

AGENDA

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, May 6, 2015 at 9:30 a.m.

EXPO Center, Comrie Hall
3980 S. Bill Robertson Lane
Los Angeles, CA 90037

SYLVIA PATSAOURAS, PRESIDENT
IRIS ZUÑIGA, VICE PRESIDENT
LYNN ALVAREZ, COMMISSIONER
MELBA CULPEPPER, COMMISSIONER
MISTY M. SANFORD, COMMISSIONER

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. SPECIAL PRESENTATION:

Certificates of Recognition and Medals presented to Citywide Aquatics staff for Outstanding Service to the City of Los Angeles for their Summer Safety Programs

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of April 15, 2015

3. GENERAL MANAGER'S REPORTS:

15-083	Various Communications
15-084	Donation to Operations Branch – EXPO Center
15-085	Lafayette Park Recreation Center – Acceptance of Donation from Heart of Los Angeles (HOLA)
15-086	California Department of Education – Summer Food Service Program 2014-2015 – Retroactive Authorization to Submit Grant Application for Summer Lunch Program; Acceptance of Grant Funds
15-087	Transfer of Appropriations Within Fund 302 in the Department of Recreation and Parks for Budgetary Adjustments

May 6, 2015

- 15-088 Delano Recreation Center – Sports Field Improvement (PRJ20545) Project – Allocation of Quimby Fees
- 15-089 Shadow Ranch Park – Ball Field, Fencing, and Irrigation (PRJ20776) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 15-090 Sylmar Park – Outdoor Park Improvements (PRJ20870) Project – Allocation of Quimby Fees – Change in Project Scope
- 15-091 Cheviot Hills – Perimeter Fencing, Parking Lot Improvements, Irrigation (W.O. #E170271F) Project – Final Acceptance
- 15-092 Glassell Park – Installation of Public Art Sculpture – Glassellland
- 15-093 MacArthur (General Douglas) Park – ‘Angel De Los Migrantes’ Monument Project
- 15-094 Cabrillo Beach 2015 Montrose Settlements Restoration Program – Fishing Outreach Mini-Grant Authorization to Submit Grant Proposal; Acceptance of Grant Funds
- 15-095 Boyle Heights Sports Complex – Second Amendment to Agreement with the Foundation for Early Childhood Education, Inc., for the Operation and Maintenance of a Head Start Preschool; Exemption from the California Environmental Quality Act
- 15-096 Late Night Hoops Basketball Program – Donation from Los Angeles Clippers Foundation for Support of the Program
- 15-097 Rose Hill Park (Americans with Disabilities Act) Walking Path – (W.O. #E170383F) Project – Approval of Final Plans
- 15-098 St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) Project – Contract No. 3446 – Final Acceptance
- 15-099 Central Recreation Center Expansion – Preliminary Authorization to Proceed with the Acquisition of Property for Expansion and/or Development of Park
- 15-100 Cellular Telecommunication Equipment Corrective Action to Retroactively Approve Master Lease Agreement No. 288 with New Cingular Wireless, PCS, LLC, Also Known as AT&T
- 15-101 Bronson Avenue Park – Preliminary Authorization to Proceed with the Acquisition of Property for Park Development

4. COMMISSION TASK FORCES:

- Commission Task Force on Concessions Report – Commissioners Alvarez and Zuñiga

May 6, 2015

- Commission Task Force on Facility Repair and Maintenance Report – Commissioners Culpepper and Sanford

5. NEW BUSINESS:

Memorandum: Quimby / Park Fee Update Program

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. PUBLIC COMMENTS:

Any comments that require a response or report by staff will be automatically referred to staff.

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. CLOSED SESSIONS:

The Commission may recess to closed session pursuant to California Government Code Section 54956.9(d)(1), in order to confer with legal counsel concerning a proposed settlement in Ashley Solomon v. City of Los Angeles - Los Angeles Superior Court Case No. BC570345.

The Commission may recess to closed session pursuant to California Government Code Section 54956.9(d)(4), in order to confer with legal counsel to discuss the status of a third-party matter (contemplated litigation) regarding Amano McGann, Inc. and the Pershing Square Garage.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, May 20, 2015, 9:30 a.m., at EXPO Center, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

May 6, 2015

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles

(213) 621-CITY (2489)

from West Los Angeles

(310) 471-CITY (2489)

from San Pedro

(310) 547-CITY (2489)

from Van Nuys

(818) 904-9450

For information, please go to the City's website: <http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER


NO. 15-83

DATE May 6, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) City Clerk, relative to a proposed Amendment with the Agreement with FIDM for the Hollywood Costume Collection.

Referred to staff for further processing.
(Report No. 15-048)

2) City Clerk, relative to funding for three pet waste receptacles in park areas in Council District Seven.

Note and File.

3) City Clerk, relative to the establishment of salaries for the new class of Gang Reduction and Youth Development Worker.

Note and File.
(Report No. 15-081)

4) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending March 20, and March 27, 2015.

Note and File.

REPORT OF GENERAL MANAGER

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- 5) One hundred fifty-three communications, relative to re-opening Mount Hollywood Drive in Griffith Park to vehicular traffic. Referred to General Manager.
- 6) Julian Montoya, President, Burrito King, Inc., to the General Manager, relative to the Balboa Park Mobile Food Concession. Note and File.
- 7) Baldwin Hills Village Gardens Homes Association, relative to the proposed Baldwin Hills Dodger Dream Field. Note and File.
(Report No. 15-057)
- 8) Dr. Ted Boyias, relative to oleander bushes on bridle paths. Referred to General Manager.
- 9) Daniel C Ramsey, relative to golf charges at Griffith Park golf courses. Referred to General Manager.
- 10) Thirty-nine communications relative to the Greek Theatre. Note and File.
(Report No. 15-082)
- 11) Geronimo Salazar, relative to the homeless in the area around MacArthur Park. Referred to General Manager.
- 12) Sarajane Schwartz, relative to a gate to Griffith Park on Beachwood Drive. Referred to General Manager.
- 13) Ann Hughes, relative to safety in the area of Peck Park Skate Park. Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

REPORT OF GENERAL MANAGER

NO. 15-84

DATE May 6, 2015

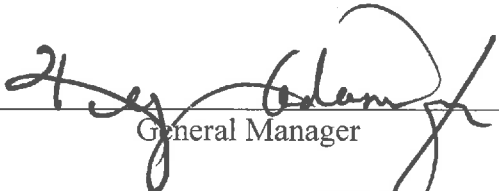
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – EXPO CENTER

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan KR
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations from The Friends of Expo Center as noted in the Summary of this Report and that appropriate recognition be given to the donor.

SUMMARY:

The Friends of Expo Center was established as a 501 (c)(3) organization in 1998 to develop the site of the 1932 Los Angeles Swim Stadium and construct a state-of-the-art recreational and community center. Today, a thirty-member volunteer board comprised of community and business leaders continues to provide strategic support and fiscal assistance to EXPO Center.

The following items have been donated by The Friends of Expo Center:

- Office furniture (four desks, two conference tables, two bookcases, and several chairs) with a total estimated value of \$5,000.00
- Computer equipment (a G-Technology 4TB G-Drive G1 USB 3.0 Hard Drive and a G-Technology 1TB G-Drive Mobile Hard Drive with Thunderbolt), valued together at \$379.90, for use in the Intel Computer Clubhouse.
- Computer software licenses (Adobe Photoshop and Premier Elements), valued together at \$839.88, for use in the Intel Computer Clubhouse.
- \$5,000.00 to implement Intel’s Start Making! @ Clubhouses program.. This program is a network-wide education and outreach program sponsored by Intel in partnership with the Massachusetts Institute of Technology (MIT) Media Lab Lifelong Kindergarten Group, aimed at youth ages ten (10) to fifteen (15) years. Funds will be used for participant support, materials, supplies, and program support, including food and transportation. EXPO Center has been a member of the Intel Computer Clubhouse Network for the past

REPORT OF GENERAL MANAGER

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NO. 15-84

ten (10) years and currently has the largest clubhouse in the network, with nearly three hundred (300) members.

- \$49,500.00 for stipend payments to thirty (30) interns in the Summer Youth Job Corps program. This program provides job and life skills training to teens. Program elements include learning about teamwork, building job skills and a strong work ethic, improving leadership skills, learning tolerance, and developing responsibility.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations my offset some expenditures.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

NO. 15-85

DATE: May 6, 2015

C.D. 14

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: LAFAYETTE PARK RECREATION CENTER – ACCEPTANCE OF DONATION FROM HEART OF LOS ANGELES (HOLA)

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan _____
N. Williams _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the following donation as noted in the Summary of this Report, and that appropriate recognition is given to the donor, and;
2. Authorize staff to issue a Right-of-Entry permit to the donor and its contractors for the installation of shade structures.

SUMMARY:

Heart of Los Angeles (HOLA) has secured a generous donation from Murad, Inc. and the American Academy of Dermatology to provide two (2) shade structures at Lafayette Park Recreation Center. The shade structures will be placed over the existing bleachers at the soccer field. The total estimated value of this donation, including the cost of installation, is \$32,000.00.

The soccer field at LaFayette Park Recreation Center is used year-round and during the summer months especially, when the weather is very hot. The shade structures will provide much needed relief from the sun. This will be the first installation for "Shade America," a national program founded by Murad, Inc. and the American Academy of Dermatology. HOLA would like to begin the installation on May 13, 2015, with a groundbreaking/ribbon cutting ceremony. Planning, Construction, and Maintenance Branch staff have reviewed and approved the proposal for the installation of the shade structures.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donation may offset some expenditures.

Report prepared by Bertha Calderon, Management Analyst II, Metro Region

REPORT OF GENERAL MANAGER

NO. 15-86

DATE May 6, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CALIFORNIA DEPARTMENT OF EDUCATION – SUMMER FOOD SERVICE PROGRAM 2014-2015 – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR SUMMER LUNCH PROGRAM; ACCEPTANCE OF GRANT FUNDS

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan _____
N. Williams _____





General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a Summer Food Service Program 2014-2015 (SFSP) grant application to the California Department of Education (CDE) for the Department of Recreation and Parks (RAP) Summer Lunch Program in the approximate amount of \$900,000.00, subject to Mayor and City Council consideration;
2. Direct staff to transmit a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP's General Manager to accept and receive the SFSP grant award, if awarded, in the approximate amount of \$900,000.00 from the CDE for RAP's Summer Lunch Program, subject to approval of the Mayor and City Council;
4. Designate RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the completion of the project(s); and,

REPORT OF GENERAL MANAGER

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5. Authorize RAP's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the SFSP grant, if awarded, in the approximate amount of \$900,000.00 for RAP's Summer Lunch Program.

SUMMARY:

The Summer Food Service Program (SFSP) is a federally funded program administered by the California Department of Education (CDE) that reimburses agencies for providing nutritious meals to children eighteen (18) years of age and younger. The Department of Recreation and Parks (RAP) submits an annual application to the CDE for its Summer Lunch Program. The application for the program was submitted on March 26, 2015.

RAP has participated in the SFSP since 1975. The program provides free lunches at over a hundred (100) parks with RAP summer day camp activities during the summer months when the Los Angeles Unified School District (LAUSD) is not in session. All of the sites are "drop-in" sites where meals are available to all children in the area. Children do not need to apply, meet eligibility requirements, sign up, or sign in. The lunches are nutritious and well-balanced meals that meet Federal meal pattern requirements.

The SFSP currently reimburses RAP at a rate of \$3.5875 per lunch, which is calculated based on the number of "first" meals (meals served that do not include leftovers or second servings to the same children) with an allowance for second servings to be claimed. For summer 2014, RAP served 192,909 lunches and was reimbursed \$672,770.00 (based on the 2013-2014 reimbursement rate of \$3.4875). LAUSD's Food Services Division provided the healthy lunches in summer 2014 under contract, and will we are working with them again to be the provider this year

FISCAL IMPACT STATEMENT:

Projected expenses for the Summer Lunch Program for 2015 are approximately \$940,000.00. The anticipated reimbursement is \$878,000.00. The Program will run one (1) week longer this year due to school schedules, additionally, there was an increase in the price per lunch. As a result, there will be a fiscal impact of approximately \$62,000.00 to RAP's General Fund.

Prepared by Bertha Calderon, Management Analyst II, Metro Region.

REPORT OF GENERAL MANAGER

NO. 15-87

DATE May 6, 2015

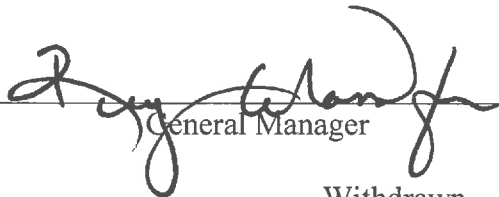
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
K. Regan _____
*N. Williams NEW



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

FROM:	Account 1010 – Salaries, General	\$1,500,000.00
TO:	Account 1070 – Salaries, As-Needed	\$1,300,000.00
	Account 1090 – Salaries, Overtime	<u>\$200,000.00</u>
		\$1,500,000.00

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

Salaries, As-Needed (Account 1070) and Salaries, Overtime (Account 1090) are in need of additional appropriations. The Department of Recreation and Parks (RAP) has had to continue utilizing part-time staff and overtime due to shortages of full-time personnel as a result of retirements, transfers, hiring freezes and promotions. The Da Vinci Fire on December 8, 2014 also necessitated the use of overtime and part-time staff to relocate staff to temporary work locations. RAP has also responded to various small emergencies such as opening heating and cooling centers due to inclement weather. RAP will need additional funding in the Salaries, As-Needed Account 1070 as the Department will open summer camps and seasonal pools in alignment with the closing of the Los Angeles Unified School District’s school year.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

This report was prepared by Noel Williams, Chief Financial Officer.

REPORT OF GENERAL MANAGER

NO. 15-88

DATE May 6, 2015

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DELANO RECREATION CENTER – SPORTS FIELD IMPROVEMENT (PRJ20545) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	<u> </u>	V. Israel	<u> </u>
*R. Barajas	<u>CSPF</u>	K. Regan	<u> </u>
H. Fujita	<u> </u>	N. Williams	<u> </u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Delano Recreation Center – Sports Field Improvement (PRJ20545) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer Quimby Funds in the amount of \$87,017.24 from Delano Recreation Center Account No. 89460K-DB to Delano Recreation Center Account No. 89440K-DB;
3. Approve the allocation of \$87,017.24 in Quimby Fees from Delano Recreation Center Account No. 89440K-DB for the Delano Recreation Center – Sports Field Improvement (PRJ20545) project, as described in the Summary of this Report; and,
4. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Delano Recreation Center is located at 15100 Erwin Street in the Van Nuys community of the City. This 4.45 acre facility provides multipurpose fields, a play area, and a recreation center for the use of the surrounding community. Approximately 6,307 City residents live within a one half mile walking distance of Delano Recreation Center. Due to the facilities, features, programs, and

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-88

services it provides, Delano Recreation Center meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

The Board has approved the allocation of a total of \$21,660.00 in Zone Change Fees for the Delano Recreation Center – Sports Field Improvement (PRJ20545) project (Report No. 12-005). The scope of the approved project included improvements to the existing sports fields and the installation of new bleachers.

Department staff has determined that additional improvements at the park, including improvements to park paths and walkways and to the children's play area are necessary and will be of benefit to the surrounding community. Staff recommends that the scope of project be modified to include these additional improvements and that supplemental funding be allocated to the project.

On January 20, 2010, the Board approved the allocation of \$91,267.01 in Quimby Fees for the Delano Recreation Center – Outdoor Park Improvement (PRJ20259) project (Report No. 10-021). That project, which ultimately was fully funded through Proposition K and Community Development Block Grant funds, is complete so the unexpended Quimby funding is available for reallocation to other projects.

Upon approval of this Report, \$91,267.01 in Quimby Fees, can be reallocated from the Delano Recreation Center – Outdoor Park Improvement (PRJ20259) project and \$87,017.24 of those funds can then be transferred from the Delano Recreation Center Account No. 89460K-DB to the Delano Recreation Center Account No. 89440K-DB. The \$87,017.24 in Quimby Fees could then be allocated from Delano Recreation Center Account No. 89440K-DB to the Delano Recreation Center – Sports Field Improvement (PRJ20545) project.

The total Quimby and Zone Change Fees allocation for the Sports Field Improvement project, including previously allocated Zone Change funds, would be \$108,677.24. These Fees were collected within one (1) mile of Delano Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on January 11, 2012 (Report No. 12-005) that is exempted from CEQA [Class 1(1,3) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-89

DATE May 6, 2015

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SHADOW RANCH PARK – BALL FIELD, FENCING, AND IRRIGATION (PRJ20776) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams	<u> </u>	V. Israel	<u> </u>
*R. Barajas	<u>CSDF</u>	K. Regan	<u> </u>
H. Fujita	<u> </u>	N. Williams	<u> </u>


General Manager

Approved Disapproved Withdrawn

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Shadow Ranch Park – Ball Field, Fencing, and Irrigation (PRJ20776) project, as described in the Summary of this Report;
2. Authorize the Department’s (RAP) Chief Accounting Employee to transfer Quimby Funds in the amount of \$100,000.00 from Quimby Fees Account No. 89460K-00 to Shadow Ranch Park Account No. 89460K-SG;
3. Approve the allocation of \$100,000.00 in Quimby Funds from Shadow Ranch Park Account No. 89460K-SG for the Shadow Ranch Park – Ball Field, Fencing, and Irrigation (PRJ20776) project;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-89

SUMMARY:

Shadow Ranch Park is located at 22633 Vanowen Street in the West Hills area of the City. This 12.03-acre park provides baseball diamonds, basketball courts, a community building, and a play area for the community. This park also features the historic Shadow Ranch House (City of Los Angeles Historic Cultural Monument No. 9), which is currently used as a community center. Due to the facilities, features, programs, and services it provides, Shadow Ranch Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

In Fiscal Year (FY) 2011-12, a financial review of the Proposition K bond program identified three Proposition K bond projects that had only achieved partial scope completion (Council File (CF) No. 12-0479). One of those three partially completed Proposition K bond projects is located at Shadow Ranch Park. The scope of the Shadow Ranch Park project, as specified in the Proposition K Ballot Measure, was for facility renovation, ball field improvements, fencing, and irrigation. The scope elements of that project that have yet to be completed include ball field improvements, fencing, and irrigation. Currently there is \$79,040.84 in residual Proposition K funding available to complete the remaining project scope items (CF No. 12-0479-S2).

In addition to the Proposition K funded ball field, fencing, and irrigation improvements, Department staff has identified various pedestrian accessibility improvements that are necessary at Shadow Ranch Park and that should be completed concurrently with the Proposition K funded improvements. Staff recommends that supplemental funding be allocated to the project to complete these necessary improvements.

Upon approval of this Report, \$100,000.00 in Quimby Funds can be transferred from the Quimby Fees Account No. 89460K-00 to the Shadow Ranch Park Account No. 89460K-SG and allocated to the Shadow Ranch Park – Ball Field, Fencing, and Irrigation (PRJ20776) project. These Quimby Fees were collected within two (2) miles of Shadow Ranch Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. The total Quimby Fees allocation for the Shadow Ranch Park – Ball Field, Fencing, and Irrigation (PRJ20776) project would be \$100,000. The total funding available for project, inclusive of the available Proposition K funding, would be \$179,040.84.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 3 NO. 15-89

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-90

DATE May 6, 2015

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SYLMAR PARK - OUTDOOR PARK IMPROVEMENTS (PRJ20870)
PROJECT - ALLOCATION OF QUIMBY FEES- CHANGE IN PROJECT
SCOPE

R. Adams	<u> </u>	V. Israel	<u> </u>
*R. Barajas	<u>CSDF</u>	K. Regan	<u> </u>
H. Fujita	<u> </u>	N. Williams	<u> </u>



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Take the following action regarding Sylmar Park - Swimming Pool and Bathhouse Improvements (PRJ1507P) project:
 - A. Rescind approval of Recommendation No. 1 of Report No. 08-117, approved on May 7, 2008, which authorized the Department's Chief Accounting Employee to transfer \$211,203.00 in Quimby Fees, which were collected in Fiscal Year 2004-2005, from Quimby Account No. 89460K-00 to Sylmar Park Account No. 89460K-SY;
 - B. Rescind approval of Recommendation No. 2 of Report No. 08-117, approved on May 7, 2008, which authorized the Department's Chief Accounting Employee to transfer \$352,570.52 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from Quimby Account No. 89460K-00 to Sylmar Park Account No. 89460K-SY;
 - C. Rescind approval of Recommendation No. 3 of Report No. 08-117, approved on May 7, 2008, which approved the allocation of \$841,656.65 in Quimby fees from the Sylmar Park Account No. 89460K-SY for the Sylmar Park - Swimming Pool and Bathhouse Improvements (PRJ1507P) project;

REPORT OF GENERAL MANAGER

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- D. Rescind approval of Recommendation No. 4 of Report No. 08-117, approved on May 7, 2008, which approved the allocation of \$158,343.35 in Zone Change Fees from the Sylmar Park Account No. 89440K-SY for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project;
 - E. Authorize the Department’s Chief Accounting Employee to transfer \$453,559.52 in Quimby Fees from Quimby Fee Account No. 89460K-00 to the Sylmar Park Account No. 89460K-SY
 - F. Authorize the Department’s Chief Accounting Employee to transfer \$110,214.00 in Zone Change Fees from Zone Change Fee Account No. 89440K-00 to the Sylmar Park Account No. 89460K-SY;
 - G. Authorize the Department’s Chief Accounting Employee to transfer \$123,875.38 in Zone Change Fees from Sylmar Park Account No. 89440K-SY to the Sylmar Park Account No. 89460K-SY;
 - H. Approve the allocation of \$965,532.03 from the Sylmar Park Account No. 89460K-SY for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project;
 - I. Approve the allocation of \$32,675.35 from the Sylmar Park Account No. 89440K-SY for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project;
2. Take the following action regarding Sylmar Park – Outdoor Park Improvements (PRJ20870) project:
- A. Approve the new scope of the Sylmar Park – Outdoor Park Improvements (PRJ20870) project, as described in the Summary of this Report;
 - B. Authorize the reallocation of \$125,668.00 in Quimby Fees previously allocated for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project to the Sylmar Park – Outdoor Park Improvements (PRJ20870) project;
 - C. Authorize the reallocation of \$140,763.80 in Quimby Fees previously allocated for the Sylmar Park – Building Improvements (PRJ20383) project to the Sylmar Park – Outdoor Park Improvements (PRJ20870) project;

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- D. Approve the allocation of \$266,431.80 in Quimby Fees from the Sylmar Park Account No. 89460K-SY to the Sylmar Park – Outdoor Park Improvements (PRJ20870) project;
3. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Sylmar Park is located at 13109 Borden Avenue in the Sylmar area of the City. This 19.78 acre facility provides multipurpose fields, tennis courts, a swimming pool, a play area, and recreation centers for the surrounding community. Approximately 6,307 City residents live within a one half mile walking distance of Sylmar Park. Due to the size of the park, and the facilities and features and programs it provides, Sylmar Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

The Board has approved the allocation of a total of \$333,074.00 in Quimby Fees for the Sylmar Park – Outdoor Park Improvements (PRJ20870) project (Report No. 15-014). The scope of the approved Sylmar Park – Outdoor Park Improvements (PRJ20870) project includes renovation of the existing children’s play area, installation of new outdoor fitness equipment, development of two new picnic areas, reconfiguration of park fencing, and associated landscape, hardscape, paths and walkways, irrigation improvements, and park amenities.

Department staff has determined that renovation of the existing parking lot and a freestanding restroom building are necessary as a part of the project and recommends that the scope of project be modified to include these additional scope elements and that supplemental funding be allocated in order to complete the project.

Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project

The Board approved the allocation of a total of \$1,000,000.00 in Quimby and Zone Change fees to the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project on May 7, 2008 (Report No. 08-117). The Board later approved the reallocation a total of \$240,923.33 in Quimby Fees from the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project to other park capital improvement projects (Report Nos. 10-161, and 11-099), which resulted in a final allocation of \$759,076.67 in Quimby and Zone Change Fees for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project.

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This project is complete, and there is a total of \$125,668.00 in unexpended funds that are available for reallocation to other projects. However, before the unexpended funds can be reallocated to other projects, staff has determined that it is necessary to make revisions to the account sources and amounts originally allocated to the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project in Report No. 08-117. This is necessary in order to correct the amount of Quimby and Zone Change funding that was originally available in Sylmar Park Account No. 89460K-SY for the project; to correct the amounts being transferred to, and allocated from, Sylmar Park Account Nos. 89460K-SY and 89440K-SY; and, to reduce the amount of funds that were initially allocated to the project from \$1,000,000.00 to \$998,207.38.

Upon approval of this report, the revised initial allocation of Quimby and Zone Change funds to Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project would be \$998,207.38. Due to the fact that the Board has approved the reallocation a total of \$240,923.33 in Quimby Fees from the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project to other park capital improvement projects (Board Report Nos. 10-161, and 11-099), the revised final allocation of Quimby and Zone Change funds to Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project would be \$757,284.05.

Sylmar Park – Building Improvements (PRJ20383) project

The Board has approved the allocation of a total of \$226,069.00 in Quimby Fees for the Sylmar Park – Building Improvements (PRJ20383) project (Report Nos. 10-161 and 10-312). This project is complete and there is a total of \$140,763.80 in unexpended funds that are available for reallocation to other projects.

Sylmar Park – Outdoor Park Improvements (PRJ20870) project

Staff recommends that \$125,668.00 in Quimby Fees previously allocated for the Sylmar Park – Swimming Pool and Bathhouse Improvements (PRJ1507P) project and \$140,763.80 in Quimby Fees previously allocated for the Sylmar Park – Building Improvements (PRJ20383) project be reallocated to the Sylmar Park – Outdoor Park Improvements (PRJ20870) project.

Additionally, it should be noted that the City Council has approved the allocation of \$250,000 in Community Development Block Grant (CDBG) funds for the Sylmar Park – Outdoor Park Improvements (PRJ20870) project.

Upon approval of this Report, the total Quimby Fee allocation for the Sylmar Park – Outdoor Park Improvements (PRJ20870) project would be \$599,505.80. These Fees were collected within two miles of Sylmar Park, which is the standard distance for the allocation of the Quimby

REPORT OF GENERAL MANAGER

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Fees for community recreational facilities. The total funding available for the project, inclusive of the available CDBG funding, would be \$849,505.80.

Staff has determined that the subject project is a continuation of an existing project approved on January 21, 2015 (Report No. 15-014) that is exempted from CEQA [Class 1(1,3) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-91


DATE May 6, 2015

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS -- PERIMETER FENCING, PARKING LOT IMPROVEMENTS, IRRIGATION (W.O. #E170271F) PROJECT -- FINAL ACCEPTANCE

R. Adams	_____	V. Israel	_____
*R. Barajas	<u>CSDf</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the work performed on this project, under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, the Bureau of Engineering (BOE) and Department of General Services (GSD), Construction Forces for the Cheviot Hills - Perimeter Fencing, Parking Lot Improvements, Irrigation (W.O. #E170271F) project; and,
2. Authorize the Board Secretary to furnish GSD with a Letter of Completion for the subject project as completed under the MOU.

SUMMARY:

On May 21, 2008, the Cheviot Hills – Perimeter Fencing, Parking Lot Improvements, Irrigation (W.O. #E170271F) project was awarded to the Department of General Services (GSD) through the approval of an MOU (Board Report No. 08-132), between the Department of Recreation and Parks (RAP), Bureau of Engineering (BOE), and GSD. The Perimeter Fencing portion of the line item was removed from this phase of the project, and will be done as a future project, adequate project funds were retained for this future work.

REPORT OF GENERAL MANAGER

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The project, which is located at 2551 South Motor Street, Los Angeles, California 90044 was deemed complete on April 22, 2010. Plans for the project were prepared by BOE, Architectural Division. The project construction scope, as was detailed in the MOU, included the separation of the irrigation system, that was once shared with the adjacent RAP-owned golf course, to provide the park with its own independent irrigation system, and provided pressure release valves to the existing irrigation system. The project also installed five (5) light poles in the small parking lot, to provide additional security at the Cheviot Hills Park.

In total there were fifteen (15) executed change orders, in the amount of \$94,371.00, which represented 23.47% of the approved budget of \$402,072.00. BOE Construction Management Division and GSD disputed three (3) of the now executed change orders, totaling \$52,151.00, and eventually the City Administrative Office (CAO) approved these three (3) change order payments to GSD. These change orders are included in the final total construction cost of \$496,443.

GSD completed all work with the exception of above-mentioned perimeter fencing pertaining to the Cheviot Hills - Perimeter Fencing, Parking Lot Improvements, Irrigation (W.O. #E170271F) project as delineated in the MOU (Report No. 08-132). BOE, Construction Management Division provided the construction management of the project. The Project Manager advised RAP that GSD completed the construction of the project and that the quality of the work is satisfactory.

There are no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and others by subcontractors under the supervision of GSD staff.

The perimeter fencing component of the Proposition K project description was not done as part of this construction effort. The perimeter fencing was eventually separated from the project scope of work, along with adequate funding in the amount of approximately \$60,000 to allow the fencing to be installed as part of a future project at Cheviot Hills. These funds are in addition to the \$496,443 which was allocated under the subject MOU.

The delay in completing this report was a combination of two (2) issues: 1, resolution of change order requests by GSD; and 2, the decision regarding the remaining component (Fencing) of the Proposition K project description. The \$496,443 in Proposition K - L.A. for Kids funding fully funded the construction, and was provided by Proposition K - L.A. for Kids specified funds.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department of Recreation and Parks. The Department currently operates these facilities, and an operating budget is in place.

REPORT OF GENERAL MANAGER

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This report was prepared by Ejike Mbaruguru, Recreational and Cultural Facilities Program, and Daniel Tse, Construction Management Division, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, BOE Recreational and Cultural Facilities Program, Deborah Weintraub, Chief Deputy City Engineer, BOE; and by Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.



CO & CO Request Log: Cheviot Hills Park W.O.No.: E170271

CO No	CO Req	DESCRIPTIONS	PCO ECO Date	GC Prop Amount	Proposal Date	CMD Est Amount	Apprvd Amount	Apprvd Date	Change Order Status	FCO Date	C.O Type	Pymt Type	Cal Days Req.	Apv'd Comp Cal Days	Apv'd Non Comp Cal Days	REMARKS	
001	001	Add Arbovit not used		\$ 5,440.00	08/03/09	\$ 5,440.00	\$ 5,440.00	08/12/09	Executed		U		0	0	0	RFI#4	
003	003	Replace existing gate valves		\$ 8,000.00	09/14/09	\$ 8,000.00	\$ 8,000.00	10/05/09	Executed		S		0	0	0	RFI#10	
004	004	Add shade roof on pump enclosure		\$ 992.06	08/14/09	\$ 992.00	\$ 992.00	11/30/09	Executed		S		0	0	0		
005	005	Add couplings and slurry over existing storm drain		\$ 1,800.00	08/14/09	\$ 1,800.00	\$ 1,800.00	09/17/09	Executed		U		0	0	0	RFI#13	
006	006	Add pressure relief valves		\$ 15,000.00	09/14/09	\$ 10,500.00	\$ 10,500.00	09/17/09	Executed		NA		0	0	0		
007	007	Remove tree		\$ 740.00	08/17/09	\$ -	\$ -	09/17/09	Executed		E		0	0	0	RFI#17, Delete COR#7 & superseded By COR#7.1.	
007	007	Relocate lights to opposite side of parking lot		\$ 4,474.00	10/08/09	\$ 4,310.00	\$ 4,310.00	10/15/09	Executed		E		0	0	0	RFI#21, COR#7.1 supersedes COR#7- Remove tree.	
008	008	Enlarge pump enclosure		\$ 2,705.00	09/21/09	\$ 2,705.00	\$ 2,705.00	10/05/09	Executed		E		0	0	0	RFI#16 & 18	
009	009	Replace existing 2" gate valves with 2" ball valves at pressure and air vacuum relief valves		\$ 4,010.00	09/22/09	\$ 4,010.00	\$ 4,010.00	10/05/09	Executed		U		0	0	0	RFI#14	
010	010	Increase ground wire size from panel to pump		\$ 2,103.00	10/06/09	\$ 1,959.00	\$ 1,959.00	10/15/09	Executed		E		0	0	0	RFI#23	
011	011	Enlarge backflow enclosure		\$ 762.00	10/14/09	\$ 566.00	\$ 566.00	10/15/09	Executed		E		0	0	0	RFI#20 & 20.1	
012	012	Add 11% GSD mark up for original estimate material and vendor proposals		\$ 34,448.00	10/15/09	\$ 31,393.00	\$ 31,393.00	05/30/12	Executed		NA		0			CAO Approval	
013	013	Reroute water lines at light standards		\$ 3,136.00	11/03/09	\$ 2,138.00	\$ 2,138.00	11/04/09	Executed		U		0	0	0	RFI#24, 24R1	
014	014	Repair leaking pipe at pump		\$ 2,000.00	11/24/09	\$ 2,000.00	\$ 2,000.00	05/30/12	Executed		NA					CAO Approval	
015	015	Additional cost for light pole per correction		\$ 18,758.00	08/31/09	\$ 18,758.00	\$ 18,758.00	05/30/12	Executed		NA					CAO Approval	
Original Contract Price				\$ 402,072.00	Change Order Status	Executed		C.O Type ¹	U Unforeseen							Executed Change Orders	
Original Contingency				\$ 97,928.00	Approved Comp Cal Days	Negotiated		Approved Non Comp Cal Days	E Errors & Omissions							15	\$ 94,371.00
Σ (Executed Change Orders)				\$ 84,371.00	Approved Non Comp Cal Days	Unresolved			S. Change in Scope							Forecasted Change Orders	
Revised Contract Price				\$ 496,443.00	Approved Non Comp Cal Days	Canceled			LS Lump Sum							0	\$
Outstanding Contingency				\$ 3,657.00	Approved Non Comp Cal Days				TM Time & Material							0	\$
Num. Of Approved Days				0 Cal. Days	Approved Non Comp Cal Days				CAN Canceled							0	\$
												Change Order Percentage	23.5%				

Footnotes

1. Percentages of Change Order Types are based on approved dollar amounts.
2. Forecasted Change Orders = Unresolved + Negotiated

REPORT OF GENERAL MANAGER

NO. 15-92

DATE May 6, 2015

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GLASSELL PARK – INSTALLATION OF PUBLIC ART SCULPTURE -
GLASSELLAND

R. Adams	_____	V. Israel	_____
*R. Barajas	<u>CSPJ</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Grant approval for the installation of public art sculpture Glassell Park; and,
2. Authorize staff to issue the appropriate Right-of-Entry Permit.

SUMMARY:

Glassell Park is located at 3650 North Verdugo Road in the Northeast Los Angeles community. This is a 12.69 acre facility, which includes a baseball diamond, outdoor basketball courts, community room, gym, children’s play area, barbeque pits, tennis courts, year-round pool and offers youth programming.

The Department of Recreation and Parks (RAP) has received a request from artist Justin Stadel to install a public art piece titled Glassellland within Glassell Park. Glassellland is a series of twelve (12) letters spelling the word Glassellland, each letter measuring approximately ten (10) feet high by five (5) feet wide, which is proposed to be attached to the existing chain link fence that separates the upper park from the lower park, visible primarily from the ballfields and swimming pool and North Verdugo Road. Each letter is to be affixed to the chain link fence at a minimum of eight (8) points. Glassellland is intended to give the surrounding community of Glassell Park a local landmark. The project application, complete with fabrication, installation and maintenance details, is attached hereto as Exhibit A.

REPORT OF GENERAL MANAGER

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The artist, Mr. Stadel, has signed an Artist Waiver which grants the City the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the artwork at the City's sole discretion. A copy of this Waiver is included within Exhibit A. The artist will also have the responsibility of obtaining any required permits as well as the insurance necessary for the issuance of a Right of Entry Permit.

Community support for the proposed project is substantiated with letters of project support from both the Glassell Park Neighborhood Council and the Glassell Park Improvement Association. The project was funded through the crowd-sourcing website Indiegogo. The Council Office is also supportive of the project.

This project was reviewed by the Facility Repair and Maintenance Commission Task Force on March 4, 2014 and recommended by that Task Force for review by the full Commission. While the initial project application requested an installation length of time of two (2) to three (3) weeks, subsequent conversation at the Task Force review led to an application revision to accommodate an installation period of up to six (6) months. Due to the temporary nature of the proposed installation the public art piece will not be reviewed by the Cultural Affairs Commission.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article III, Section 1, Class 11 (6), of the City CEQA Guidelines.

RAP management and staff have no objection to this project at Glassell Park.

FISCAL IMPACT STATEMENT:

Installation of the public art will have no impact on the Department's General Fund as the cost of the installation, maintenance and eventual removal would be funded by the artist.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction and Maintenance Branch.

Public Artwork Application

Exhibit A

Applicant: (Individual name or organization, address, email, telephone)

Justin Stadel

Project Title/Description:

GLASSELLLAND

Project Location/Street Address:

Glassell Park: 3650 Verdugo Road, Los Angeles, California 90065

Council District of Project Location:

Council District 1

Artist(s): (Name(s), address(es), email(s), telephone(s))

Justin Stadel, 3651 Mimosa Dr. Los Angeles, CA 90065

justinstadel@gmail.com 626-644-6064

Estimated Cost of Project (Materials, labor, insurance, etc.)

\$150 for insurance. Production and installation has already been financed.

Expected Length of Time for Installation:

1 day

Expected Lifespan of Project: (3 years, 5 years, 7 years, other,) 10 year maximum

6 months

Who is responsible for maintaining the project during its lifespan? (Name, address, email, telephone)

Justin Stadel, Artist (see information above)

Do you have a signed, written contract with the artist regarding the proposed project?

If yes, please attach one (1) copy of each contract.

N/A

Do you have a signed, written contract with the artist regarding the duration, maintenance, and/or removal of the project? If yes, please attach one (1) copy of each contract.

N/A

Artist Waiver for Murals, Plaques and Public Art

Waiver of Proprietary Rights for Artwork Placed upon City Property

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C. §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the City of Los Angeles ("City") and its agents.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the [describe the artwork/project: mural, sculpture, etc. and medium]:

Twelve wooden letters spanning ten feet high and five feet wide, each. These letters are plywood-faced with a white paint front and an anti-graffiti coating. They will be attached with the appropriate hardware to the chain-link fence that separates the upper park from the lower park. (See packet for more details.)

Entitled [title of work]: GLASSELLLAND

And located at [identify site, including interior location if applicable]:

Glassell Park

3650 Verdugo Road

Los Angeles, California 90065

In whole or in part, in City's sole discretion.

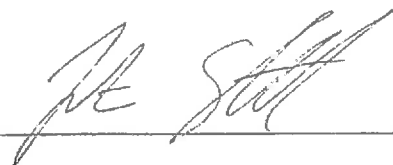
Artist's Address for Notice:

Justin Stadel

3651 Mimosa Dr

Los Angeles CA 90065

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Department of Recreation and Parks, Planning, Construction and Maintenance Branch, 221 N. Figueroa Street, Suite 100, Los Angeles, CA 90012.



3/6/15

Artist Signature/Date

Recreation and Parks Signature/Date

GLASSELLAND

*A Civic Arts Project
for Glassell Park*

GLASSELLAND

The Glassellland project weaves together fabricated history, a local community, and a destination landmark. In its previous location, on a hill overlooking the park and neighboring freeway, Glassellland provided a destination point for a community of hikers and dog walkers in the neighborhood.

However, Glassellland has meant more than a simple marker. In a neighborhood bounded by Mt. Washington to the East, an intersection of freeways to the south, a river to the west, and Glendale to the north, Glassell Park has been buried in relative obscurity. Neighboring communities all seem to have some kind of landmark to help define each area. Echo Park has its lake, Mt. Washington has its hill, Silver Lake has its reservoir, and Eagle Rock has its eagle-shaped rock. These landmarks provide residents with a sense of belonging to coalesce around.

Alongside the Glassellland installation is a history of the landmark that dates back to 1926. At the site of the project, hikers could call a phone number written on the back of one of the letters and listen to a recorded history. During a campaign to fund a bigger and better version of the project, viewers could watch a video that went into even greater historical depth. Although its history is a stretch of the imagination, suggesting that the landmark was originally constructed as a prize to Andrew Glassell for winning a tunafish sandwich eating contest, the tale pulls from real histories in the area.

The installation includes twelve wood letters, each measuring roughly ten feet high and five feet wide, spelling out the name, "GLASSELLLAND." The fabrication of the letters has already been funded by members of the community through a crowdfunding campaign. The letters are currently in storage and are ready to be installed.

The proposed installation in the park will be located past the outfield of the northern baseball field, on the elevated section of the park. It will be attached to the chain link fence that separates the upper park from the lower park, and visible from the baseball field and swimming pool.

Fabrication:

The letters have already been constructed and paid for by a crowdfunding campaign within the community of Glassell Park. Each letter is constructed with CNC-routed half-inch plywood at Ball-Nogues architectural studio. With twelve letters in total, each measures 118 by 58 inches (roughly 10 by 5 feet), with the A's measuring slightly wider at 64 inches. The plywood is framed with kiln-dried 2 by 2 studs and sealed with two coats of primer/sealant and two coats of non-sacrificial anti graffiti paint typically used for school walls and government buildings.

Installation:

The elevated section of the park is separated from the lower park with a six-foot high chain link fence, spanning roughly 150 feet. The letters will be carried through the back of the park from the upper-level entrance off of Ackerman Drive. Each letter can be carried by two people and positioned to face the baseball field on the northwest-facing side of the fence. From there, each letter will be positioned to attach to the fence from at least eight points, with metal straps and tamper-resistant Torx screws. The letters will attach wherever possible to the horizontal and vertical supporting poles that span the fence with metal pipe saddle straps. Additional support and advising during installation will be provided by local structural engineers, Alpha Structural.

The installation of the letters will occur within the span of a day. The day will be coordinated with Recreation and Parks and the park director. Preferably, this installation will occur during a weekday leading up to the weekend, so as not to interfere with sports or heavy park attendance. The installation is planned to last three weeks and then will be removed within the course of a day.

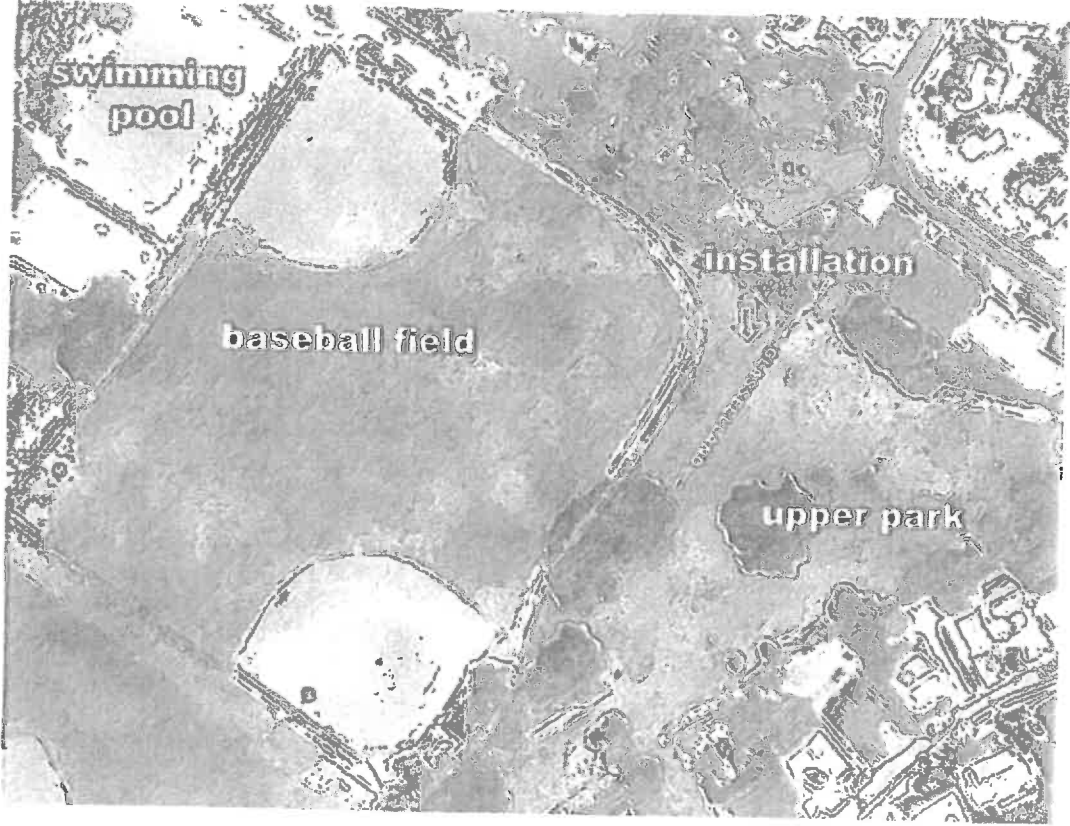
Maintenance:

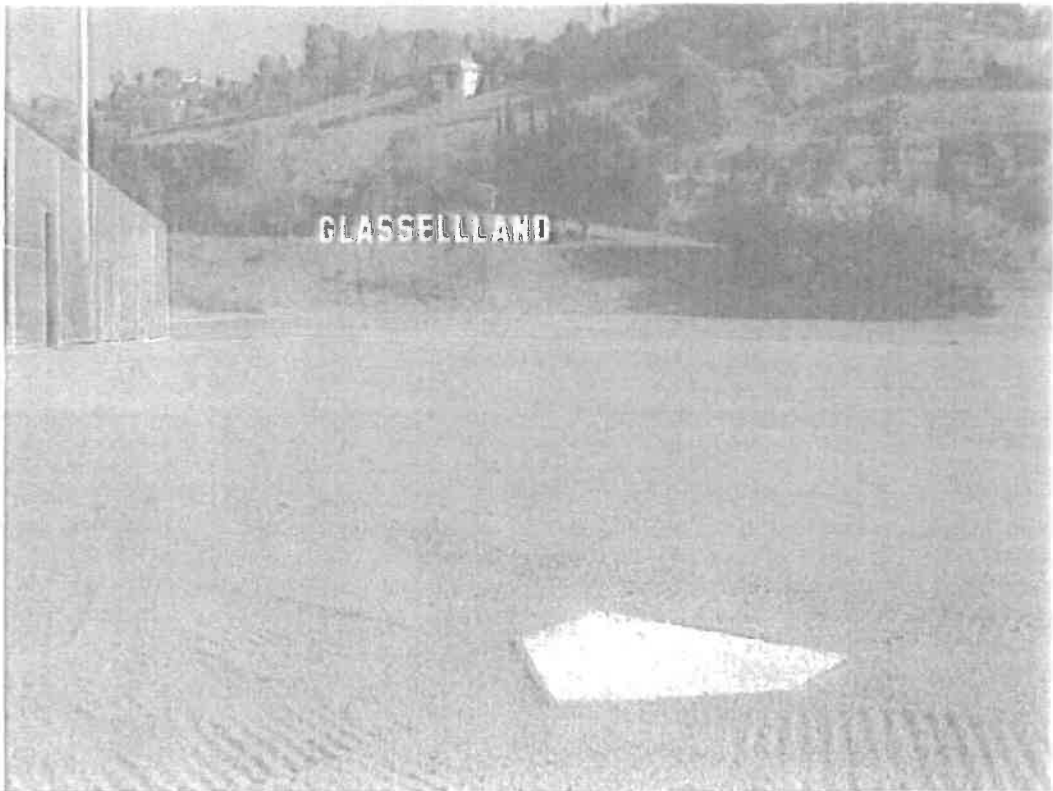
The artist lives adjacent to the park, sharing a boundary line with the upper level of the park. From this position, the artist will have easy access to the park for regular check-ups and maintenance. The artist has also formed strong relationships with GPIA and GPNC members, and local dog walkers, many of whom frequently visit the park and share contact information, should any problems arise with the installation.

Funding and Budget:

The materials and fabrication have been paid for by the community through a crowdsourcing campaign generating \$3,752. The installation costs at the park will be covered by the artist.

The screenshot shows the INDI Fund website interface for a campaign titled "GLASSELLAND". At the top, there are navigation links for "EXPLORE", "HOW IT WORKS", and "START YOUR CAMPAIGN". The campaign title "GLASSELLAND" is prominently displayed, with a location tag for "Los Angeles, California, United States". Below the title, statistics show 14 updates, 22 comments, and 61 funders. A central video player shows a landscape with the word "GLASSELLAND" in large letters on a hillside. To the right of the video, the funding goal is set at \$3,752 USD, with a progress bar indicating 750% completion. A "CAMPAIGN CLOSED" notice states the campaign ended on March 23, 2015. At the bottom, the campaign is attributed to Justin (Public Artist) and the Campaign Team.









Neighborhood Council
Our Voice to the City
 44th Street at Glassell

**GLASSELL PARK
 NEIGHBORHOOD
 COUNCIL
 OFFICERS**

**MOLLY LYNN TAYLOR
 CHAIRPERSON**

**MARK BARNETT
 VICE CHAIR**

**MARK PARK
 SECRETARY**

**ANDRE GARRIGAN
 TREASURER**

**MICHAEL DAVIS
 MEMBER AT LARGE**

**CITY OF LOS ANGELES
 CALIFORNIA**



**ERIC M. GARCETTI
 MAYOR**

**GLASSELL PARK
 NEIGHBORHOOD COUNCIL
 3750 N. Verdugo Road
 Los Angeles, CA 90012
 (323) 286-4761 or 864-6196
www.glassellpark.org**

**SET OF BOARD MEMBERS:
 LORENZO EDGAR - AREA 1
 MARK CLINEY - AREA 2
 CHRISTA WINE ORRICO - AREA 3
 MOLLY LYNN TAYLOR - AREA 4
 RICHARD GENTHERS - AREA 5
 MARGE BARNETT - AREA 6
 GLADYS FERRAZZANO - AREA 7
 BRADLEY - DIST. REP
 JIM DANIEL BRENDA - DIST. REP
 GARY HERRINGHILL - DIST. REP
 MARGE PARK - DIST. REP
 PAUL BLANK - DIST. REP
 CELIA PRYK - DIST. REP
 MARYANITA - DIST. REP
 MICHAEL DAVIS - AT-LARGE REP**

Danielle Bruzell
 General Manager
 Department of Cultural Affairs
 201 N. Figueroa Street, Ste. 1400
 Los Angeles, CA 90012

Dear Ms. Bruzell,

The Glassell Park Neighborhood Council supports local artist Justin Stadel in his effort to re-install his GLASSELLAND artwork on a private hillside lot overlooking our community.

As you may know, Glassell Park is a vibrant, diverse area of Los Angeles that has, nonetheless, been without a strong community identity. That changed when Justin Stadel's artwork appeared on our hillside. The pride of place it brought to our residents was undeniable, and its removal was met with an outpouring of dismay and calls to action.

In fact, within days of starting an IndieGoGo campaign to raise the funds to put the artwork back up, Justin raised 750% of the amount he set as his goal. The community's support is a valid measure of the desire of residents to bring the artwork back to our area.

The LAPD has already implemented measures to address concerns of nearby neighbors by installing new street lighting and increased patrols. The anti-tattoo prohibiting signs that was used to dismantle this art piece does not have bearing, since GLASSELLAND is not a sign and was never intended to be one.

The GPNC supports the GLASSELLAND artwork and we ask you to support it as well. This artwork is important to our community and—quite literally—puts Glassell Park on the map.

Sincerely,

Molly Lynn Taylor
 Chairperson



23 July 2014

Danielle Brazell
General Manager
Department of Cultural Affairs
201 N. Figueroa Street, Ste. 1400
Los Angeles, CA 90012

Dear Ms. Brazell,

I am writing on behalf of the Glassell Park Improvement Association to express our support for the Glassellland art installation on a private hillside lot overlooking our community.

While Eagle Rock has its rock and Echo Park its lake, Glassell Park has never had an identifying landmark. Justin Stadel's artwork is that marker. So much so, in fact, that local businesses—including restorers—are using photos and copies of the artwork in their advertising.

Recently Justin created an IndieGoGo campaign to raise the funds to put the artwork back up. Within days he raised 750% of the amount he set as his goal. This outpouring of community support should not be ignored. It quantifies the desire of residents to reinstall and maintain the artwork for our neighborhood.

While the GPFA is aware of the concerns of some nearby neighbors, those concerns are already being mitigated by new street lighting in the area and increased LAPD patrols.

As you know, Glassell Park has long been a drive-through community without a definite identity. Justin Stadel's artwork has given us a new sense of belonging, and it is the strong desire of a great majority to have it reinstalled.

Please support the Glassellland artwork. It is important to our community and—quite literally—puts Glassell Park on the map.

Sincerely,

Maggie Darótt-Quiroz
President GPFA

cc: Leslie Thomas

GPFA / P.O. BOX 55881 / LOS ANGELES, CA 90065 / WWW.GPFA.ORG

LOCAL SUPPORTERS

**Molly Taylor, President
Glassell Park Neighborhood Council**

**Maggie Daret-Quiroz, President
Glassell Park Improvement Association**

**Alisa Smith, former President
Glassell Park Improvement Association**

**Helen Jacobs, Vice President
Glassell Park Seniors Association**

**Gil Cedillo, Councilman
Los Angeles Council District 1**

**Mitch O'Farrell, Councilman
Los Angeles Council District 13**

**Jose Huizar, Councilman
Council District 14**

**Tony Scudellari, Captain
Kinney Street Neighborhood Watch**

**Benjamin Ball, Co-Owner
Ball-Nogues Studio**

**Dave Tourje, Owner
Alpha Structural**

**Fritz Haeg, Director
Los Angeles Seminary for Embodied and Civic Arts**

REPORT OF GENERAL MANAGER

NO. 15-93

DATE May 6, 2015

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MACARTHUR (GENERAL DOUGLAS) PARK - 'ANGEL DE LOS MIGRANTES' MONUMENT PROJECT

R. Adams	<u> </u>	V. Israel	<u> </u>
*R. Barajas	<u><i>CSDf</i></u>	K. Regan	<u> </u>
H. Fujita	<u> </u>	N. Williams	<u> </u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Grant approval of the Guatemalan Embassy's proposed 'Angel de los Migrantes' Monument Project as described in the Summary of this Report;
2. Authorize Department of Recreation and Parks (RAP) staff to issue the appropriate Right-of-Entry (ROE) Permit;
3. Authorize RAP staff to enter into an agreement with the Guatemalan Embassy for the ongoing maintenance of the proposed project; and,
4. Authorize RAP staff to set up an appropriate escrow account for the receipt of \$10,000.00 for the ongoing maintenance and/or eventual removal of the Monument statue under Fund 302, Department 89, and Account 89834M Metro Region Maintenance.

SUMMARY:

The Guatemalan Embassy, through the office of Council District One, has contacted the Department of Recreation and Parks (RAP) with a proposal to construct and maintain a monument at MacArthur Park as a dedication to the various immigrant communities found throughout Los Angeles. The proposed Monument statue is being presented to the City of Los Angeles by the Guatemalan government.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-93

The Guatemalan government wishes to build the Monument at the corner of 7th Street and South Park View Street on MacArthur Park property located at 2230 West 6th Street. The proposed location is on a preexisting concrete pad so that no green space will be lost due to the installation of the Monument. The Guatemalan Embassy, as the representative authority for the Guatemalan government, proposes to install the monument in order to add to the historical significance of MacArthur Park that has been established by other existing monuments. The Embassy believes that the design of the Monument sculpture will beautify and instill a sense of pride and unity in the surrounding community and will help in reducing crime in an area. The intended message of this Monument is that of optimism, protection, and peace.

The monument has been designed and built by Jose Toledo Ordonez, a famed Guatemalan artist who is renowned for his work as a 'mechanical artist' and utilizes the same tools as the automotive trade. The artist has signed the Department's Waiver of Rights, which allows for the removal of the sculpture, at the Department's sole discretion, should the sculpture not be maintained to Department standards. The sculpture, 'Angel de los Migrantes' is intended to represent an angel a universal symbol of protection and peace to the many immigrant communities who seek optimism and safety in Los Angeles. The statue stands 10'6" tall and has a wingspan of 13'3". A rendering of the sculpture, the proposed location, as well as the signed waiver, is attached hereto as Exhibit A.

The Guatemalan government has committed to the ongoing maintenance of the sculpture for the length of the installation with an agreed upon term of ten (10) years. The sculpture will be required to include a heat-resistant anti-graffiti coating to facilitate maintenance. Additionally, the Department is requiring the deposit of ten thousand dollars (\$10,000) into a designated escrow account so that, in the event maintenance and removal is not performed to Department satisfaction, the Department will not bear a financial liability for the removal of the installation.

On June 11, 2014, the Board of Recreation and Park Commissioners', Facilities and Maintenance Task Force reviewed the proposed project and recommended that the project be heard by the full Commission for consideration of approval. The Cultural Affairs Commission heard and approved this item at their regularly scheduled meeting held on July 17, 2014.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article III, Section 1, Class 11 (6), of the City CEQA Guidelines.

This project has strong support from the Councilmember for the First District. Department management is in support of the project contingent upon the before mentioned escrow account. Additionally, the project has been conceptually reviewed by the Office of Historic Resources who finds no conflict between the installation of the Monument and MacArthur Park's designation as a Historic Cultural Monument.

REPORT OF GENERAL MANAGER

PG. 3

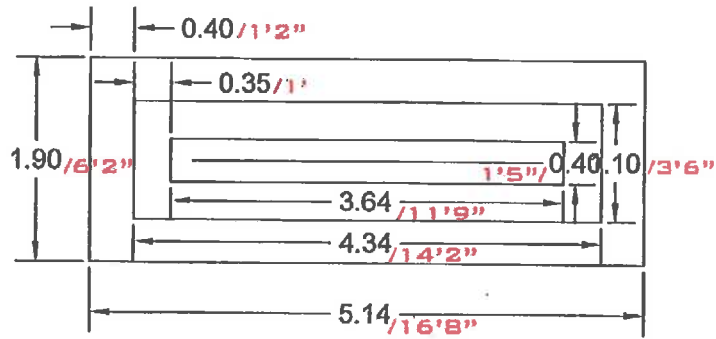
NO. 15-93

FISCAL IMPACT STATEMENT:

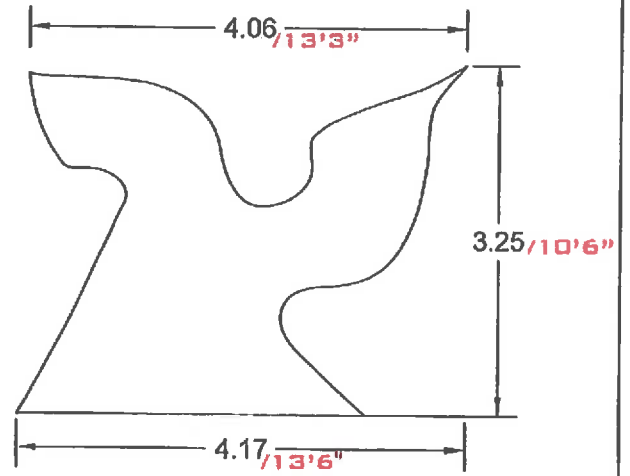
There will be minimal fiscal impact to the RAP's General Fund as staff recommends the approval of the project and the issuance of any ROE Permit to be contingent upon the deposit of \$10,000 in a sub-account account under 302/89 Account 84834M, which is specifically allocated for the maintenance and/or removal of the monument at the sole discretion of the Department.

This report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction and Maintenance Branch.

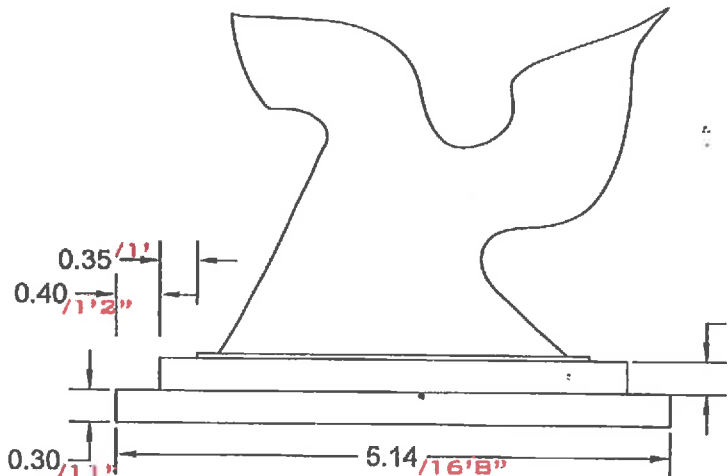




PLANTA



**ESCULTURA ANGEL DE
LOS MIGRANTES**
DEL MAESTRO JOSE TOLEDO



ELEVACION

SCULPTURE/Escultura: 515 Kgs./1135 LBS.
Base: 190 Kgs./418 LBS.
STEPS/Gradas: 280 Kgs./617 LBS.

*CONVERSIONS



Artist Waiver for Murals and Public Art

Waiver of Proprietary Rights for Artwork Placed upon City Property

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C. §§106A abd 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the City of Los Angeles ("City") and its agents.

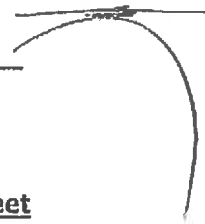
The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the [describe the artwork/project: mural, sculpture, etc. and medium]:

The sculpture of the Angel of Migrants

Entitled [title of work]: "Ángel de los migrantes"

And located at [identify site, including interior location if applicable]: South Park View Street and 7th street, MacArthur Park, Los Angeles, California.

In whole or in part, in City's sole discretion.



Artist's Address for Notice:

16 Calle, 4-66 Zona 14, Guatemala

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Department of Recreation and Parks, Planning, Construction and Maintenance Branch, 221 N. Figueroa Street, Suite 100, Los Angeles, CA 90012.

Artist Signature/Date
JOSE TOLEDO

MARCH 21, 2014

Recreation and Parks Signature/Date

REPORT OF GENERAL MANAGER


NO. 15-94

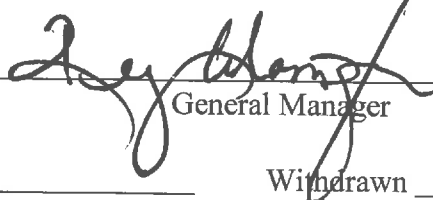
DATE: May 6, 2015

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CABRILLO BEACH 2015 MONTROSE SETTLEMENTS RESTORATION PROGRAM - FISHING OUTREACH MINI-GRANT AUTHORIZATION TO SUBMIT GRANT PROPOSAL; ACCEPTANCE OF GRANT FUNDS

R. Adams	_____	*V. Israel	
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve retroactively the submission of a 2015 Montrose Settlements Restoration Program (MSRP) Fishing Outreach Mini-Grant proposal to augment funding for the Department of Recreation and Parks (RAP) Cabrillo Beach Pier Fishing Program (CBPFP) in the amount of \$15,000.00, subject to the approval of the Mayor and the City Council;
2. Direct staff to transmit a copy of the grant proposal to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize RAP's General Manager to accept and receive the 2015 MSRP Fishing Outreach Mini-Grant, if awarded, in the amount of \$15,000.00 from the MSRP to conduct the CBPFP for the summer of 2015, subject to the approval of the Mayor and City Council;
4. Designate RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment request, which may be necessary for the completion of the project; and,

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-94

5. Authorize RAP's Chief Accounting Employee to establish the necessary account and to appropriate funding received to the necessary account within "Recreation and Parks Grant" Fund 205 to accept the MSRP grant in the amount of \$15,000.00 for the CBPFP, if awarded.

SUMMARY:

On February 24, 2015, the Department of Recreation and Parks (RAP) was provided only thirty-days advance notice of the 2015 Montrose Settlements Restoration Program (MSRP) Fishing Outreach Mini-Grant opportunity. The MSRP is a multi-agency government program that was created in 2001 following the settlement of a lawsuit against impacts to the natural environment caused by the release of contaminants into the marine ecosystem in Southern California through a wastewater outfall pipe located offshore of the Palos Verdes peninsula. Releases of these chemicals led to impacts on marine life, and reduced fishing activities because of fish contamination. Among various projects included in the MSRP's 2005 Restoration Plan, MSRP established an educational mini-grant program to support youth fishing programs that teach children about local fish contamination and safe fishing practices. Applications for the 2015 mini-grant program were due on March 25, 2015.

For over 20 years, RAP administered the Cabrillo Beach Pier Fishing Program (CBPFP) at Cabrillo Beach. The CBPFP was held in summer over a nine-week period. The program transported youth ages 8-16 from RAP's summer day camps to Cabrillo and supplied them with bait, fishing poles, instruction on how to fish, and two hours of hands-on fishing activity from the Pier. In 2010, the program was terminated due to budget constraints. In 2011, RAP applied for and was awarded a \$5,000 grant under MSRP's mini-grant program which allowed restoration of the CBPFP and participation of about 250 youth.

Since that first success, RAP has received annual grants each summer, for escalating amounts. For 2014, RAP applied for and received \$15,000 to increase participation to fifteen (15) buses bringing 450 summer camp youth to the program. Through efficiencies that reduced some program administration costs and lower costs for bait and equipment, the Department was able to use the funding to sponsor two (2) extra buses, bringing the total participation for 2014 to 568 summer campers.

The maximum grant of \$15,000.00 has been requested again for 2015. If awarded, the grant funds would be used to conduct at least fifteen (15) four-hour sessions over the summer for 450 youth from RAP summer day camps at recreation centers located within at-risk communities. Youth will be transported by bus and be met by part-time staff trained to educate the youth about the local coastal environment, our role and responsibilities in the ocean eco-system, and safe fishing practices as well as how to bait a hook, cast a fishing line, and catch and release fish. MSRP provides materials for these sessions which can be taken home as well.

REPORT OF GENERAL MANAGER

PG. 3 NO. 15-94

The Superintendents and Principal Recreation Supervisors in the all three (3) regions support continuation of this program for 2015.

FISCAL IMPACT STATEMENT:

RAP will provide in-kind support for this program with existing staff to administer the program and coordinate youth groups for some equipment such as fishing poles and educational posters that can be used for other recreation center field trips. The Montrose Settlements Restoration Program gives stronger consideration to proposals that provide matching funds or in-kind support. All direct costs of staff time specifically to educating and interacting with participants are included in the funding requested in this mini-grant.

This report was prepared by Linda Barth, Senior Management Analyst, Partnership Division

REPORT OF GENERAL MANAGER


NO. 15-95

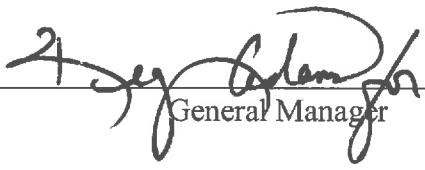
DATE: May 6, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BOYLE HEIGHTS SPORTS COMPLEX – SECOND AMENDMENT TO AGREEMENT WITH THE FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC. FOR THE OPERATION AND MAINTENANCE OF A HEAD START PRESCHOOL; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams	_____	*V. Israel	
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Amendment, substantially in the form on file in the Board Office, to Agreement No. 3393 (Agreement), between the City of Los Angeles (City) and the Foundation for Early Childhood Education, Inc. (FEC) extending the Agreement an additional ten years for the continued operation of a federally-funded Head Start preschool program, subject to the approval of the Mayor, the City Council, and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement, to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Amendment, upon receipt of necessary approvals; and,
4. Find that the proposed Agreement is exempt from the California Environmental Quality Act.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-95

SUMMARY:

FEC, a private, non-profit organization, is a delegate Head Start service provider receiving federal Head Start funding through the Los Angeles County Office of Education (LACOE). Park Place Head Start Center is located at 2630 East 7th Street, Los Angeles, CA 90023 (Property), adjacent to Boyle Heights Sports Complex on park land. There is no City of Los Angeles Department of Recreation and Parks' (RAP) facility or staff presence on the Property.

FEC has provided Head Start services for over forty-five (45) years in East Los Angeles at no cost to the community. The Pre-School Head Start Program provided by FEC follows the traditional school-year calendar. The Program promotes the development of self-sufficiency and empowerment in participants by constructive play and outdoor activity, and school readiness through a comprehensive high quality program. FEC provides morning and afternoon sessions, servicing up to 80 children per day. The value of FEC services has been determined to be approximately \$560,000.

On February 15, 2012, the Board approved an agreement between the City and FEC for the operation and maintenance of the Park Place Head Start Center for a three-year term (Report No. 12-043). The Agreement was executed on September 5, 2012 (Contract No. 3393) and will expire September 4, 2015. FEC has received positive annual evaluations conducted by the Partnership Division during the existing term of the Agreement.

The Park Place Head Start Center has two (2) pre-fabricated modular classrooms with playground equipment located in a gated, enclosed outside area. The modular classrooms were purchased many years ago by the Head Start contractor prior to FEC, with Federal funding through LACOE, and installed with RAP's authorization. Under the terms of the contract between FEC and LACOE, FEC is responsible to maintain the classrooms and playground equipment. If the City serves a notice of termination, the Agreement gives FEC one hundred-eighty (180) calendar days to remove the modular classrooms and playground equipment from RAP property.

On August 21, 2013, FEC notified RAP that the Federal Office of Head Start requires that all leases and agreements involving federally-funded modular buildings be amended to include Notice of Federal Interest language. This provision acknowledges that the modular buildings were acquired with federal funds and that ownership must remain with LACOE absent written permission of the federal government. The Board approved the First Amendment of Agreement on October 16, 2013 (Report No. 13-267) to include Notice of Federal Interest language involving federally-funded modular buildings (Attachment A). The first amendment to Agreement was executed June 26, 2014.

During the term of the Agreement pursuant to Partnership Division protocol, FEC's performance

REPORT OF GENERAL MANAGER

PG. 3

NO. 15-95

During the term of the Agreement pursuant to Partnership Division protocol, FEC's performance was evaluated through Annual Performance Reviews. FEC's past two Annual Performance Reviews determined that FEC met RAP standards and were compliant to the Agreement terms and conditions. This year's Annual Performance Review will be conducted in May 2015. Based on FEC's prior performance, the Partnership Division foresees this year's Annual Performance Review to also meet RAP Standards. In anticipation of the imminent termination date on September 4, 2015, FEC contacted RAP on November 5, 2014, and requested an extension of the Agreement Term for an additional ten (10) years in order to continue Head Start pre-school services in the Boyle Heights community and propose future capital improvements at the site. Any future capital improvement will be discussed with the RAP Planning, Construction, and Maintenance Branch for future Board consideration once the proposed project's plans and specifications are determined.

Should the proposed Term extension be approved, the Agreement Term will be amended to a maximum of thirteen years (13) and FEC's performance will continue to be monitored through an annual performance review conducted by the RAP Partnership Division to ensure compliance with the terms and conditions of the Agreement. In all cases, FEC accepts full liability for their operations at the location and will continue to maintain appropriate insurance protecting the City. Additionally, FEC will continue to be responsible for the payment of Cost Recovery Reimbursement Fees to RAP in the amount of \$142 per month (\$1704 per year) covering only staff impact fees pursuant to RAP policy. FEC pays their own utility fees (gas, electric, water) and trash disposal fees directly to the utility and waste management providers respectively.

Staff has discussed the proposed agreement with the Superintendent of RAP Operations and Principal Grounds Maintenance Supervisor II of the Metro Region. Each supports the agreement and concurs with staff's recommendations.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the execution of the proposed Agreement is for the operation of programming at an existing park facility involving negligible or no expansion of use and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The proposed Agreement will have no adverse impact on RAP's General Fund as operations and program costs associated with FEC's use of park property will be paid by FEC at no cost to the City, and minimal costs impacting RAP shall be compensated through the collection of Board approved Cost Recovery Reimbursement Fees.

REPORT OF GENERAL MANAGER

PG. 4 NO. 15-95

This report was prepared by Joel Alvarez, Senior Management Analyst, and Leslie Richter, Senior Recreation Director, Partnership Division.

Attachment A
Report No. 13-267

APPROVED
OCT 16 2013

REPORT OF GENERAL MANAGER

NO. 13-267

DATE October 16, 2013

BOARD OF RECREATION
AND PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BOYLE HEIGHTS SPORTS CENTER – AMENDMENT TO AGREEMENT WITH THE FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC., FOR OPERATION AND MAINTENANCE OF A HEAD START PRESCHOOL

R. Adams
H. Fujita
*V. Israel

[Signature]
for V.I.S.

K. Regan
M. Shull
N. Williams

[Signature]

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Amendment to Agreement ("Amendment"), substantially in the form on file in the Board Office, to Contract No. 3393, between the City of Los Angeles (City) and the Foundation of Early Childhood Education, Inc. (FEC) adding Notice of Federal Interest language to the agreement, acknowledging that the acquisition of the modular buildings used in the operation of a Head Start Program was funded by the Federal Office of Head Start, subject to the approval of the Mayor and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment, upon receipt of necessary approvals.

SUMMARY:

FEC, a private non-profit agency, is a delegate Head Start service provider receiving federal Head Start funding through the Los Angeles County Office of Education (LACOE). Park Place Head Start Center is located at 2630 East 7th Street, Los Angeles, CA 90023, adjacent to Boyle Heights Sports Complex.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-267

On February 15, 2012, the Board approved an agreement between the City and FEC for the operation and maintenance of the Head Start Center for a three (3) year term (Board Report No. 12-043). The agreement was executed on August 8, 2012 (Contract No. 3393), and FEC received a positive annual evaluation in July of this year.

The Park Place Head Start Center has two (2) pre-fabricated modular classrooms with playground equipment located in a gated, enclosed outside area. The modular classrooms were purchased many years ago by the Head Start contractor prior to FEC, with funding through LACOE, and installed with the City of Los Angeles, Department of Recreation and Park's (RAP) permission. Under the terms of the contract between FEC and LACOE, FEC is responsible to maintain the classrooms and playground equipment. If the City serves a notice of termination, the Agreement gives FEC one hundred eighty (180) calendar days to remove the modular classrooms and playground equipment from the RAP property.

On August 21, 2013, FEC notified RAP that the Federal Office of Head Start now requires that all leases and agreements involving federally-funded modular buildings be amended to include Notice of Federal Interest language. This provision acknowledges that the modular buildings were acquired with federal funds and that ownership must remain with LACOE absent written permission of the federal government.

RAP has already acknowledged that the modular buildings were funded by Head Start and owned by LACOE (Board Report No. 12-043 approved February 15, 2012). The proposed Amendment makes technical changes in the Agreement to formalize the ownership of the buildings. Staff recommends approval of the proposed Amendment so that FEC may continue its service to the community and be in conformance with Federal requirements.

In their action on February 15, 2012, the Board found that the Agreement was for the operation of programming at an existing park facility involving negligible or no expansion of use and, therefore, was exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The proposed Amendment makes technical changes to an agreement which has no adverse impact on the RAP's General Fund as operations and program costs associated with FEC's use of park property are paid for by FEC at no cost to the City

This report was prepared by Joel Alvarez, Senior Management Analyst I, and Leslie Richter, Senior Recreation Director I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 15-96


DATE May 6, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LATE NIGHT HOOPS BASKETBALL PROGRAM – DONATION FROM LOS ANGELES CLIPPERS FOUNDATION FOR SUPPORT OF THE PROGRAM

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a donation from the Los Angeles Clippers Foundation (LACF), consisting of funding and in-kind supplies for an adult Late Night Hoops Basketball Program (Program), with an estimated value of up to Sixty-One Thousand Four Hundred Ninety-Seven Dollars and Ninety Cents (\$61,497.90), to benefit adults ages 18-25, and that appropriate recognition be given to the donor; and,
2. Direct the Department of Recreation and Parks (RAP) Chief Accounting Employee to deposit in Fund 302, Department 89, Account 89703H, and sub-account LA, all funds received from the LACF for the Program, and to pay for Program related expenses from said sub-account.

SUMMARY:

LACF has generously offered to provide RAP with a donation valued up to Sixty-One Thousand Four Hundred Ninety-Seven Dollars and Ninety Cents (\$61,497.90) for support of the Program. The subject donation consists of in-kind support in the form of uniforms, awards and banquet, shoes, a Health and Job Fair, and other Program related activities with an estimated value of Thirty Thousand Dollars (\$30,000.00). In addition, cash up to the amount of Thirty-One Thousand, Four Hundred Ninety-Seven Dollars and Ninety Cents (\$31,497.90) will be provided

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-96

to RAP to pay for staff, security, officials, scorekeepers, equipment and other Program-related expenses.

Late Night Hoops is a late evening basketball league providing positive alternatives for young adults, by allowing them to run the courts instead of running the streets. The Program promotes non-violence and unity, health and fitness, educational opportunities, employment referral, organized recreation, and cultural activities.

Over the last twenty-four (24) years, LACF has joined with RAP to work with inner city youth, adults, and families to promote the game of basketball, sportsmanship, and athletics as an alternative to negative influences. Since 1990, this collaboration has resulted in programs such as "Neighborhood Pride", "Pride Jam", "Citywide Basketball Finals", "NBA 2Ball", "Junior Clippers", and "Late Night Hoops".

The Late Night Hoops Basketball Program starts in late-March and concludes in late-June, with Championship Game Day Activities that include a championship game, Health and Job Fair, all-star game, and three point shooting contest. Rancho Cienega Recreation Center serves as the host site, with over one hundred sixty (160) adults participating from Algin Sutton, El Sereno, EXPO Center, Green Meadows, Jackie Tatum/Harvard, Jim Gilliam, Mount Carmel, Normandie, Rancho Cienega, Ross Snyder, Saint Andrews, Slauson and Van Ness Recreation Centers.

The LACF has provided funding in similar amounts for the last three (3) years. The Program has been a huge success and continues to thrive each year.

Staff discussed the Program with the Assistant General Manager of the Operations Branch and the Superintendents of the Pacific and Metro Regions, and each supports the program and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to RAP's General Fund, as LACF is providing funds for Program-related expenses and providing in-kind Program support.

This report was prepared by Vicki Israel, Assistant General Manager, Partnership and Revenue Branch, and Chinyere Stoneham, Senior Recreation Director II, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 15-97

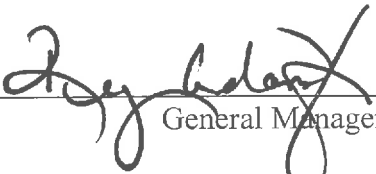
DATE May 6, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROSE HILL PARK ADA (AMERICANS WITH DISABILITIES ACT) WALKING PATH – (W.O. #E170383F) PROJECT – APPROVAL OF FINAL PLANS

R. Adams	_____	V. Israel	_____
<i>fla</i> *R. Barajas	<u><i>CSB</i></u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board of Recreation and Park Commissioners approve the final plans, substantially in the form on file in the Board Office, for the Rose Hill Park ADA (Americans with Disabilities Act) Walking Path (W.O. #E170383F) project.

SUMMARY:

The Rose Hill Park ADA (Americans with Disabilities Act) Walking Path (W.O. #E170383F) project, is located at 3606 North Boundary Avenue, Los Angeles, CA 90032. This project is a Proposition K - 8th Cycle competitive project. The Department of Public Works, Bureau of Engineering (BOE), Architectural Division prepared the plans and specifications, and obtained all the necessary approvals for the project. BOE and Department of Recreation and Parks (RAP) staff recommend that the project be advertised, bid, and awarded through RAP's list of On Call Vendors. Said vendors have the specific qualifications required for this project and would be best suited for the work required.

In response to the 8th Cycle Proposition K – L.A. for Kids Program, Request for Proposals (RFP), RAP submitted a grant proposal (Application) for the Rose Hill Park, to provide an ADA accessible walking path from the existing restrooms to the baseball fields; currently, due to the significant grade change, the baseball fields are largely inaccessible for disabled individuals. The proposed project will remedy the situation and improve disabled access at the Rose Hill Park, by providing two (2) walking paths from the two (2) baseball fields to the existing restroom building.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-97

Funding for this project is available from the following funds and accounts:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>
Proposition K – Year 17	43K/10/10KM21
Proposition K – Year 18	43K/10/10LM21
TOTAL:	

This project was previously evaluated for environmental impacts in accordance with California Environmental Quality Act (CEQA) and was determined to be categorically exempt from the provisions of CEQA pursuant to Article III, Section 1, Class 11(3) of the City CEQA Guidelines. A Notice of Exemption (NOE) will be filed with the Los Angeles City Clerk and the Los Angeles County Clerk upon approval of the project by the Board.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's General Fund.

This report was prepared by Erick Chang, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Cathie Santo-Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 15-98

DATE May 6, 2015

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ST. ANDREWS RECREATION CENTER – OUTDOOR SPORTS DEVELOPMENT (W.O. #E170302F) PROJECT – CONTRACT NO. 3446 - FINAL ACCEPTANCE

R. Adams _____

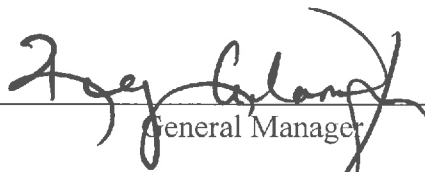
V. Israel _____

for R. Barajas CB

K. Regan _____

H. Fujita _____

N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

1. Approve the final acceptance of work performed under Contract No. 3446 as outlined in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to immediately release all retention monies held under Contract No. 3446 to Prima Corporation, for the work performed on St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) project; and,
3. Authorize the Board Secretary to furnish Pima Corporation, with a letter of completion.

SUMMARY:

On April 17, 2013, the Board awarded Contract No. 3446, under Report No. 13-094, in the amount of \$473,550.00, to Pima Corporation, for the St. Andrews Recreation Center – Outdoor Sports Development (W.O. #E170302F) project. The project, which is located at 8701 St. Andrews Place, Los Angeles, CA 90047, was deemed complete on July 30, 2014. Plans for the project were prepared by the Department of Public Works, Bureau of Engineering (BOE), Architectural Division.

The plans provided for the construction of a new tennis practice court; installation of ten (10) new pieces of outdoor exercise equipment; shade structures over the existing baseball/softball field dugouts; two (2) new solar-powered electronic scoreboards; reconstruction of an existing

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-98

field dugouts; two (2) new solar-powered electronic scoreboards; reconstruction of an existing walking path with new asphalt concrete paving and a synthetic track surface, by Traction, Inc.; and the reconfiguration of irrigation heads away from the walking path to minimize erosion. The Department of Public Works, BOE, Construction Management Division (CMD), completed the construction management of the project under the Proposition K – L.A. for Kids Program.

The BOE has informed the Department of Recreation and Parks that the project was completed with nine (9) Change Orders issued, for a total amount of \$48,204.00, or 10.18% of the base contract. The final contract amount, including the change orders, is \$521,754.00.

BOE has consulted with the Department of Public Works, Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Pima Corporation is in compliance.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time. Installation of these improvements does not increase the maintenance required for this park area.

This report was prepared by Ejike Mbaruguru, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Cathie Santo-Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 15-99


DATE May 6, 2015

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CENTRAL RECREATION CENTER EXPANSION – PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF PROPERTY FOR EXPANSION AND / OR DEVELOPMENT OF PARK

<i>for</i>	R. Adams _____	V. Israel _____
	*R. Barajas <u>GSD</u>	K. Regan _____
	H. Fujita _____	N. Williams _____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (Department) to initiate the process for the possible acquisition of property consisting of three (3) parcels identified by the Los Angeles County Assessor’s Parcel Numbers (APN) 5719-003-002, -003 and -004 totaling approximately 17,330 square feet or .40 acre, located at 2106-2112 South Central Avenue, Los Angeles, California, 90011 for development of a park;
2. Authorize staff to coordinate acquisition activities with the Department of General Services (GSD), and any other necessary Departments to obtain the necessary environmental clearances and funding approvals to expedite the purchase of said property; and,
3. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board of Recreation and Park Commissioners (Board) with escrow instructions and related documents for the Board’s final approval to purchase the property, contingent on the following conditions:
 - A. Funding will be made available for the acquisition of the property through Proposition K – LA Kids Program (Prop K) funds and/or other funding source yet unidentified; and,

REPORT OF GENERAL MANAGER

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NO. 15-99

- B. Appropriate California Environmental Quality Act (CEQA) documentation will have been completed; and,
- C. All environmental assessments, Phase I, and Phase II if needed, will have been completed and satisfied prior to close of escrow; and,
- D. Class "A" Appraisal will have been prepared and approved by GSD; and,
- E. GSD will have negotiated a purchase price that is consistent with their professional opinion of market value.

SUMMARY:

The Department, with support from the Councilmember for the 9th District, is considering the acquisition of the parcels identified by the APNs: 5119-003-002, -003, and -004 located at 2106-2112 South Central Avenue, Los Angeles, California 90011. The parcels measure approximately 17,330 square feet or .40 acres. The property consists of three (3) lots near the intersection of Central Avenue and 21st Street. The Department is interested in acquiring the property located on Central Avenue for the development of a neighborhood park and to expand the recreational activities in the area. The Project site is also known as the Central Recreation Center Park Expansion. The proposed acquisition will provide more recreational space for the surrounding community. The Department of General Services (GSD), Asset Management Division, has provided a Class "A" appraisal of estimate of value for the property. GSD will update the appraisal if they determine it is necessary. There are funds available for the acquisition of the site.

The California Environmental Quality Act (CEQA) and the Phase I Environmental Site Assessment are currently being conducted. Both the CEQA and the Phase I Environmental Site Assessment will be completed and made available for review prior to making a determination on the possibility of acquiring this property.

This project has the support from Council District 9. In addition the Assistant General Manager of Planning, Construction and Maintenance Branch have been consulted and concur with staff's recommendations.

FISCAL IMPACT STATEMENT:

The proposed park acquisition will require an increase in maintenance cost demands and will require a budget increase which will be requested through the Department's standard budget process.

Prepared by John Barraza, Management Analyst II, Real Estate and Asset Management.

REPORT OF GENERAL MANAGER

NO. 15-100

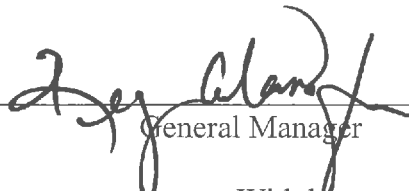
DATE May 06, 2015

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CELLULAR TELECOMMUNICATION EQUIPMENT CORRECTIVE ACTION TO RETROACTIVELY APPROVE MASTER LEASE AGREEMENT NO. 288 WITH NEW CINGULAR WIRELESS, PCS, LLC, ALSO KNOWN AS AT&T

	R. Adams _____	V. Israel _____
<i>for</i>	*R. Barajas <u>CBP</u>	K. Regan _____
	H. Fujita _____	N. Williams _____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board retroactively approve Master Lease Agreement No. 288 with AT&T.

SUMMARY:

On June 15, 2011, the Board of Recreation and Parks Commissioners (Board) approved Report No. 11-185 which, among other recommendations, included a recommendation to "Approve a proposed Master Lease Agreement and Site Lease Agreement, substantially in the form on file in the Board Office, subject to the approval of the Mayor and the City Council and the City Attorney as to form". The Board also approved, in that same report, a revised set of "Procedures and Guidelines for Installation of Cellular Equipment on Park Property". The procedures state, "any installation of cellular equipment on Department of Recreation and Park's (RAP) property will require a fully executed Master Lease Agreement (MLA), approved by both the Board and the City Attorney as to form and, if applicable, the City Council." The "Guidelines" state in part, "Exercise of the initial term and each option will require Board approval."

The MLA sets forth basic terms and conditions for leased sites and assigns responsibilities to the applicant and RAP, but does not authorize the installation of any specific equipment. The initial term of each MLA is five (5) years. The MLA will remain in effect and be followed by successive one (1) year renewal options with respect to each existing Site Lease Agreement

REPORT OF GENERAL MANAGER

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NO. 15-100

(SLA). The MLA and SLA approved by the Board were the templates to be used for all future MLA's and SLA's.

On August 13, 2012 the Mayor approved the proposed Procedures and Guidelines, the MLA and the SLA templates (Transmittals 015-09605-1000). Thereafter, on November 10, 2012 the Board and City Attorney executed a MLA between the City and AT&T (New Cingular Wireless PSC, LLC). On December 11, 2013, Report No. 13-306 the Board approved a site specific SLA that would allow AT&T to install telecommunications equipment at the Greek Theater site within Griffith Park. On June 4, 2014, the City Administrative Officer prepared a report relative to the proposed SLA with AT&T for the maintenance and operation of the cellular equipment in Griffith Park. The Arts, Parks, Health, Aging and River Council Committee (Committee) heard the matter on June 23, 2014 and was adopted on June 24, 2014 by the City Council (Council File No.14-0804).

It was during the Committee's consideration of the approval of the SLA that for the first time the issue of whether the Board had approved the site specific MLA was raised. It was staff's interpretation that the Board had approved the MLA template and that approval was all that was contemplated. However, upon closer inspection, that interpretation is not consistent with the Board approved "Procedures and Guidelines for the Installation of Cellular Equipment on Public Property" which expressly requires the initial MLA with AT&T and each option to be approved by the Board. A search of the Board files revealed there was not a corresponding Board Report authorizing the execution of a site specific MLA with AT&T. Consequently, the MLA between the City and AT&T executed on November 10, 2012 was never approved by the Board.

This Report serves to retroactively effectuate the technical correction necessary to bring the Board's record of authorization in compliance with the afore-taken actions. There are no modifications or changes to the executed MLA with AT&T.

Staff has determined that the retroactive approval of the MLA executed on November 10, 2012 does not make a commitment to any specific project that may result in physical environmental impacts. Therefore, this action does not require review under the California Environmental Quality Act process.

FISCAL IMPACT STATEMENT:

There shall be no fiscal impact to the Department's General Fund in making this retroactive technical correction.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning and Construction.

REPORT OF GENERAL MANAGER

NO. 15-101

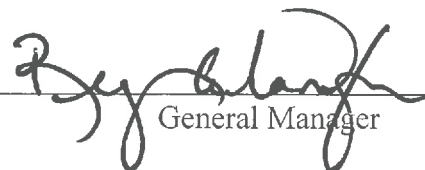
DATE May 06, 2015

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BRONSON AVENUE PARK – PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF PROPERTY FOR PARK DEVELOPMENT

R. Adams	_____	V. Israel	_____
<i>for</i> *R. Barajas	<u>CS-D</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to initiate the process for the possible acquisition of two (2) property parcels totaling approximately 13,699 square feet or 0.32 acre, located at 1054 and 1060 South Bronson Avenue, Los Angeles, California 90019 for development of a park;
2. Authorize staff to coordinate acquisition activities with the Department of General Services (GSD) and any other necessary City Departments to obtain the necessary environmental clearances and funding approvals to expedite the purchase of said property; and,
3. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board of Recreation and Park Commissioners (Board) with escrow instructions and related documents for the Board's final approval to purchase the property, contingent on the following conditions:
 - A. Funding will be made available for the acquisition of the property through Quimby funds and/or other funding sources yet unidentified;
 - B. Quimby Funds, if any, will have to be re-appropriated and reallocated to secure and provide acquisition funding for the project pending Board Approval;

REPORT OF GENERAL MANAGER

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NO. 15-101

- C. Appropriate California Environmental Quality Act (CEQA) documentation will have been completed;
- D. All environmental assessments, Phase I, and Phase II if needed, will have been completed and satisfied prior to close of escrow;
- E. Class "A" Appraisal will have been prepared and approved by GSD; and,
- F. The GSD will negotiate a purchase price that is consistent with their professional opinion of market value.

SUMMARY:

RAP, with the support from Councilmember for the 10th District, is considering the acquisition of the parcels identified by the Los Angeles County's Assessors' Parcel Number (APN): 5081-005-021 and -023 located at 1054 and 1060 South Bronson Avenue, Los Angeles, California 90019. The parcels measure approximately 13,699 square feet or .32 acres. The property consists of two (2) lots near the intersection of Country Club Drive and Bronson Avenue. RAP is interested in acquiring the property located on Bronson Avenue for the development of a neighborhood park. The proposed acquisition will provide more recreational space for the surrounding community. GSD, Asset Management Division, has provided a Class "A" appraisal of the estimated value of the property. GSD will update the appraisal if they determine it is necessary. There are funds available for the acquisition of the site. Quimby funding, if any, will have to be re-appropriated and reallocated at a later time upon Board approval once project has been given preliminary authority to proceed.

CEQA and the Phase I Environmental Site Assessment are currently being worked on. Both the CEQA and the Phase I Environmental Site Assessment will be completed and made available for review prior to making a determination on the possibility of acquiring this property.

This project has the support from Council District 10. In addition the Assistant General Manager of Planning, Construction and Maintenance Branch has been consulted and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

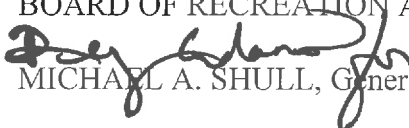
The proposed park acquisition will require an increase in maintenance cost demands and will require a budget increase which will be requested through the Department's standard budget process.

Prepared by John Barraza, Management Analyst II, Real Estate and Asset Management.

FOR INFORMATION ONLY

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

May 6, 2015

TO: BOARD OF RECREATION AND PARK COMMISSIONERS
FROM:  MICHAEL A. SHULL, General Manager
SUBJECT: QUIMBY/PARK FEE UPDATE PROGRAM

Background

Pursuant to various City ordinances, some, but not all, residential development projects in the City are required, as a condition of approval, to either dedicate land for recreation and park purposes or pay a fee in-lieu. The in-lieu fees collected through these ordinances are variously called “Quimby Fees”, “Park Fees”, or “Finn Fees”. These in-lieu fees are paid to the Department of Recreation and Parks (RAP) and may be expended by the Board of Recreation and Park Commissioners (Board) only for the acquisition of park land or for the development of park and recreation facilities.

The Department of City Planning (DCP) is leading an initiative (Park Program) to review and update the General Plan policies and City ordinances that regulate the City’s park fee programs. The key objective of the Park Program is to increase park acreage and park access citywide, with a focus on expanding resources available in underserved communities. The scope of the Park Program includes the creation of a Park Advisory Committee, stakeholder outreach, and the completion of various technical analyses (e.g. existing conditions analysis, nexus study, financial analysis, etc.).

Existing Regulations and Policies

The State Quimby Act (California Government Code §66477) was originally adopted by the California legislature in 1965. The State Quimby Act allowed local agencies to establish ordinances that require developers to dedicate land, or pay an in-lieu fee, for parks and recreational facilities as a condition of residential subdivision map approval.

BOARD OF RECREATION AND PARK COMMISSIONERS

Page 2

In 1971 the City adopted Ordinance No. 141,422 as the local implementing ordinance of the State Quimby Act. This ordinance is codified in Los Angeles Municipal Code (LAMC) Section 17.12. In-lieu fees collected pursuant to this ordinance are typically called “Quimby Fees”.

In 1985 the City adopted Ordinance No. 159,691, which established a new park fee that applied to multi-unit residential projects that require a change in zoning. This Ordinance is codified in LAMC Section 12.33. The fees collected pursuant to this ordinance are typically called “Finn Fees”, for the City Councilmember that proposed the new fee.

The City’s regulations and policies governing the collection, use, and administration of any land or in-lieu fees provided pursuant to LAMC Sections 17.12 and 12.33 are identical.

Any land acquired pursuant to LAMC Sections 17.12 and 12.33 may only be used for recreation and park purposes that serve the recreation needs of the future residents of the development that dedicated land to the City or that paid the fee used to acquire that land.

Any fees collected pursuant to LAMC Sections 17.12 and 12.33 may be used to either acquire new public park land that would serve the future residents of the development that paid those in-lieu fees or to fund capital improvements at existing recreational and park facilities that would serve the future residents. The fee schedule for Quimby and Finn Fees is a tiered fee schedule with higher fees for higher use zone classifications. Quimby and Finn Fees are calculated on a per unit basis and are owed for each dwelling unit approved to be developed as a part of the project. The City’s fee schedule is increased (or decreased) by DCP on March 1st of each year. As of March 1, 2015, the fee schedule ranges between \$2,634 per unit to \$7,596 per unit.

Quimby and Finn Fees can be allocated to park acquisition and park capital improvement projects within a service radius of one to two miles from the development that paid those fees. This geographic restriction is based on a requirement in LAMC Section 17.12E that indicates that required land dedications and in-lieu fees payments must be used in a manner that complies with the principles and standards of the City’s Public Recreation Plan (a portion of the Service System Element of the City’s General Plan). The Public Recreation Plan, which was adopted by the City in 1980, includes definitions, standards, and policies for the City’s park and recreational facilities and amenities. According to the Public Recreation Plan a park’s service radius is the geographic area the park or facility serves. Neighborhood parks and facilities have a service radius of up to one mile from the park or facility. Community parks and facilities have a service radius of two miles.

Summary of Park Program Key Issues

Below is a brief summary of the current direction of the Park Program and the key items and issues currently proposed to be included and addressed in the revised park fee and land dedication regulations.

BOARD OF RECREATION AND PARK COMMISSIONERS

Page 3

A. Subject Properties

- All net new residential units, regardless of occupancy type (e.g. apartment, single-family home, condominium, etc.), would be required to dedicate land, pay the park fee, or make improvements to City parks and facilities.
- Per the State Quimby Act, only residential subdivisions with 50 or more units can be required to dedicate park land.

B. Use of Fees

- Only be used for acquisition and development of publically accessible parks and recreational facilities.

C. Affordable Housing (rental or for-sale) Incentives

- Affordable housing units under a certain threshold (currently proposed to include those below 80% of Area Median Income) would be exempt from the requirement to dedicate land or pay the park fee.
- Affordable housing units between certain thresholds (currently proposed to include those between 81% of Area Median Income to 120% of Area Median Income) would receive a 50% reduction in the requirement to dedicate land or pay the park fee.

D. Service Standard

- RAP currently provides 4.2 acres of parkland per 1,000 City residents. This standard will be used to determine the new requirements for land dedication and the new park fee.

E. Board Policy and Guidelines

- In order to provide RAP with the ability to develop and use flexible criteria for the use and allocation of Park Fees, targeted revisions are proposed to be made to the existing definitions and standards in the Public Recreation Plan.
- Board would have responsibility to develop policy and guidelines relative to the use of the park fees, the dedication of park land, and the types of private recreational amenities eligible for credits.

F. Early Consultation for Certain Residential Subdivisions

- Residential subdivisions with 50 or more units would be required to meet with RAP and DCP before submitting an entitlement application.
- Purpose of the required early consultation is to determine feasibility for land dedication. Board would have final authority to require and/or accept land dedication.

G. New Park Fee and Fee Schedule

- A new fee schedule is currently being developed and reviewed by staff.
- The new fee schedule will be developed using the current service standard and will reflect the cost to acquire and develop park land to that current service standard.

H. Credits for Private Recreational Facilities

- Developers would be eligible to receive a credit against required fees for private on-site recreational facilities (currently proposed not to exceed 35%).
- Developers would be eligible to receive a credit against required fees for publically accessible on-site recreational facilities (currently proposed not to exceed 100%).
- Developers would not be eligible to receive credits for any open space areas required by LAMC or any DCP planning document.

As previously noted, the above summary does not represent the final proposal for the new park fee program. DCP staff continues to gather input and feedback from stakeholders as it works to finalize their recommendations for revisions to the City's park fee and land dedication regulations.

Park Program Timeline:

- May 2015: Presentations to RAP Board and City Planning Commission
- May 2015: Public Release of draft ordinance
- June 2015: RAP consideration and adoption of park fee guidelines and standards

- June 2015: DCP Staff hearing on draft ordinance
- July 2015: City Planning Commission hearing

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

None

QUALIFICATIONS TO BE RECEIVED:

None