

APPROVED

MAY 04 2023

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-086

DATE May 04, 2023

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUMMER NIGHT LIGHTS PROGRAM AND RELATED ACTIVITIES - APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre _____

C. Santo Domingo _____

B. Jackson _____

* N. Williams NDW

M. Rudnick _____

[Signature]
General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations within Recreation and Parks Fund 302, Department 88 for the Summer Night Lights Program (SNL) and related activities as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$ 515,000.00

TO:

Account 3040 – Contractual Services \$ 400,000.00

Account 6020 - Operating Supplies \$ 100,000.00

Account 9401 – SNL-Vendor Only \$ 15,000.00

TOTAL \$ 515,000.00

2. Authorize the Department of Recreation and Parks (RAP) Chief Accounting Employee to encumber and pay from Fund 302, Department 88 for costs related to providing meals and pay for specialized artists/instructors for SNL and related activities in the amount not to exceed Five Hundred and Fifteen Thousand Dollars (\$515,000.00) for the service period up to June 30, 2023; and

3. Authorize RAP's General Manager, Chief Accounting Employee, or designee to make

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technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, and closing of inactive accounts, etc.

UUFB funds are generally used to meet urgent and/or unforeseen funding needs, or are re-appropriated in the current Fiscal Year (FY) for uses that were authorized in a prior year. The Board of Recreation and Parks Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section 343(b). The following transfer is being recommended to re-appropriate the unspent SNL funds that were authorized in prior year for the program need in FY 2022-23.

RAP has played a supportive role in the implementation of the SNL as developed and overseen by the Office of the Mayor (Mayor). SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services, opened up its facilities for use by SNL, and performed other supportive tasks. In preparation for the SNL program during the summer of 2015, the Mayor requested that RAP assume the duties of "the Fiscal Agent" for SNL. This involved assisting in hiring and paying all the part-time staff to be used for SNL, purchasing of materials, and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites.

This Report requests that the Board approve the appropriation of the funds from UUFB into Account 3040 (Contractual Services) for cost related to providing meals, 6020 (Operating Supplies) for operating supplies, 9401 (SNL-Vendor only) to pay for services provided by specialized artists/instructors for SNL and related activities; the report also request the adoption of the attached Resolution.

FISCAL IMPACT

The appropriation of \$515,000 is needed in FY 2022-23 to support SNL and related activities.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 2: Offer Affordable and Equitable Recreational Programming
Outcome No. 1: Improved health and social equity for young Angelenos
Key Metric: Number of youth participants in sports and fitness programs
Result: Increased participation in youth sports, fitness and aquatics programs by removing barriers to enrollment, specifically in low income communities of color

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This Report was prepared by Ray Tadrissi, Senior Management Analyst I, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, the Summer Night Lights Program (SNL), as developed and overseen by the Office of the Mayor (Mayor), provides enhanced programming for economically disadvantaged neighborhoods during the summer months; and

WHEREAS, the Department of Recreation and Parks (RAP) has largely provided maintenance services, opened up their facilities for use by SNL and performed other supportive tasks; and

WHEREAS, the Mayor requested that RAP continue to assume the duties of "the Fiscal Agent" for SNL, which involves assisting in the hiring and payment of all the part-time staff to be used in SNL, purchasing of materials and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites; and

WHEREAS, the requested appropriation from the Unreserved and Undesignated Fund Balance (UUFB) is needed to provide funding in various accounts for SNL and related activities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Parks Commissioners (Board) authorizes the appropriation from Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)

TO:

Account 3040 – Contractual Services.....	\$400,000.00
Account 6020 – Operating Supplies	\$100,000.00
Account 9401 – SNL-Vendor Only.....	<u>\$ 15,000.00</u>
Total	\$515,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP’s General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of these resolutions.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on May 4, 2023 (Board Report No. _____).

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. _____