

APPROVED
NOV 07 2018

BOARD REPORT

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

NO. 18-230

DATE November 7, 2018

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DE LONGPRE PARK – PARK RENOVATION (PRJ21200) (PRJ21208) PROJECT – COMMITMENT OF PARK FEES; ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(12) [OUTDOOR LIGHTING], CLASS 2(2) [REPLACEMENT OF EXISTING STRUCTURES], CLASS 4(3, 12) [NEW LANDSCAPING AND MINOR TRENCHING AND BACKFILLING] AND CLASS 11(3) [PLACEMENT OF ACCESSORY EQUIPMENT] OF CITY CEQA GUIDELINES

AP Diaz _____

V. Israel _____

for R. Barajas *CB* _____

S. Píña-Cortez _____

H. Fujita _____

N. Williams _____

for Ramon Barajas

General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work for the project at the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project (Project), as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks (RAP) staff to commit from the following funds and work order numbers, a maximum of Four Hundred Eight Two Thousand, Eighty-Five Dollars and Fifty-Seven Cents (\$482,085.57) in Park Fees, for the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QM132337
Park Fees	302/89/89716H	QM153932
Park Fees	302/89/89716H	QM161474
Park Fees	302/89/89716H	QM163790
Park Fees	302/89/89716H	QT074152
Park Fees	302/89/89716H	QT074340
Park Fees	302/89/89716H	QT066029
Park Fees	302/89/89716H	QT073293
Park Fees	302/89/89716H	QT073377
Park Fees	302/89/89716H	QT067577

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3. Approve the reallocation of Sixty-Seven Thousand, Nine Hundred Fourteen Dollars and Forty-Three Cents (\$67,914.43) in Quimby Fees, currently allocated to the De Longpre Park – Outdoor Improvements (PRJ20009) (E170341F) Project, to the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project;
4. Find that the proposed De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project is categorically exempt from the California Environmental Quality Act (CEQA), and direct RAP staff to file a Notice of Exemption (NOE);
5. Authorize the RAP's Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a NOE; and,
6. Authorize RAP's Chief Accounting Employee or designee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

De Longpre Park is located at 1350 North Cherokee Avenue in the Hollywood community of the City. This 1.37 acre property provides pathways, benches, landscaping, a children's play area, and the Rudolph Valentino Monument. An estimated 7,662 City residents live within a one-half (½) mile walking distance of De Longpre Park. Due to the facilities, features, programs, and services it provides, De Longpre Park meets the standard for a Neighborhood Park as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project includes replacement of play equipment, lighting upgrades, site security cameras, fencing repairs, landscaping, irrigation and other related park improvements.

RAP's staff estimates the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project will cost approximately Eight Hundred Thousand Dollars (\$800,000.00).

PROJECT FUNDING

Upon approval of this Report, Four Hundred Eight Two Thousand Eighty-Five Dollars and Fifty-Seven Cents (\$482,085.57) in Park Fees can be committed to De Longpre Park – Park Renovation (PRJ21200) Project. Sixty-Seven Thousand Nine Hundred Fourteen Dollars and Forty-Three Cents (\$67,914.43) in Quimby Fees, currently allocated to the De Longpre Park – Outdoor Improvements (PRJ20009) (E170341F) Project, can be reallocated to the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project.

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The City Council approved the allocation of Two Hundred Fifty Thousand Dollars (\$250,000.00) in Community Redevelopment Agency/Los Angeles (CRA/LA) Excess Bond Proceeds Funds for the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project (Council File No. 14-1174-S42).

The total funding available for the Project will be Eight Hundred Thousand (\$800,000.00).

These Park Fees were collected within two (2) miles of De Longpre Park, which is the standard distance for the allocation of Park Fees for neighborhood recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Work Order	Amount	Percentage
CRA/LA Excess Bond Proceeds	TBD	NA	\$250,000.00	31%
Park Fees	302/89/89716H	QM132337 QM153932 QM161474 QM163790 QT074152 QT074340 QT066029 QT073293 QT073377 QT067577	\$16,721.26 \$16,459.80 \$16,353.69 \$8,348.32 \$104,180.80 \$41,682.10 \$40,897.20 \$34,716.80 \$70,889.61 \$131,835.99	60%
Quimby Fees	302/89/89460K-DL	NA	\$67,914.43	9%
Total			\$800,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified for the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project.

The De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project is anticipated to begin in construction in December 2018.

TREES AND SHADE

It is not anticipated at this time the De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project will have any impact on existing trees or shade at De Longpre Park.

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ENVIRONMENTAL IMPACT STATEMENT

The proposed project consists of outdoor lighting for security and operations; of the replacement of existing structures with a new structure of substantially the same size, purpose and capacity; of new landscape; of minor trenching and backfilling where the surface is restored, and of the installation of new accessory equipment. Therefore staff recommends that the Board of Recreation and Park Commissioners' (Board) determine that the Project is exempt from the provisions of CEQA pursuant to Article III, Section 1, Class 1(12), Class 2(2), Class 4(3, 12) and Class 11(3) of City CEQA Guidelines and to Article XIX, Sections 15301, 15302(b), 15304(b,f) and 15311 of California CEQA Guidelines. A notice of exemption will be filed with the Los Angeles County Clerk upon Board's approval.

FISCAL IMPACT STATEMENT

The authorization of this commitment of Park Fees and the allocation Quimby Fees will have no fiscal impact on RAP's General Funds.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees, Quimby Fees or funding sources other than the RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.