

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, November 19, 2020**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the telephonic Regular Meeting at 9:30 a.m. Present were President Sylvia Patsaouras, Vice-President Lynn Alvarez, Commissioners Tafarai Bayne, Nicole Chase and Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas and Deputy City Attorney III Steven Hong.

The following Department staff members were also present:

Vicki Israel, Assistant General Manager, Recreation Services Branch  
Cathie Santo Domingo, Assistant General Manager, Planning, Maintenance, & Construction Branch  
Noel Williams, Chief Financial Officer, Finance Branch

**CALL TO ORDER**

**APPROVAL OF THE MINUTES**

President Patsaouras called for a motion to approve the Regular Meeting Minutes of November 5, 2020. Commissioner Halper made such motion and it was seconded by Commissioner Chase. There being no objections, the motion was unanimously approved by a vote of 5-0.

**GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 2 such requests were submitted.

**GENERAL MANAGER'S UPDATE**

Michael A. Shull, General Manager, announced that RAP's budget request for next fiscal year is due this upcoming Friday and it appears that there will be an \$11 million shortfall due to the pandemic's effects on revenue and the payouts associated with the recent Separation Incentive Program (SIP). Mr. Shull reminded the Board that the outlook for next year may improve with the development and distribution of a COVID-19 vaccine and other measures that could help the City return to some level of normalcy. He also shared that the City is facing a \$400-600 million shortfall and this will impact services across the entire City, not just RAP. Mr. Shull discussed the wider implementation of self-cleaning restrooms across City parks in order to address maintenance and safety then reported that the existing self-cleaning restrooms receive upwards of 5,100 monthly visitors so this may be the best solution to address cleanliness and safety going forward with the expected impact to Maintenance staff. He also shared that further updates will be provided to the Board as the budget process unfolds.

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch presented the Park Fee Annual Report for Fiscal Year 2019-2020. Ms. Luera provided a brief outline of how the fees are collected and how they will be spent.

Anthony-Paul Diaz, Executive Officer and Chief of Staff, provided the Update on Greek Theatre and Griffith Observatory Operations, Programming and Anticipated Usage in 2021 verbal report. Mr. Diaz began by sharing some background information on the State and County statistics related to infections and positivity rate due to COVID-19 that has led to the current health guidelines that limit operations capacity. Mr. Diaz also shared how RAP plans on providing more content online and making more content available for schools. He pointed out that due to RAP operations providing pandemic related services, Safer at Home orders, and Summer Play LA programming, staff has not been available to transition more content for remote viewing and participation.

## **BOARD REPORTS**

20-220 Appropriation from Unreserved and Undesignated Fund Balance in Fund 302 to Overtime General Account in the Department of Recreation and Parks due to COVID-19 Response

Joshua Beltran, Management Analyst, Finance Branch, presented Board Report No. 20-220.

DISPOSITION: APPROVED

20-221 Retirement of Park Ranger Division Mounted Unit Horse and Donation of the Horse to Private Citizen

DISPOSITION: APPROVED

20-222 Donation Acceptance of a Horse for the Park Ranger Division

DISPOSITION: APPROVED

20-223 Amended and Restated Agreement Between the City of Los Angeles Department of Recreation and Parks and Lance Adams, DVM for Aquatic Veterinarian Services for the Cabrillo Marine Aquarium

Crislyn McKerron, Chief Management Analyst, Cabrillo Marine Aquarium, Special Operations Branch, presented Board Report No. 20-223.

DISPOSITION: APPROVED

20-224 Eleanor Green Roberts Aquatic Center – Pool Improvements (PRJ21431) (PRJ21461) Project – Allocation of Quimby Fees – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior Alterations involving Remodeling or Minor Construction where there be Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301(a) of California CEQA Guidelines

Meghan Luera, Management Analyst, Planning Construction and Maintenance Branch, presented Board Report No. 20-224.

DISPOSITION: APPROVED

20-225 Rio De Los Angeles State Park – Outdoor Park Improvements (PRJ21447) Project – Commitment of Park Fees – Allocation of Quimby Fees

Meghan Luera, Management Analyst, Planning Construction and Maintenance Branch, presented Board Report No. 20-225.

DISPOSITION: APPROVED

20-226 Van Ness Recreation Center – Security Camera Installation (PRJ21438) Project – Allocation of Quimby Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 3(4) [Installation of New Equipment involving Negligible or No Expansion of Use if Required for Safety and the Public Convenience] of City CEQA Guidelines and to Article 19, Section 15303(e) of California CEQA Guidelines

Meghan Luera, Management Analyst, Planning Construction and Maintenance Branch, presented Board Report No. 20-226.

DISPOSITION: APPROVED

20-227 South Park Recreation Center – Outdoor Park Improvements (PRJ21452) Project – Allocation of Quimby and Zone Change Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alteration of Existing Pedestrian Trails and Parking Lots]; Class 1(11d) [Demolition and Removal of Individual Small Accessory Structures]; Class 1(12) [Outdoor Lighting and Fencing for Security and Operations]; Class 3(6) [New Construction of Accessory Structures]; Class 4(3) [New Gardening, Tree Planting, or Landscaping, Including Removal of Dead, Damaged or Diseased Trees]; Class 4(12) [Minor Trenching and Backfilling where the Surface is Restored]; Class 11(1) [On-Premise Signs] and Class 11(6) [Placement of Minor Structures Accessory to Existing Institutional Facilities] of City CEQA Guidelines as well as to Article 19, Sections 15301(c), 15301(l), 15303(e), 15304(b), 15304(f) and 15311 of California CEQA Guidelines

Ligaya Khennavong, Management Assistant, Planning Construction and Maintenance Branch, presented Board Report No. 20-227

DISPOSITION: APPROVED

20-228 Lincoln Park Recreation Center – Approval of Donor Recognition Signage for Los Angeles Dodgers Foundation Dreamfield Project

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Branch, presented Board Report No. 20-228.

DISPOSITION: APPROVED

20-229 Gilbert Lindsay Recreation Center – Approval of Donor Recognition Signage for Los Angeles Dodgers Foundation Dreamfield Project

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Branch, presented Board Report No. 20-229.

DISPOSITION: APPROVED

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**BOARD REDPORT PUBLIC COMMENT**

Public comments relevant to the General Board Reports were requested; no such request was submitted.

**CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve the Board Reports as presented. It was moved by Commissioner Bayne and seconded by Commissioner Halper that the Board Reports be approved as listed above. There being no objections, the motion was unanimously approved by a vote of 5-0.


**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested. No such requests were made.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 10:46 a.m.

**ATTEST**

  
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**PRESIDENT**

  
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**BOARD SECRETARY**