

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, April 2, 2020**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the telephonic Regular Meeting at 9:30 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City IV Attorney Mike Dundas, and Deputy City Attorney III Steven Hong

The following Department staff members were also present:

Vicki Israel, Assistant General Manager, Recreation Services Branch  
Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch  
Cathie Santo Domingo, Acting Assistant General Manager, Planning, Maintenance, & Construction Branch  
Noel Williams, Chief Financial Officer, Finance Branch

**CALL TO ORDER**

**GENERAL MANAGER'S UPDATE ON RAP'S ROLE AND RESPONSE TO COVID-19 PANDEMIC**

Michael A. Shull, General Manager, shared that, per City Charter, RAP functions as the lead sheltering services department in case of an emergency, such as the current pandemic. Mr. Shull thanked Superintendent Jimmy Kim who serves as RAP's emergency response lead as head of the Emergency Preparedness Section, and his team, including Brenda Aguirre and Sonya Young-Jimenez, for their continued role in providing sheltering and services in response to this pandemic. He also mentioned several adjustments to RAP operations and services, including: all recreation centers are closed; all recreation and cultural programming, indoor and outdoor sports leagues, aquatics classes, instructional courses and group sessions are cancelled; all aquatic facilities are closed; all golf courses are closed; all indoor & outdoor sport amenities are closed - this includes all skate parks, tennis courts, playgrounds, baseball fields, turf & natural soccer fields, and basketball courts; all recreational group sports or activities are prohibited; all public hiking trails and trailheads in the City of Los Angeles are closed; all equestrian-only trails remain open with practiced social distancing; The Venice Beach Pier is closed; all public beaches, public beach parking lots, beach bathrooms, piers and beach access points are closed; the Venice Beach Boardwalk/Ocean Front Walk is closed – with limited access to essential businesses; the following Griffith Park areas are closed: the Observatory, Travel Town, Train Rides, the Pony Rides and the Merry Go Round, all trails and trailheads and some access entry roads; the Cabrillo Marine Aquarium, Sherman Oaks Castle, and the EXPO Center are closed; all senior citizen centers remain closed – home-delivered meals will continue to be delivered to seniors enrolled in LA City Department of Aging program; restrooms accessible to the outdoors will remain open during regular operating hours; all events and permits at all RAP sites or locations are canceled; new reservations for facilities or permits at RAP locations are suspended until further notice; all Dog Parks remain open subject to mandatory social distancing requirements; We have currently opened 13 shelters and recreation centers across the City with an additional 13 shelters being planned to open on

Friday The shelters are located at: Granada Hills RC, North Hollywood RC, Yosemite RC, Echo Park Community Center, Cheviot Hills RC, Pan Pacific Recreation Center RC, Westwood RC, 109<sup>th</sup> Street RC, Northridge, Hollywood, Westchester, Woodland Hills, Central – all at or near capacity, LAHSA is providing support, full-time staff is on-site RAP employees are also serving as Disaster Service Workers. RAP has taken possession of 535 camping trailers that will be distributed to various City Departments for the purpose of providing relief and quarantine for staff and residents who are affected by this pandemic.

*Commissioner Chase arrived during the General Manager's presentation.*

### **APPROVAL OF THE MINUTES**

Vice-President Alvarez moved to approve the Regular Meeting Minutes of March 5, 2020, seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

### **GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 10 such speaker cards were submitted.

### **BOARD REPORTS**

20-040 California Department of Education – Summer Food Service Program 2019-2020 – Authorization to Submit Grant Application for Summer Lunch Program; Acceptance of Grant Funds

DISPOSITION: APPROVED

20-041 Warner Center- Additional Special Events to Serve Alcoholic Beverages

DISPOSITION: APPROVED

20-042 North Hollywood Recreation Center - NoHo Summer Nights Concert Series Additional Special Events to Serve Alcoholic Beverages

DISPOSITION: APPROVED

20-043 Appropriation from Unreserved and Undesignated Fund Balance in Fund 302 to an Account in the Department of Recreation and Parks due to Covid-19 Response and Reimbursement of Fringe Benefits

DISPOSITION: APPROVED

20-044 Cabrillo Marine Aquarium: Donation from the Friends of the Cabrillo Marine Aquarium

DISPOSITION: APPROVED

20-045 Trinity Recreation Center – Skate Park and Site Improvements Project (PRJ21248) Project – Approval of the Design; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alteration of Existing Pedestrian Trails], Class 1(12) [Outdoor Lighting for Security], Class 3(6) [New Construction of Accessory Structures], Class 4(3) [Tree Planting and Landscaping], Class 4(12) [Minor Trenching and Backfilling] and Class 11(6) [Placement of Minor Structures Accessory to Existing Facilities] of City CEQA Guidelines and Article 19, Sections 15301(c), 15303(e), 15304(b), 15304(f) and 15311 of California CEQA Guidelines

DISPOSITION: APPROVED

20-046 Baldwin Hills Recreation Center – Fence Replacement (PRJ21348) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article Iii, Section 1, Class 2 [Replacement of Existing Structures where the New Structure will be Located on the Same Site and will have Substantially the Same Function] of City CEQA Guidelines and Article 19, Section 15302 of California CEQA Guidelines

DISPOSITION: APPROVED

20-047 Lincoln Park Recreation Center – Sports Field Lighting (PRJ21342) Project – Commitment of Park Fees – Statutory Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article II, Class 2(i) [Allocation of Funding for Project Already Evaluated for Environmental Significance] of City CEQA Guidelines

DISPOSITION: APPROVED

20-048 Hydration Station Installation and/or Retrofits at Department of Recreation and Parks (RAP) Facilities – Memorandum of Understanding Between RAP and the Los Angeles Department of Water and Power

DISPOSITION: APPROVED

20-049 Venice High School Pool – Swimming Pool Replacement (PRJ21110) Project – Modification of Scope - Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior Alterations of an Existing Structure where there be Negligible or No Expansion of Use], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Health and Safety] and Class 1(32) [Modification of Mechanical Equipment Accessory to the Use of Existing Structures] of City CEQA Guidelines and Article 19, Sections 15301(a) and 15301(d) of California CEQA Guidelines

Darryl Ford, Acting Superintendent, Planning, Construction and Maintenance Branch, presented Board Report No. 20-049

DISPOSITION: APPROVED

20-050 Louise Park – Facility Improvements (PRJ21240) (PRJ21357) Project; Approval of Final Plans; Allocation of Quimby and Zone Change Fees; Commitment of Park Fees; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alterations to Parking Lots and Pedestrian Trails], Class 1(12) [Outdoor Lighting and Fencing for Security and Operations], Class 2 [Replacement of Existing Structures where the New Structure will be Located on the Same Site and have the Same Function and Capacity] and Class 11(6) [Placement of Minor Accessory Structures] of City CEQA Guidelines and Article 19, Section 15301(c), 15302 and 15311 of California CEQA Guidelines

DISPOSITION: APPROVED

20-051 Park Ranger Division: Donation from the Griffith Park Trust and the Los Angeles Parks Foundation

DISPOSITION: APPROVED

20-052 Arroyo Seco (Hermon Park) – Playground and Site Improvements (PRJ21337) Project – Approval of the Design; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Minor Alterations to Existing Pedestrian Trails], Class 2 [Replacement of Existing Structures where the New Structure will be Located on the Same Site and Have the Same Function and Capacity] and Class 11(6) [Placement of Minor Structures] of City CEQA Guidelines and Article 19, Sections 15301(c), 15302 and 15311 of California CEQA Guidelines

DISPOSITION: APPROVED

### **NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

### **BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the General Board Reports were requested; no such speaker card was submitted.

### **CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve Board Reports No. 20-040 through 20-048 on Consent and 20-049 as presented. It was moved by Vice-President Alvarez and seconded by Commissioner Halper that the Board Reports be approved as listed above. There being no objections, the motion was unanimously approved by a vote of 4-0.

### **PARK FEE BOARD REPORTS**

20-053 Tract Map No. (VTT) 82107 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE TRACT MAP NO. (VTT) 82107 (PROJECT) TO PAY IN-LIEU FEES TO THE CITY IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE (LAMC) SECTION 12.33

**PARK FEE BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Park Fee Board Reports; no such speaker card was submitted.

**CONSIDERATION OF THE PARK FEE BOARD REPORTS**

President Patsouras requested a Motion to approve Board Report No. 20-053. It was moved by Vice-President Alvarez and seconded by Commissioner Chase to approve the Board Report as noted. There being no objections, the motion was unanimously approved.

**COMMISSION TASK FORCE UPDATES**

There was no update.

**GENERAL MANAGER'S REPORT AND VERBAL STAFF UPDATES**

Mr. Shull also shared that Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch, is developing a child care plan at RAP facilities for first responders near several larger hospitals in the City. He also mentioned that all shelters and child care are being operated under the guidance of the Los Angeles County Department Public Health

**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested, but none were presented.


**NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Thursday, April 16, 2020, at Cheviot Hills Recreation Center, 2551 Motor Ave., Los Angeles, CA 90064.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 10:40 a.m.

**ATTEST**

  
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**PRESIDENT**

  
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**BOARD SECRETARY**