

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Wednesday, November 7, 2018**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Ramona Hall Community Center at 9:34 a.m. Present were President Sylvia Patsaouras, Vice-President Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services Branch  
Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch  
Noel Williams, Chief Financial Officer, Finance Division  
Laura Bauernfeind, Golf Manager, Special Operations Branch

**CALL TO ORDER**

Sylvia Robledo, District Representative for Councilmember Gil Cedillo, made opening remarks and welcomed the Board Commissioners and audience to the First Council District.

Anita Meachem, Superintendent, Metro Region, introduced the Ramona Hall Community Center staff and provided background information about the facility.

**APPROVAL OF MINUTES**

Commissioner Diaz moved to approve the Regular Meeting Minutes of October 3 and October 17, 2018; this motion was seconded by Commissioner Alvarez. There being no objections, the motion was unanimously approved.

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**GENERAL PUBLIC COMMENT**

Public comments on matters within the Board's jurisdiction were invited; three public comments were submitted.

**BOARD REPORTS**

18-221 Porter Ranch Sesnon Property – Naming of park as “Bloom Park” and naming of its amphitheater as the “Englander Pavillion”

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 18-221.

Commissioner Diaz commented on the procedure that has been followed for projects seeking to name or rename Park property, and the outreach that is normally required. Commissioner Alvarez and President Patsouras shared similar concerns as to whether the proposed naming of this project has adhered to the established Board procedures and requested that the naming of this park be referred to the Commission Task Force on Facility Repair and Maintenance to ensure the Department's naming guidelines are followed, in particular regarding the appropriate public outreach, before the naming of the park property is presented to the Board for approval.

Public Comments relevant to Board Report 18-221 were invited, and there was one public comment provided

The Board decided to consider this report separately. President Patsouras moved to approve the Board Report, as modified below, the motion was seconded by Commissioner Alvarez. Commissioner Diaz abstained and the motion was approved.

DISPOSITION: APPROVED WITH THE FOLLOWING MODIFICATIONS:

1. Refer the naming of the Porter Ranch Sesnon Property as "Bloom Park" to the Commission Task Force on Facility Repair and Maintenance
2. Approve naming of the soon-to-be-built outdoor amphitheater as "Englander Pavilion."
3. Authorize and instruct Department of Recreation and Parks (RAP) staff to carry out the installation of appropriate signage to effectuate the new naming.

18-222 Donation from the Natasha Watley Foundation in support of a Department Operated and Girls Play Los Angeles (GPLA) funded Girls Fall Softball League at sixteen park sites

Chinyere Stoneham, Recreation Supervisor, CLASS Parks, Recreational Services Branch, presented Board Report No. 18-222.

DISPOSITION: APPROVED

18-223 Donation from Burgis Holdings, LLC. in support of Summer Swim Programs at Sylmar Pool

Carlos Espinoza, Aquatic Director, Special Operations Branch, presented Board Report No. 18-223.

DISPOSITION: APPROVED

18-224 Various Donations to Special Operations Branch – Cabrillo Marine Aquarium

Laura Bauernfeind, Golf Manager, Special Operations Branch presented Board Report No. 18-198.

DISPOSITION: APPROVED

18-225 Amendment to Personnel Resolution No. 10525 - Section 1E (Substitute Positions) and Section 1H (Other Special Funded Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 18-225.

DISPOSITION: APPROVED

18-226 Award of Contract for As-Needed Software As A Service (SAAS) Based – Risk Management Information System and Related Products and Services; Use of the Selection Process of the City of Los Angeles Office of the City Administrative Officer to provide these services under Contract No. C-127779 with Riskconnect, Inc.

Alex Yee, Director of Systems, presented Board Report No. 18-226.

DISPOSITION: APPROVED

18-227 Oakwood Recreation Center – Installation Of A Mural Project; Categorical Exemption From The California Environmental Quality Act (CEQA), Pursuant To Article III, Section 1, Class 1 (1) of the City CEQA Guidelines (Exterior Alterations of an Existing Facility with Negligible or No Expansion of Use)

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-227.

DISPOSITION: APPROVED

18-228 Reallocation of Quimby Fees and Zone Change Fees

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-229.

DISPOSITION: APPROVED

18-229 Cancellation of Quimby Funded Acquisition Projects – Reallocation of Quimby Funds – 1301 West Vernon – Acquisition and Development (PRJ20468) Project; 2004 3<sup>rd</sup> Street – Acquisition and Development (PRJ20457) Project

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-229.

DISPOSITION: APPROVED

18-230 De Longpre Park – Park Renovation (PRJ21200) (PRJ21208) Project – Categorical Exemption from the provisions of the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(12) [Outdoor Lighting], Class 2(2) [Replacement of Existing Structures], Class 4(3, 12) [New Landscaping and Minor Trenching and Backfilling] and Class 11(3) [Placement of Accessory Equipment] of City CEQA Guidelines

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-230.

DISPOSITION: APPROVED

18-231 Runyon Canyon Park – New Gates and Signage (PRJ21212) Project – Allocation of Park Fees; Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 2(2) [Removal and Replacement of Existing Structures] and Class 11(1) [On-Premise Signs] of the City CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-231.

DISPOSITION: APPROVED

18-232 Van Nuys Recreation Center – Outdoor Fitness (PRJ21214) Project – Allocation of Quimby Fees – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11(3) [Placing of Minor Structures Accessory to Existing Facilities], of the City CEQA Guidelines

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-232.

DISPOSITION: APPROVED

18-233 San Julian Park – New Restroom (PRJ21211) Project; Allocation of Greater Downtown Incentive Area Open Space Fees

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-232.

DISPOSITION: APPROVED

18-234 Las Palmas Senior Citizen Center – New Senior Center and Child Care Center (PRJ21175) (PRJ21176) Project – Commitment of Park Fees – Allocation of Quimby Fees

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-234.

DISPOSITION: APPROVED

18-235 Albion Riverside Park – Water Quality and Park Improvements (PRJ20647) (W.O. #EW40060F) Project; Allocation of Quimby Fees – Consideration of Notice of Determination Filed on 4/12/2011 (Council File No. 09-0571)

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-235.

DISPOSITION: APPROVED

18-236 Rules and Regulations for Vending of Food and Merchandise in City Parks

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 18-236.

DISPOSITION: APPROVED

**BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Board Reports were invited; one speaker card was submitted.

**CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report No. 18-227 which was considered earlier. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve the Board Reports. There being no objections, the Motion was unanimously approved.

**PARK FEE BOARD REPORTS**

18-237 Vesting Tentative Tract (VTT) No. 74993 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-237.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY FOR IN-LIEU FEES, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

## **PARK FEE BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Park Fee Board Reports were invited; no speaker cards were submitted.

## **CONSIDERATION OF THE PARK FEE BOARD REPORTS**

President Patsouras requested a Motion to approve the Park Fee Board Reports as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper, that the Park Fee Board Report be approved. There being no objections, the Motion was unanimously approved.

## **COMMISSION TASK FORCE UPDATES**

### **Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)**

Commissioner Diaz reported that the Task Force on Concessions did not meet and no update was presented.

### **Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)**

Commissioner Alvarez reported that the Facility Repair and Maintenance Task Force met and discussed the Glassell Park Synthetic Soccer Field – Discussion of Concept Approval and Griffith Park Horticultural Center – Discussion of Final Plan Approval.

## **GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES**

Michael A. Shull, General Manager, provided the following highlights and updates to the Board.

- **Thursday, November 8, 2018** (11:00am) Annual 90+ Legacy Luncheon will be hosted at Friendship Auditorium located at 3210 Riverside Drive Los Angeles, CA 90027. The 90+ event has been in existence for more than 24 years and honors our senior citizens throughout the City. This year's theme is "Life is a Carnival." In past years, there have been as many as 15 honorees that have exceeded the age of 100. This year, we estimate honoring 20 centenarians. The event will include lunch, entertainment and prizes for over 450 attendees. (CD4, CD13, Los Angeles Federation of Senior Citizen Clubs).
- **November 8, 2018 (2:30pm)** Rancho Cienega Sports Complex Groundbreaking Ceremony to celebrate the development of an upgraded and expanded sports complex. The project development includes: a new 30,000 square-foot sports complex and fitness annex, new indoor pool and bathhouse, installation of new driveways and upgrades to existing parking areas, renovations to the existing maintenance yard, additional stormwater and drainage infrastructure, and much more. Rancho Cienega is located at 5001 Rodeo Rd, Los Angeles, CA 90016. (CD10, BOE).
- **Thursday, November 15, 2018** (11:00am) Bai Holiday Ice Rink Pershing Square Grand Opening Ceremony to kick-off the ice rink's annual holiday season. The event will include live theatrical performances, skating exhibitions, civic leaders, and the opportunity for inner city youth to skate for free. The rink will operate daily through

January 14, 2019. Pershing Square is located at 532 South Olive Street, Los Angeles, CA 90013. For more information on Bai Holiday Ice Rink schedule of activities visit [laparks.org/pershingsquare](http://laparks.org/pershingsquare) (CD 14, Willy Bietak Productions).

- **Saturday, November 17, 2018** (4:00pm-8:00pm) The Greek Theatre kicks off this holiday season with a Holiday Movie Night, Tree and Menorah Lighting. The event will include snow sledding, arts & crafts, rock climbing wall, and much more. For tickets and more information visit [lagreektheatre.com](http://lagreektheatre.com). (CD 4)
- Mr. Shull also shared a recent story about an injured endangered sea turtle that was brought to the Cabrillo Marine Aquarium. Staff at the Aquarium nursed the sea turtle back to health then released it back to the sea.
- Informational Report on Department Activities and Facilities
  - Park Fee Annual Report for Fiscal Year 2017-2018 was presented by Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch
  - Forest Management Practices in Santa Ynez Canyon was presented by Javier Solis, Superintendent of Maintenance, who discussed the Department's responsibilities and achievements in this ongoing project.

### **COMMISSION BUSINESS**

Commissioner Halper requested an update on the Venice Beach bathroom facilities and Muscle Beach donation agreement.

### **CLOSED SESSION**

The Commission recessed to closed session pursuant to Government Code Section 54956.9(d)(2) & (e)(5) in order to confer with legal counsel concerning significant exposure to litigation in the form of a threat of litigation regarding the Potrero Canyon Park Project. Mike Dundas, Deputy City Attorney IV, announced that no vote was taken during Closed Session, thus there was nothing further to report.

### **CLOSED SESSION PUBLIC COMMENT**

Public comments relevant to the Closed Session Topic were invited; no speaker cards were submitted.

### **NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 21, 2018, 9:30 a.m., at the Pan Pacific Recreation Center, 7600 Beverly Blvd., Los Angeles, CA 90036.

**ADJOURNMENT**

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:50 a.m.

**ATTEST**

  
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PRESIDENT

  
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BOARD SECRETARY