

## MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, September 2, 2015

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Granada Hills Recreation Center at 9:32 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Kevin Regan, Assistant General Manager, Operations Branch  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch  
Alex Yee, Director of Systems, Finance Branch

#### SPECIAL PRESENTATIONS:

Erich King, Appointed Representative of Councilmember Mitchell Englander's Office, presented opening remarks and welcomed the Board and audience to the Twelfth Council District.

Assistant General Manager Kevin Regan introduced Department staff and provided a brief overview of the recreational activities and programs offered at Granada Hills Recreation Center.

#### APPROVAL OF THE MINUTES

Approval of Minutes for the Regular Meeting of August 12, 2015

Commissioner Sanford moved that the Board approve the Minutes of the August 12, 2015 Regular Meeting, which was seconded by Commissioner Alvarez. There being no objections, the Motion was unanimously approved.

#### GENERAL MANAGER'S REPORTS

15-193

VARIOUS COMMUNICATIONS

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15-194

RECREATION MANAGEMENT AND RESERVATION SYSTEM  
SOFTWARE LICENSES, EQUIPMENT AND SERVICES  
CONTRACT – USE OF PALATINE PARK DISTRICT, STATE OF  
ILLINOIS, SOFTWARE LICENSE AGREEMENT TERMS AND  
CONDITIONS WITH VERMONT SYSTEMS, INC. DATED  
SEPTEMBER 25, 2014

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September 2, 2015

15-195

AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH  
APN MEDIA, LLC FOR WI-FI PILOT PROGRAM AT  
DESIGNATED PARK LOCATIONS

Commissioner Zuñiga requested an informational report on the Wi-Fi data usage patterns tracked by the Department during the initial one-year period of the Wi-Fi pilot program.

15-196 - Continued

PERSONAL SERVICES CONTRACT WITH HUGO E. PÉREZ  
FOR MARKETING, COMMUNITY OUTREACH AND OTHER  
SERVICES IN RELATION TO THE IMPLEMENTATION OF THE  
HUGO E. PÉREZ SOCCER LEAGUE, A YOUTH SOCCER  
PROGRAM AT VARIOUS RECREATION AND PARK FACILITIES

Kevin Regan, Assistant General Manager, and Rockard Delgadillo, former Los Angeles City Attorney, discussed the background experience of Hugo E. Pérez as a professional soccer player. The Board and Department staff also discussed the Scope of Services included in the proposed Personal Services Contract (Contract) with Hugo E. Pérez for soccer instruction, marketing, community outreach, consulting, and other services in relation to the establishment of a youth soccer program. Commissioner Alvarez requested that the proposed Contract include a detailed Scope of Services with specific deliverables on the amount of training sessions for coaches and Department staff, amount of Department staff members to be trained, and deliverable dates for the completion of the coach and soccer official training manuals. Commissioner Alvarez further requested that the compensation be tied to benchmarks based on completed deliverables. The Agenda Item was continued with instruction to staff to bring back an amended Board Report and proposed Contract that incorporates the contract term of one (1) year from the date of execution, a detailed Scope of Services with specific deliverables as discussed, and performance metrics for which to base the compensation according to completed deliverables.

15-197

PARTNERSHIP DIVISION – DONATION OF FUNDS,  
EQUIPMENT, AND IN-KIND CONTRIBUTIONS FROM THE LOS  
ANGELES DODGERS FOUNDATION IN SUPPORT OF  
DODGERS REVIVING BASEBALL IN INNER CITIES YOUTH  
BASEBALL AND GIRLS SOFTBALL LEAGUES AT TWELVE (12)  
PARK SITES

15-198

PALMS RECREATION CENTER – DONATION OF A NEW  
OUTDOOR FITNESS ZONE FROM THE FRIENDS OF WEST LOS  
ANGELES THROUGH THE LOS ANGELES PARKS FOUNDATION

Mike Eveloff, President of Friends of West L.A., presented a ceremonial check in the amount of \$52,315.20 as a charitable donation through the Los Angeles Parks Foundation for the installation of a new outdoor Fitness Zone at Palms Recreation Center.

September 2, 2015

15-199

PATTON STREET POCKET PARK – RIGHT OF ENTRY PERMIT TO LOS ANGELES COMMUNITY GARDEN COUNCIL FOR THE OPERATION AND MAINTENANCE OF A COMMUNITY GARDEN

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15-200

BOYLE HEIGHTS SPORTS CENTER – AMENDMENT TO AGREEMENT NO. 3430 WITH LOS ANGELES CONSERVATION CORPS, INC. TO EXTEND THE TERM OF AGREEMENT

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15-201

GRIFFITH PARK – CONCESSION OPERATION OF MINIATURE TRAIN RIDES – 2015-16 CHRISTMAS TRAIN RIDE AND TICKET PRICE

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15-202

DOWNEY POOL – EXEMPTION FROM ALCOHOLIC BEVERAGE POLICY FOR WATER CONSERVATION AWARENESS EVENT

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15-203

PLAZA DE LA RAZA – PERMISSION TO SERVE AND SELL ALCOHOLIC BEVERAGES AT FOUR SPECIAL EVENTS

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The Board and Department staff discussed the proposed exemptions from the Alcohol Beverage Policy presented to the Board for special and fundraising events that exceed the alcohol-related event limits per Region. The Board requested a copy of the existing agreement between the Department and Plaza de la Raza, and the cumulative amount of approved exemptions which exceed the alcohol-related event limits pursuant to the Alcohol Beverage Policy.

15-204

GRIFFITH PARK/CENTRAL SERVICE YARD – AMENDMENT TO THE LEASE AGREEMENT WITH THE CITY OF GLENDALE TO PERFORM GROUNDWATER ENVIRONMENTAL REMEDIATION – RESCISSION OF PREVIOUS BOARD ACTION – REVISED AMENDMENT

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15-205

GAFFEY STREET POOL – POOL AND NEW BATHHOUSE RESTORATION (PRJ20726) (W.O. #E1907453F) – ACCEPTANCE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3514

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15-206

LINCOLN PARK RECREATION CENTER – POOL AND BATHHOUSE REPLACEMENT PROJECT (PRJ1054P) (W.O. #E1907715) – FINAL PLANS AND CALL FOR BIDS

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September 2, 2015

The Board, Department staff, and Project Manager Willis Yip of Bureau of Engineering discussed the design of the Lincoln Park Recreation Center Pool and Bathhouse project. General Manager Michael Shull requested that the Board Report be amended to include additional shade components in the design around the terrace seating based on funding availability.

Public comments were invited for the General Manager Reports. Two requests for public comment were received for General Manager Report No. 15-202, and such comments were made to the Commission.

President Patsouras requested a Motion to approve the General Manager's Reports as presented and General Manager's Report No. 15-206 as amended, with the exception of General Manager's Report No. 15-196 which was continued. Commissioner Sanford moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved.

#### UNFINISHED BUSINESS

##### 15-186

GRIFFITH PARK/CENTRAL SERVICE YARD – AMENDMENT TO THE LEASE AGREEMENT WITH THE CITY OF GLENDALE TO PERFORM GROUNDWATER ENVIRONMENTAL REMEDIATION – RESCISSION OF PREVIOUS BOARD ACTION – REVISED AMENDMENT (ORIGINAL DATE – AUGUST 12, 2015)

General Manager's Report No. 186 initially presented on August 12, 2015 was withdrawn.

Memorandum: SUNSET GORDON PROJECT/SUNSET GORDON PARK – REVISED INFORMATIONAL REPORT

The informational report was received and filed.

#### NEW BUSINESS

Memorandum: STATE STREET RECREATION CENTER – USE OF FOUNDATION FOR EARLY CHILDHOOD EDUCATION VACATED SPACE

The informational report was received and filed.

Memorandum: EXPO CENTER – OPERATING AGREEMENT BETWEEN OFFICE OF EXPOSITION PARK MANAGEMENT/CALIFORNIA SCIENCE CENTER AND THE DEPARTMENT OF RECREATION AND PARKS FOR SOBOROFF PLAYFIELD

The informational report was received and filed.

September 2, 2015

### COMMISSION TASK FORCES

- Commission Task Force on Concessions (Commissioners Alvarez and Zuñiga)

There were no reports for the Commission Task Force on Concessions.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Culpepper and Sanford)

Commissioner Sanford reported that a Commission Task Force on Facility Repair and Maintenance Meeting was held on September 2, 2015 prior to the Board Meeting, in which the Task Force discussed the Department's involvement in the Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment.

President Patsouras appointed Commissioners Culpepper and Zuñiga to the Commission Task Force on Concessions, with Commissioner Zuñiga appointed as Chair. Commissioners Alvarez and Sanford were appointed to the Commission Task Force on Facility Repair and Maintenance, with Commissioner Sanford appointed as Chair.

### GENERAL MANAGER'S ORAL REPORT

General Manager Michael Shull reported on Department activities, facilities, and upcoming events.

### PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited. Five requests for public comment were received, and such comments were made to the Board.

### FUTURE AGENDA ITEMS

Commissioners Zuñiga and Alvarez requested a report on the Departmental resources that are being directed to address issues such as staffing and the lack of restrooms at Gladys Park and San Julian Park within the Skid Row area. The matter will be scheduled for discussion during the next Commission Task Force on Facility Repair and Maintenance Meeting.

### NEXT MEETING


The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, September 16, 2015, 9:30 a.m., at EXPO Center Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

### ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 12:34 p.m.

September 2, 2015

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY