street Park	Walkway Improvements	PRJ90009	Replacement and improvement of existing walkways at the park.	Zone Change Fees	\$13,511.29	-	-
12	Chatsworth Park South	Remedial Action Plan	PRJ20361	Remediation of lead contamination and redevelopment of the park	Quimby Fees	\$72,151.07	-	-
12	Granada Hills Park	Outdoor Park Improvements	PRJ1395A	Installation new fencing for ball fields and park perimeter.	Zone Change Fees	\$7,741.92	-	-
12	Vanalden Park (Wilkinson)	Building and Outdoor Park Improvements	PRJ20334	Parking lot, fencing, turf, irrigation, landscaping improvements. Kitchen upgrades and other building improvements.	Quimby Fees	\$10,330.00	302/89/89460K-VG	302/89/89/460K-00
12	Vanalden Park (Wilkinson)	Building and Outdoor Park Improvements	PRJ20334	Parking lot, fencing, turf, irrigation, landscaping improvements. Kitchen upgrades and other building improvements.	Quimby Fees	\$66,797.77	-	-
13	Hollywood Recreation Center	Modern Gym & Pool Building	PRJ1402B	Construction of a modern pool and bathhouse building at Hollywood Recreation Center.	Quimby Fees	\$953,210.93	302/89/89460K-HF	302/89/89/460K-00
14	Eagle Rock RC	Building and Outdoor Park Improvements	PRJ20405	Replace gym floor, install outdoor fitness equipment and associated amenities.	Quimby Fees	\$1.00	302/89/89460K-EB	302/89/89/460K-00
14	Lincoln Park	Pool and Bathhouse Replacement	PRJ1504P	Replacement of existing Lincoln Park pool and renovation of existing bathhouse.	Quimby Fees	\$63,916.17	302/89/89460K-MS	302/89/89/460K-00
14	Yosemite Recreation Center	Outdoor Park Improvements	PRJ20036	Installation of new picnic area and light poles at the amphitheater.	Quimby Fees	\$17,684.00	-	-
14	Yosemite Recreation Center	Outdoor Park Improvements	PRJ20036	Installation of new picnic area and light poles at the amphitheater.	Quimby Fees	\$14,130.00	302/89/89460K-YA	302/89/89/460K-00
15	Cabrillo Beach	Building Improvements	PRJ20006	Improvements to doors, windows & related amenities.	Quimby Fees	\$18,611.40	-	-
15	Leland Park	Children's Play Area (Prop 40)	PRJ20494	Replacement of the existing play area.	Quimby Fees	\$15,418.71	302/89/89460K-LE	302/89/89/460K-00
15	Peck Park	Outdoor Park Improvements	PRJ20429	Installation of horseshoe pits.	Quimby Fees	\$590.72	302/89/89460K-PC	302/89/89/460K-00
15	Peck Park	Pool Rehabilitation	PRJ20592	Refurbishment of swimming pool systems in order for facility to continue to meet health and safety standards.	Quimby Fees	\$2,337.00	302/89/89460K-PC	302/89/89/460K-00
15	Rosecrans Recreation Center	Accessibility Improvements (Phase II)	PRJ20019	Paths of travel improvements to various park amenities.	Quimby Fees	\$50,000.00	-	-
15	Rosecrans Recreation Center	Outdoor Park Improvements (Prop K and Prop O)	PRJ20311	Improvements to the fields, irrigation and landscaping, score boards and bleachers, lighting, parking lot and fencing.	Quimby Fees	\$0.58	302/89/89460K-RA	302/89/89/460K-00

ATTACHMENT 1
QUIMBY AND ZONE CHANGE FEES APPROVED FOR REALLOCATION AND TRANSFER

CD	Facility Name	Project Name	RAP WorkOrder	Scope	Fee Type	Reallocation & Transfer Amount	Transfer from Account	Transfer to Account
15	Rosecrans Recreation Center	Universally Accessible Playground	PRJ1302L	Construction of a new Universally Accessible Playground.	Quimby Fees	\$222.00	302/89/89460K-RA	302/89/89/460K-00