

REPORT OF GENERAL MANAGER

NO. 13-301

DATE December 11, 2013

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROSECRANS RECREATION CENTER – SPORTS FIELDS IMPROVEMENTS AND STORMWATER ENHANCEMENTS (W.O. #E170425F) PROJECT – RELEASE OF STOP NOTICE ON CONSTRUCTION CONTRACT NO. 3360

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *MS*
N. Williams _____

M. Shull
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following request for Release of Stop Notice.

SUMMARY:

RELEASE OF STOP NOTICE:

The Department is in receipt of a Release of Stop Notice filed by the claimant below, which releases the Board from any and all liability for withholding funds from the general contractors or the sureties:

Contract 3360 CD 15

Rosecrans Recreation Center – Sports Fields
Improvements and Stormwater Enhancements
(W.O. #E170425F)
Project Status: Construction
Project Impact: none

General Contractor: Horizons Construction
International, Inc.
Claimant: Robertson's
Amount: \$1,692.55

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-301

FISCAL IMPACT STATEMENT:

The release of funds does not impact the contract amount, and therefore, approval of the release will have no impact on the Department's General Fund.

This Report was prepared by LaTonya D. Dean, Commission Executive Assistant.

REPORT OF GENERAL MANAGER

NO. 13-302

DATE December 11, - 2013

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CULVER SLAUSON RECREATION CENTER – PHASE II (YOUTH COMMUNITY CENTER) (W.O. #E1907289) PROJECT – RELEASE OF STOP NOTICE BOND

| | | | |
|-----------|-------|-------------|------------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>M. Shull</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the Release of Stop Notice Bond filed by Nile Advanced Construction, Inc., general contractor for the Culver Slauson Recreation Center - Phase II (Youth Community Center) (W.O. #E1907289) Project; and
2. Direct the Board Secretary to notify the contractor, surety, and other appropriate parties.

SUMMARY:

The Department received a Stop Notice filed by Pacific International Electric Company, Inc. dba Pacific Industrial Electric in the amount of \$62,453.19, for the subject project.

On November 13, 2013, the Department received the following Bond, filed by Nile Advanced Construction, Inc.:

Contract 3361 CD 11

| | | |
|--|-----------------|---|
| General Contractor: Nile Advanced Construction, Inc. | Surety: | Philadelphia Indemnity Insurance Company |
| Stop Notice Claimant: Pacific International Electric Co., Inc. dba Pacific Industrial Electric | Amount of Bond: | \$78,066.49 |
| Project Status: Construction 100% Complete | Project Impact: | None |

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-302

The Bond was filed in accordance with California Civil Code Section 3196, which states, if the original contractor or subcontractor disputes the correctness or validity or enforceability of any stop notice, the public entity may, in its discretion, permit the original contractor to file with the public entity a bond executed by a corporate surety, in an amount equal to 125 percent of the claim stated in the stop notice conditioned for the payment of any sum which the stop notice claimant may recover on the claim together with his costs of suit in the action, if he recovers therein. Upon the filing of such bond with the public entity, the public entity shall not withhold any money or bonds (where bonds are to be issued in payment for the work of improvement) from the original contractor on account of the stop notice.

FISCAL IMPACT STATEMENT:

Acceptance of the Bond and release of the funds will have no impact on the Department's General Fund, as monies were previously appropriated for this project.

This Report was prepared by LaTonya D. Dean, Commission Executive Assistant.

REPORT OF GENERAL MANAGER

NO. 13-303

DATE December 11, 2013

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HAZARD PARK ARMORY – ASSIGNMENT OF CONTRACT NO. 3278, AGREEMENT BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND COMMUNITY PARTNERS FROM COMMUNITY PARTNERS TO LEGACY LA

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the assignment of Contract No. 3278, between the Department of Recreation and Parks (RAP) and Community Partners (Corporation), from Corporation to Legacy LA (Legacy); and,
2. Direct the RAP General Manager to provide Corporation with written approval of Corporation's assignment of Contract No. 3278 to Legacy.

SUMMARY:

The Hazard Park Armory is located at 1330 San Pablo Street on a 4.2 acres portion of the 25.03 acres Hazard Park, a park in the community of East Los Angeles. In February of 1953, the City of Los Angeles through the Board of Recreation and Park Commissioners (Board), entered into a lease agreement with the United States of America, acting by and through the Department of the Army, Corps of Engineers (Army) for a term of fifty (50) years that concluded in February of 2003. Thereafter, RAP entered into a second lease agreement with the Army for a term of one (1) year beginning February 27, 2003 and ending February 26, 2004 that contained two (2) one-year options for renewal which the Army exercised. The second and final lease with the Army terminated in February of 2006 and no further agreements were executed between RAP and the Army.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-303

In March of 2008, an informational board report was submitted to the Board making it aware of a proposed project presented to RAP by Corporation, a 501 (c)(3) California non-profit corporation, acting through and for the benefit of Legacy, for the refurbishment of Hazard Park Armory (Armory) through various building modifications, development of recreation and cultural programs, and the shared use of the Armory between RAP and Corporation for the administration and operation of said programs.

On September 17, 2008, the Board approved Board Report No. 08-268 authorizing RAP to execute Contract No. 3278, an Agreement between RAP and Corporation, for the Improvement and Shared Use of Hazard Park Armory for the Purpose of Recreational Programs (Agreement). The City Council approved the Board's action on February 6, 2009.

Corporation has operated since April 2007. Corporation entered into this Agreement for the benefit of Legacy by providing Legacy with the expertise and resources necessary to improve the infrastructure at the Armory of the facilities and to facilitate the development and implementation of programs and services directed towards building and reinforcing strong communities. Legacy is a collaborative community-based, start-up organization dedicated to building a legacy for the communities of East Los Angeles by providing expanded youth development programming at Hazard Park Army. Legacy's mission is to create and preserve a recreation and cultural center that builds a powerful future for the community of East Los Angeles while reflecting its unique history. The fifty (50) year term of the Agreement was contingent upon Corporation having completed certain performance requirements within a prescribed time period. Corporation acting through and for the benefit of Legacy, as permitted in the Agreement, completed the necessary performance requirements in a timely manner. Under the Agreement, Corporation improved the Armory building, developed youth programming, provided staff and supplies for the programs and services provided by and, or, administered by Corporation, and selected and approved non-profit providers, subject to the approval of RAP, at no cost to the City. The operation of programming and services approved by the City in the Agreement and provided by Corporation has been a benefit to the community of East Los Angeles and surrounding areas.

In September of 2010, Legacy received its IRS 501 (c)(3) determination, qualifying Legacy to receive the assignment of Contract No. 3278 from Corporation. In March of 2011, Corporation directed a letter to RAP's General Manager, expressing their support of reassigning Contract No. 3278, to the newly formed independent non-profit Legacy, as expressly allowed in Section 10.1 of the Agreement. In a letter of response dated May of 2011, RAP's General Manager, acknowledged receipt of Corporation's letter and RAP's approval of Corporation's assignment of the Contract No. 3278 to Legacy.

Councilmember Jose Huizar's office, the Assistant General Manager of Planning, Construction and Maintenance, and the Metro Region Superintendent are in support of this action.

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-303

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the RAP's General Fund by the Board approving this assignment of Contract No. 3278.

This Report was prepared by Gregory Clark, Management Analyst II in Real Estate and Asset Management, Planning, Construction and Maintenance Branch.



March 24, 2011

Paul Vandeventer
President & CEO
Board of Directors

Lisa Cleri Reale
Chair
Consultant

William C. Choi
Vice Chair
Rodriguez, Honi, Choi
& Cafferata LLP

Steve Meier
Treasurer
Pfaffinger Foundation

Deidre Lind
Secretary
Mattel, Inc.

James de Bree, CPA
Deloitte Tax LLP

Andrea Capachietti
International Humanitarian
Consultant

Janet Clayton
ThinkCure

Eladio Correa
Ameriprise Financial, Inc

Gary E. Erickson
The Erickson Group

Irwin J. Jaeger
New Phoenix
Management

Ann Reiss Lane
Women Against
Gun Violence

Steve A. Nissen
NBC Universal, Inc.

Perry Parks
Strategic Counsel PLC

Joy Picus
Former Councilwoman,
City of Los Angeles

Maryann Reyes
Southern California Edison

Albert R. Rodriguez
Founding Board Chair

Jack Shakely
Center on Philanthropy
and Public Policy,
University of
Southern California

John Mukri, General Manager
Department of Recreation and Parks
City of Los Angeles
221 N. Figueroa Street, Suite 1550
Los Angeles, CA 90012

Dear Mr. Mukri,

Community Partners supports transferring the Shared Use Agreement, dated February 6, 2009 between Community Partners and the City of Los Angeles, to the independent nonprofit, Legacy LA. Community Partners is a 501(c)3 nonprofit corporation that operates a fiscal sponsorship program where over 100 charitable initiatives operate under our tax-exempt status. Since April 2007, Legacy LA has operated as a project of Community Partners but is currently in the process of separating from our fiscal sponsorship program. Community Partners and the Legacy LA team have targeted a separation date of June 30, 2011. Legacy LA has already formed a corporation in the state of California in February 2010 and received its IRS 501(c)3 determination in September, 2010. In the nearly four years under the fiscal sponsorship of Community Partners, Legacy LA has established strong programs that continue to serve the community well, developed a board of directors and secured a solid funding base. At this time, we believe they are prepared to separate and operate as their own nonprofit corporation.

Should you have any questions, please do not hesitate to contact me.

Kind regards,

Paul Vandeventer
President

cc:
Mike Shull, Recreation and Parks
Ana Cubas, Chief of Staff
Councilman Jose Huizar

BOARD OF RECREATION AND
PARK COMMISSIONERS

BARRY A. SANDERS
President

LYNN ALVAREZ
W. JEROME STANLEY
JOHNATHAN WILLIAMS
JILL T. WERNER

JON KIRK MUKRI
General Manager

CITY OF LOS ANGELES



CALIFORNIA
ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF
RECREATION AND PARKS
221 N. Figueroa Street, Suite 100
LOS ANGELES, CA 90012

(213) 202-2681
FAX (213) 202-2612

MICHAEL A. SHULL
Superintendent
Planning, Construction, and Maintenance

May 11, 2011

Paul Vandeventer, President
Community Partners
1000 North Alameda Street, Suite 240
Los Angeles, CA 90012

Dear Mr. Vandeventer:

HAZARD PARK – RELATIONSHIP BETWEEN COMMUNITY PARTNERS AND LEGACY LA

We are in receipt of your letter dated March 24, 2011 concerning the agreement for the shared use of the Department of Recreation and Parks' Hazard Park Armory between your organization and the City. Please be advised that Department staff is in agreement with your plan to separate from Legacy LA and supportive of your recommendation to have the agreement transferred to Legacy LA.

Upon the completion of any required action(s) by your board to make the proposed separation possible, it is the intent of Department staff to submit a recommendation to the Board of Recreation and Parks Commissioners to authorize the staff to issue the necessary permits to allow Legacy LA to remain on-site until the final approval of a new agreement.

Should you have any further questions on this matter, please contact Cid Macaraeg, Director of Real Estate, at (213) 202-2608.

Sincerely yours,

JON KIRK MUKRI
General Manager

MICHAEL A. SHULL
Superintendent of Planning and Construction

JKM/MAS/CM:ct

cc: Donna Roberts, Vice President Finance & Administration, Community Partners
1000 North Alameda Street, Suite 240, Los Angeles, CA 90012
Lou Calanch, Executive Director, Legacy LA
P.O. Box 31322, Los Angeles, CA 90031
Vicki Israel, Assistant General Manager
Reading File



COMMUNITY PARTNERS^{CU}

PROJECT SPONSORSHIP SEPARATION AGREEMENT (with Successor Organization)

This Separation Agreement (Agreement) is made by and between **Lou Calanche** (Project Leader) for **Legacy LA** (the Project), (the Successor) and Community Partners. Community Partners and the Successor are both California nonprofit public benefit corporations located in Los Angeles, California. Both are qualified as exempt from federal tax under IRC section 501(c)(3) and as public charities under IRC sections 509(a)(1) and 170(b)(1)(A)(vi).

The purpose of this Agreement is to terminate the fiscal sponsorship relationship between Community Partners and Project Leader under the Project Sponsorship Agreement dated 4/11/2007 between Project Leader and Community Partners, and to transfer all assets and liabilities of Project to the Successor for continued operation of the Project.

The parties hereby agree as follows:

1. Operations

As of 11:59 p.m. on 6/30/2011 (Transfer Date), Community Partners shall cease operation of the Project, and the Successor shall assume those operations, including all work in progress conducted under sponsorship of Community Partners, as described more fully below.

2. Cash Balance

On a date after the Transfer Date, when pre-transfer-date liabilities have been paid and grants and contracts have been transferred, Community Partners shall grant to the Successor, and the Successor shall accept, all right, title, and interest in the fund established for the Project on Community Partners' books of account, consisting of the cash balance in that fund as of the Transfer Date, which both parties agree is approximately equal to \$103,215.03, prior to returning any unspent grant funds, if any.

3. Other Assets

On the Transfer Date, Community Partners shall grant to the Successor, and the Successor shall accept, all right, title, and interest in all other assets related to the Project held by Community Partners on the Transfer Date, tangible or intangible, including but not limited to equipment and furniture, materials and supplies, inventory, outstanding pledges and/or statements of intention to contribute, grants receivable, accounts receivable, any and all rights under all contracts (whether oral or written) in connection with the operation of the Project, deposits, credit balances, mailing lists, trademarks, copyrights, and goodwill. A list of all such known assets is set forth on Exhibit A attached to this Agreement.

Should any additional revenues be received by Community Partners for the benefit of the Project subsequent to the Transfer Date, Community Partners shall disburse to the Successor, for use to further the purposes of the Project, the net amount of such revenues after payment of Community Partners' administrative charge and any outstanding obligations.

4. Transfer of Obligations

On the Transfer Date, Community Partners shall assign to the Successor, and the Successor and Project Leader hereby jointly and severally assume full and complete responsibility for, all liabilities (Assumed Liabilities) to third parties incurred by Community Partners for the Project, including but not limited to accounts payable (including, for avoidance of doubt, (a) invoiced accounts payable and (b) accrued but un-invoiced accounts payable), any and all claims whether asserted or unasserted on the Transfer Date, any performances due under all contracts (whether oral or written), goods to be delivered, and services to be performed, and any other obligations under all contracts (whether oral or written) in connection with the operation of the Project. A list of all such known liabilities is set forth on Exhibit B attached to this Agreement.

For clarification purposes, Assumed Liabilities shall include all liabilities of or relating to the Project and the Project's assets, whether or not now known by the parties. Project Leader hereby represents and warrants to Community Partners and to the Successor that all known, actual, pending or threatened liabilities and obligations of or relating to the Project as of the Transfer Date are set forth on Exhibit B.

Both parties shall act in good faith to expedite obtaining any necessary consent of third parties to the transfer of all contractual rights and obligations from Community Partners to the Successor.

5. Planned Activities

All community programs, public information work, fundraising events and other activities planned by the Project shall, on the Transfer Date, become the responsibility of the Successor. Although the Project is welcome to refer to its former association with Community Partners, the Project will delete all references that state that Project is currently a sponsored project of Community Partners from its letterhead, brochures, grant proposals, and any other existing and future materials.

6. Employees

Unless otherwise agreed, all employees of Community Partners working in support of the Project shall be terminated by Community Partners on or before the Transfer Date, and any salary and other benefits required to be paid upon such termination shall be paid out of Project funds.

7. Restricted Fund Management/ Performance of Charitable Purposes

All of the assets transferred from Community Partners to the Successor under this Agreement shall be devoted to the purposes of the Project. The Successor shall use the assets received from Community Partners under this Agreement to further the tax-exempt purposes for which those assets were received by and held by Community Partners for support of the Project.

8. Further Assurances

In case, at any time after the Transfer Date, any further action is reasonably necessary, proper or advisable to carry out the purposes of this Agreement, as soon as reasonably practicable, each party hereto shall take, or cause its proper officers or directors to take, all such necessary, proper or advisable actions.

If, at any time, the Successor requests copies of Community Partners' financial records relating to the Project, Community Partners will furnish such copies provided that they are reasonably related to the Project, the request was submitted with reasonable notice, and the Successor organization pays reasonable costs of producing such copies.

9. Indemnification

The Successor and Project Leader, jointly and severally, hereby irrevocably and unconditionally agree, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Community Partners, its officers, directors, trustees, employees, agents, volunteers, and members from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with the Assumed Liabilities or from or in connection with any act or omission of the Successor or Project Leader, or any of their respective officers, directors, volunteers, employees, or agents arising from or in connection with the Project before or after the Transfer Date.

10. Miscellaneous

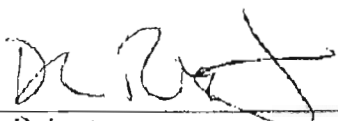
Each provision of this Agreement shall be separately enforceable, and the invalidity of one provision shall not affect the validity or enforceability of any other provision. This Agreement is not intended to confer upon any person other than the parties hereto any rights or remedies hereunder. This Agreement shall be interpreted and construed in accordance with the laws of the State of California as applied to contracts to be performed entirely within the State.

11. Entire Agreement

This Agreement constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, between the parties with respect to the subject matter hereof. All Exhibits hereto are a material part of this Agreement and are incorporated by reference. This Agreement, including any Exhibits hereto, may not be amended or modified, except in a writing signed by all parties to this Agreement.


In witness whereof, the parties have executed this Project Sponsorship Separation Agreement on the dates set forth below and effective as of the Transfer Date.

Dated: 7/7/11



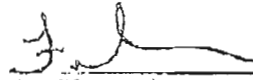
Donna Roberts,
VP of Finance and Administration
COMMUNITY PARTNERS

Dated: 7/12/11



Lou Calanche
Project Leader

Dated: 7/13/2011



Frank Quevedo
Board member

Legacy LA Youth Development Corporation
Successor

Legacy LA Youth Development Corporation
1350 San Pablo Street
Los Angeles, CA 90033
Successor Address

01-0960970
Successor Tax ID Number

*Please attach a copy of your IRS 501c(3) letter.

Exhibits A & B

Exhibit A -- Assets

1. Program materials and supplies of Legacy LA.
2. Office furniture and equipment, including computers and software located at Legacy LA's office.
3. All intellectual property rights associated with the Project including, without limitation:
 - (a) All right, title and interest in and to the names and/or trademarks (registered or unregistered) "Legacy LA" and all abbreviations and derivations thereof and all logos and outreach materials and slogans used in connection with the Project.
 - (b) All right, title and interest in and to copyrights, technology rights and licenses, trade secrets, domain names and other intellectual property and the associated object and source code and developer documentation which relates to the website at <http://www.legacyla.org/>.
 - (c) All right, title and interest in any derivatives of any intellectual property associated with the Project, in any and all forms and media and on a worldwide basis, and in any rights to sue for past, present or future infringements of such intellectual property.
 - (d) All right, title and interest in materials created by the Project including multi-media presentations and handouts used at Project events.
 - (e) All right, title and interest in any and all goodwill symbolized by or associated with the Project.
4. Donor contact information and mailing lists

Exhibit B – Liabilities

There are no outstanding liabilities.

REPORT OF GENERAL MANAGER

NO. 9-78

DATE JAN 5, 1978

C. D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Lease Agreement with U. S. Army -
Hazard Park

*JB _____
JCH _____
SNJ _____
GWR _____
JHW _____

General Manager

Approved

Disapproved _____

Further Report _____

The U. S. Army Corps of Engineers has informed us that the Army is exercising its option to extend the Hazard Park Armory lease for the second 25-year period and has transmitted a "Notice of Renewal."

The lease, executed on February 26, 1953, gives the Army the sole option to renew; and according to the City Attorney we have no legal recourse but to accept.

Recommendation:

That the Board acknowledge the receipt of the Notice of Renewal and authorize the President of the Board to sign said Notice.

U.S. GOVERNMENT
LEASE FOR REAL PROPERTY

DATE OF LEASE

February 27, 2003

LEASE NO.

DACA09-5-03-0054

THIS LEASE, made and entered into this date by and between the City of Los Angeles, Department of Recreation and Parks whose address is 200 North Main Street, City Hall East, Los Angeles California 90012-5173 and whose interest in the property hereinafter described is that hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WITNESSETH: The parties hereto for the consideration hereinafter mentioned, covenant and agree as follows:

1. The Lessor hereby leases to the Government the following described premises:

*U.S. Army Reserve Center
1350 San Pablo Street
Los Angeles, California*

BP (Lessor initials)

two (2)

AC (Lessee initials)

As further described on Exhibits "A & "B" attached hereto and part of to be used for government purposes.

2. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning on February 27, 2003 to February 26, 2004 firm with one-year options subject to prior approval from the lessor, provided that unless and until the Government shall give notice of termination in accordance with the provisions No. 4 hereof.

3. The consideration for this lease is the operation and maintenance of the premises by the Lessee for the benefit of the United States public in accordance with the conditions herein set forth.

4. The Government may terminate this lease in whole or in part by giving at least 90 days' notice in writing to the Lessor and no rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after the date of mailing.

5. The Lessor agrees that all fixtures, additions, structures or signs placed in, upon or attached to the leased premises by the government shall be and remain the property of the Government and may be removed or otherwise disposed by the Government. The Government reserves the right at its option to abandon in place said structures, additions and fixtures.

6. The Government agrees to pay for all utility charges furnished to said premises, telephone, electricity, gas and water, provided however, that the City shall furnished water for the landscape area.

This item not included in the package

13-304 Griffith Park - North Atwater Crossing Project -
Department of Public Works Easement for Public
Right of Way Purposes; City Council Resolution;
Right of Entry Permits

This item not included in the package

13-305 Hollywood Central Park Project - Environmental
Impact Analysis - Contract With Friends of
Hollywood Central Park

This item not included in the package

13-306 Griffith Park - Cellular Equipment Installation at
the Greek Theatre

This item not included in the package

13-307 Adoption of 2013 Vision Plan for Griffith Park

This item not included in the package

13-308 Ken Malloy Harbor Regional Park - Payment to Cale America, Inc. for As-Needed Wireless Connection Services; Memorandum of Understanding with the Department of Transportation for the Operation and Enforcement of Metered Parking at the Harbor Parking Lot

REPORT OF GENERAL MANAGER

NO. 13-309

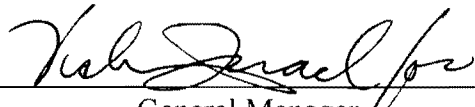
DATE December 11, 2013

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PAY PARKING LOTS AMENDMENT TO THE SCHEDULE OF RATES AND FEES

| | | | |
|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | _____ |
| V. Israel | _____ | N. Williams | <u>37</u> |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve an amendment to the Pay Parking Lots section of the Department of Recreation and Parks (Department) Schedule of Rates and Fees, as outlined in the Summary of this Report and attached Schedule, effective upon Board approval; and,
2. Authorize staff to amend the Schedule of Rates and Fees to incorporate these changes; and,
3. Authorize the General Manager to make any necessary technical changes and incorporate those changes to the rates and fees upon approval of the Board.

SUMMARY:

Ken Malloy Harbor Regional Park located at 25820 Vermont Avenue in the Harbor City community is a recreational destination of approximately 291 acres featuring picnic areas, sports fields, hiking trails and a lake. The Harbor Sports Complex, which is located in the northeast quadrant of the park and adjacent to Harbor Park Golf Course, includes multipurpose fields, a play area, a seasonal swimming pool, and a large pay parking lot known as the Harbor Parking Lot.

The Department has operated the Harbor Parking Lot on a "Pay as you Enter" basis where users are charged \$3.00 per day from Monday through Friday and \$5.00 per day Saturday through Sunday. During the prior two (2) fiscal years, RAP has collected approximately \$91,000.00 to \$99,000.00 in parking fees while paying \$20,000.00 to \$30,000.00 in labor charges to staff the parking booth part

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-309

time. This lot is across the street from Harbor College and is used primarily by Department patrons (Harbor Sports Complex and Harbor Park Golf Course) and students and faculty from the college. Harbor College does provide less expensive parking on their campus; however, the Department's Harbor Parking Lot is consistently used for overflow parking.

Re-surfacing the Harbor Parking Lot as well as adding additional lighting and upgrades to the sports complex have yielded a significant increase in the use of the parking lot. The Department's current inability to fully staff the lot (due to hiring freezes) has resulted in decreased efficiency and lost revenue. Department staff is in the process of installing eight (8) new automated parking pay stations manufactured by Cale America Inc.

This particular system was chosen under consultation with the Department of Transportation (DOT) and decided upon for the benefits described below:

- Eliminates the need for a full-time parking attendant;
- Increased revenue;
- Increased security for the park as a license plate number is required to be entered into a pay station;
- No maintenance for parking stalls numbering;
- Web based reports available on demand for tracking usage and revenue;
- Ease of enforcement. The system provided by Cale America, Inc. is the sole source provider for technology which allows enforcement officers to monitor from their patrol vehicle whether a patron has paid their parking fee or not.

The proposed new hours of operation for the Harbor Parking Lot are 5:00 AM – 10:30 PM, Monday through Sunday (including Holidays). The proposed new pay rates for Harbor Parking Lot are \$0.50 per hour or a \$5.00 all day flat rate. The parking fee can be paid with coins and/or Visa or MasterCard credit cards. The Department is following DOT's established parking rates currently in use in the Wilmington area.

FISCAL IMPACT STATEMENT:

It is projected that revenue will increase by \$40,000.00 per year due to better enforcement efforts and less labor expenses. Revenue collected will be deposited in the Harbor Regional Parking Lot Special Fund Account for the purpose of funding capital improvement projects, operational and maintenance staffing needs for this park, and any expenses associated with the collection of parking fees.

This report was prepared by Jennie Carreon De Lacey, Project Coordinator, Planning, Construction and Maintenance and Noel Denise Williams, Chief Management Analyst, Finance Division.

PAY PARKING LOTS
(Revised ~~06/08~~ 12//13)

All parking fees include the City of Los Angeles 10% Parking Occupancy Tax. Parking fees are in addition to any film permit fees collected by the Film LA office.

Fees collected, (excluding the City of Los Angeles 10% Parking Occupancy Tax), from facilities listed below are deposited into the Special Fund Account as follows:

- 100% to Cabrillo Beach Parking Lot
- ~~35%~~ **100%** to Harbor Parking Lot
- 85% to Westwood Parking Lot
- 60% to Pacific Overlook Parking Lot

Remaining monies are deposited into the Department of Recreation and Parks General Fund Account.

CABRILLO BEACH PARKING LOT
Open year round 5:00 a.m. - 10:30 p.m.

Parking fees shall be based on "Pay by Exit," except on special event dates, with the following rates:

RATES

| | |
|-----------------------|-------------------------------|
| Vehicles | \$1.00 per hour (\$9.00 Max) |
| Oversized/Trailer/Bus | \$2.00 per hour (\$15.00 Max) |

SPECIAL EVENT RATE (Memorial Day weekend, Fourth of July, Fourth of July weekend, Labor Day weekend).

| | |
|-----------------------|-------------------|
| Vehicle | \$9.00 flat rate |
| Oversized/Trailer/Bus | \$15.00 flat rate |

A \$3.50 flat fee will be offered to private parties renting the Cabrillo Beach Bath House and Cabrillo Marine Aquarium with a minimum bulk purchase of 50 parking stalls.

**School buses with students K-12 attending a Museum Aquarium Tour are admitted free Monday through Friday. All other buses must pay oversized rate.

A grace period will be made available for those entering and exiting the facility within twenty minutes.

HARBOR PARKING LOT

| | |
|--|---|
| Monday through Friday Sunday | \$3.00/vehicle per entry \$0.50/per hour |
| Saturday through Sunday | \$5.00/vehicle per entry \$5.00/vehicle per day |

WESTWOOD PARK

| | |
|--|--|
| Monday through Friday only 6:00 a.m. to 3:00 p.m. | \$125.00/month, per space or \$1,500.00 if purchased annually. |
|--|--|

PAY PARKING LOTS – (continued)

Page 2 of 2

PACIFIC OVERLOOK PARKING LOT

Overnight parking rates apply from 6:00 p.m. to 6:00 a.m.

| | |
|------------------|-------------------|
| One night a week | \$12.00 per month |
| Nightly | \$50.00 per month |

PARKING FEE EXEMPTION POLICY

CABRILLO GENERAL PARKING LOT

The following groups will be exempt from parking fees provided they display the exemption pass properly in their parked vehicle.

1. Polar Bears – A Cabrillo Beach Booster Club that was established in 1936
2. School buses transporting groups which have booked guided or self-guided tours with CMA
3. Visitors with business appointments with Cabrillo Bathhouse Staff, arranged in advance
4. Attendees of Aquarium or Department-sponsored or co-sponsored events, with the approval of the Assistant General Manager

CABRILLO MARINE AQUARIUM PARKING LOT

General public will not be allowed to park in the Aquarium section of the parking lot. The following groups/individuals will be admitted free to the Cabrillo Marine Aquarium Parking Lot, if parking spaces are available upon entry:

1. Cabrillo Marine Aquarium (CMA) staff or Cabrillo Beach Bathhouse staff, with parking pass displayed properly
2. Friends of the CMA, or volunteers, at the discretion of the Aquarium Director
3. Groups or individuals who pay for classes or tours given by Aquarium staff (e.g. “Sea Search” and “Science at the Seashore”), at the discretion of the Aquarium Director
4. Visitors who have business appointments with the Aquarium
5. Attendees of special Aquarium programs, functions or events. (This exemption does not include the annual Sea Faire or Whale Fiesta events.) Private events, whereby the Aquarium or Cabrillo Beach Bathhouse facilities are rented, are NOT exempt and must pay all applicable parking fees. (A \$3.50 flat fee will be offered to private parties renting the Cabrillo Beach Bath House and Cabrillo Marine Aquarium with a minimum bulk purchase of 50 parking stalls.)

This item not included in the package

13-310 Signature Authority as Acting General Manager and
Acting Chief Accounting Employee

This item not included in the package

13-311 Pershing Square Parking Garage - Amendment No. 2 to
the Memorandum of Understanding Between the
Department of Recreation and Parks and the
Department of General Services

REPORT OF GENERAL MANAGER

NO. 13-312

DATE December 11, 2013

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LOS ANGELES RIVER GREENWAY PROJECT – ASSIGNMENT OF THE RIGHT TO APPLY FOR PROPOSITION A CITIES EXCESS FUNDS; CITY COUNCIL RESOLUTION

| | |
|------------------|-------------------|
| R. Adams _____ | K. Regan _____ |
| H. Fujita _____ | M. Shull _____ |
| *V. Israel _____ | N. Williams _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Recommend to the City Council the adoption of the attached Resolution, which assigns to the Community Conservation Solutions a right to apply for Proposition A Cities Excess Funds in the amount of \$460,000.00, which are available from the Los Angeles County Regional Park and Open Space District for the Third Supervisorial District of the County of Los Angeles, on condition that the funds be used for the completion of the Los Angeles River Greenway Project, located within the City of Los Angeles; and,
2. Direct staff to transmit a copy of the Resolution to the City Clerk for committee and City Council approval, in accordance with Proposition A guidelines.

SUMMARY:

As the designated Proposition A grant administrator for the City of Los Angeles, the Department of Recreation and Parks (RAP) was contacted by the County of Los Angeles (County) to secure the adoption of a City Council resolution assigning to the Community Conservation Solutions (CCS), a registered non-profit organization that specializes in nature projects, the City's right to apply for available Proposition A Cities Excess Funds.

CCS is proposing to construct a half-mile walking trail along the north bank of the Los Angeles River between Whitsett Avenue and Coldwater Canyon Avenue, including construction of an entry gate, Americans with Disabilities Act-compliant public access, safety fencing, bioswale, seating, native habitat walk, shade structure, signage and other public amenities; and restoration

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-312

of native habitat and planting of native trees, shrubs and plants in an ecosystem-based design. The project is estimated to cost approximately \$2,037,639.00. Current funding for this project includes: \$339,000.00 in California Department of Transportation, Environmental Enhancement and Mitigation Program funds, \$751,863.00 in California Natural Resources Agency, River Parkways Grant Program funds, \$300,000.00 in Santa Monica Mountains Conservancy funds, \$115,290.00 in Subcontractors' in-kind services and other commitments, and \$71,486.00 in CCS funds. The recommended Proposition A funds of \$460,000.00 will provide the additional funds needed for a fully funded project.

CCS is requesting that the City assign its right to apply for a Proposition A Cities Excess Funds grant in the Third Supervisorial District, pursuant to the Proposition A guidelines to CCS for this project. With approval from City Council, the Proposition A Cities Excess Funds will be allocated to CCS by the County to be used for the Los Angeles River Greenway Project.

City Council action adopting the attached resolution will assign the City's right to apply for these grant funds to CCS. Once the City's resolution is approved and a copy is provided to the County, the proposed project will be presented to the Los Angeles County Board of Supervisors to accept the assignment and allocate the Proposition A Cities Excess Funds grant to CCS for the Los Angeles River Greenway Project. Once the County awards the grant, CCS will administer the funds and assume responsibility for the completion of the project.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to RAP's General Fund as funding for the completion of the project will be the responsibility of CCS.

This report was prepared by Jason Lew, Management Analyst II, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
ASSIGNING THE RIGHT TO APPLY FOR GRANT FUNDS FROM THE
LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR THE
THIRD SUPERVISORIAL DISTRICT CITIES EXCESS FUNDS TO THE
COMMUNITY CONSERVATION SOLUTIONS FOR THE LOS ANGELES RIVER
GREENWAY PROJECT IN THE SAN FERNANDO VALLEY**

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996, enacted the Los Angeles County Proposition A, Safe Neighborhood Parks Propositions (collectively the Propositions), which among other uses, provide funds to public agencies and nonprofit organizations in the County to be used for the acquisition, development and/or rehabilitation of facilities and open space for public recreation;

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds;

WHEREAS, the Community Conservation Solutions (CCS), a registered non-profit organization that specializes in nature projects, is requesting that the City of Los Angeles assign the right to apply for Proposition A Cities Excess Funds in the amount of \$460,000.00, in the Third Supervisorial District, to CCS for use in completing the Los Angeles River Greenway Project;

WHEREAS, the project consists of the construction of a half-mile walking trail along the north bank of the Los Angeles River between Whitsett Avenue and Coldwater Canyon Avenue, including construction of an entry gate, ADA-compliant public access, safety fencing, bioswale, seating, native habitat walk, shade structure, signage and other public amenities; and restoration of native habitat and planting of native trees, shrubs and plants in an ecosystem-based design, with a total estimated cost of \$2,037,639.00 dollars; and

WHEREAS, the Los Angeles River, is operated by multiple agencies and is located within the City of Los Angeles; and,

WHEREAS, the Los Angeles River Greenway Project will enhance safe and accessible recreational opportunities within the City of Los Angeles, in the San Fernando Valley and benefit other County residents in the Third Supervisorial District.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LOS ANGELES HEREBY:

Assigns to the Community Conservation Solutions the right to apply for Proposition A Cities Excess Funds in the amount of \$460,000.00 in the Third Supervisorial District for use in completing the Los Angeles River Greenway Project.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

HOLLY L. WOLCOTT, Interim City Clerk

By: _____

REPORT OF GENERAL MANAGER

NO. 13-313

DATE December 11, 2013


C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 2013 HOUSING-RELATED PARKS PROGRAM – AUTHORIZATION TO SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION

| | |
|------------------|-------------------|
| R. Adams _____ | K. Regan _____ |
| H. Fujita _____ | M. Shull _____ |
| *V. Israel _____ | N. Williams _____ |





General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to submit a 2013 Housing-Related Parks (HRP) Program grant application to the California Department of Housing and Community Development (CDHCD) to fund the acquisition, development, rehabilitation and/or improvements of various RAP's parks and recreation facilities, subject to the approval of the Mayor and City Council;
2. Recommend that the City Council adopt the attached Resolution (Attachment No. 1), which authorizes the City of Los Angeles to apply for 2013 HRP Program grant funds and designates RAP's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to grant applications, agreements, amendments, payment requests, and so on, which may be necessary for the completion of the proposed project(s);
3. Direct staff to transmit a copy of the grant Resolution to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council approval, pursuant to the Los Angeles Administrative Code Section 14.6 *et seq.* as may be amended;
4. Direct staff to transmit a copy of the grant award to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council approval before accepting and receiving the grant award, pursuant to the Los Angeles Administrative Code Section 14.6 *et seq.* as may be amended;

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-313

5. Authorize RAP's General Manager to accept and receive the 2013 HRP Program grant award, if awarded, subject to the approval of the Mayor and City Council; and,
6. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the 2013 HRP Program grant funds, if awarded, from CDHCD.

SUMMARY:

In October 2013, the California Department of Housing and Community Development (CDHCD) released the 2013 Designated Program Year Housing-Related Parks (HRP) Program Notice of Funding Availability. The grant application is due by January 22, 2014.

The HRP Program, funded through the passage of Proposition 1C, is designed to reward local governments for developing new residential housing affordable to low-income households and has \$25 million available for the 2013 Program Year. The HRP Program funds may be used for the creation or rehabilitation of park and recreation facilities, including, but not limited to, the acquisition of land, sport play fields, play areas, non-motorized recreational trails, play structures, outdoor recreation, and landscaping.

In the 2010 and 2011 HRP Program grant cycles, the Department of Recreation and Parks (RAP) partnered with the Los Angeles Housing and Community Investment Department to apply for \$1,594,850.00 and \$1,891,300.00, respectively, in HRP Program funding on behalf of the City of Los Angeles (City). As a result, the City received the awards to develop eight (8) capital park projects as part of the 50 Parks Initiative (CF No. 11-1378). The 2013 HRP Program grant funds, if awarded, will be used to fund various eligible park projects as determined by RAP's Planning, Construction and Maintenance Branch in collaboration with the concerned Council Offices.

FISCAL IMPACT STATEMENT:

The submission of this grant application has no fiscal impact on RAP's General Fund.

This report was prepared by Isophine Atkinson, Senior Management Analyst, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA), dated October 2, 2013, under its Housing-Related Parks (HRP) Program;

WHEREAS, the City of Los Angeles (Applicant) desires to apply for a HRP Program grant and submit the 2013 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LOS ANGELES HEREBY:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released October 2013 for the 2013 Designated Program Year. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").
2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
3. That the City of Los Angeles Department of Recreation and Parks' General Manager, Executive Officer, and Assistant General Manager are authorized to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

I, the undersigned, hereby certify that the forgoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

HOLLY L. WOLCOTT, Interim City Clerk

By: _____

REPORT OF GENERAL MANAGER

NO. 13-314

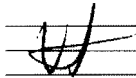
DATE: December 11, 2013

C.D. 5

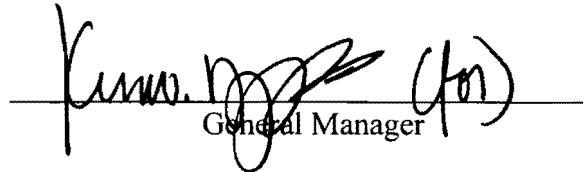
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS RECREATION CENTER: RANCHO NURSERY SCHOOL - AGREEMENT FOR THE OPERATION AND MAINTENANCE OF A CHILD CARE AND DEVELOPMENT PROGRAM ON PARK PROPERTY AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY

R. Adams
H. Fujita
*V. Israel



K. Regan
M. Shull
N. Williams


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed agreement (Agreement), substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks (RAP) and the Rancho Nursery School (RNS), a California non-profit corporation, setting forth the terms and conditions for RNS's continued use of park property at Cheviot Hills Recreation Center, in accordance with RAP's Partnership Policy, to provide licensed Child Care and Development Services to the surrounding community, subject to the approval of the Mayor and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement, to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals;
4. Direct RAP's Chief Accounting Employee to deposit in Fund 302 Department 89 Account 89702H the utility and other cost recovery reimbursements received from RNS under this Agreement; and,

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-314

5. Find that the proposed Agreement is exempt from the California Environmental Quality Act.

SUMMARY:

RNS, a private non-profit corporation, is a cooperative child care and development program provider currently receiving funds through tuition fees, donations, and fundraising events. RNS runs a school located in the pool building within the Cheviot Hills Recreation Center at 2551 Motor Avenue, Los Angeles, CA 90064. RNS currently operates their program through Right of Entry Permit No. PD-ROE-038 (ROE) expiring December 31, 2013, which has allowed time for the Partnership Division to formalize an Agreement between RNS and RAP, in accordance with RAP Policies.

Pursuant to Board Report No. 11-296 approved November 2, 2011, the Board made a finding that non-profit cooperative nursery, Head Start, pre-school and child care organizations are a recreational use as these programs provide outdoor child development through recreational and educational pre-school experiences such as game playing, free play, and group sports play. RNS provides a child care and development program to children ages two (2) years and nine (9) months through age five (5) for families within the surrounding community of Cheviot Hills. Servicing thirty (30) children daily, this program encourages physical activity, demonstrates healthy lifestyle choices and helps prepare participants enrolled in the programs for success in school. Children are enrolled on a first-come, first-served basis although siblings are given priority. RNS has been licensed since 1993 and operates under the California Childcare Center General Licensing requirements.

Incorporated in 1948, RNS has provided child care and development services since its beginnings in the late 1940's, when it began as a group of prominent community members desiring to form a community-based cooperative nursery school. Initially housed in 1966 in a small building on Overland Avenue and National Boulevard, RNS was in search of a new location due to a fire in the building. With the support of the Councilmember at that time, RNS was granted use of the Cheviot Hills Recreation Center's outside area and storage space in the Little League building. Later, due to disruptions with the Little League, the park director offered RNS use of the Cheviot Hills Recreation Center men's pool locker room within the pool building.

RNS utilizes approximately 1700 square feet of the pool locker room ten (10) months out of the year from September to June when the pool is not in use. Following the traditional school year, RNS operates Monday through Friday, 9:30 a.m. – 12:30 p.m. During RNS's operation times, RNS shares outdoor play equipment with the general public.

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-314

The yearly value of RNS's program services to the public has been determined to be \$44,500.00, based on their annual operating budget. Staff recommends approval of the proposed three (3) year Agreement, so that RNS may be allowed to continue using park property to operate a child care and development program which provides recreational benefits and is in the best interest of the community around Cheviot Hills.

Should the proposed Agreement be approved, RNS's performance will be monitored through an annual performance review conducted by the RAP Partnership Division to ensure compliance with the terms and conditions of the proposed Agreement. As part of the proposed Agreement, RNS will be responsible for building repairs when RAP is unable to fulfill repair requests due to limited resources. In all cases, RNS accepts full liability for their operations at the location and will maintain appropriate insurance coverage listing the City as an additional insured. Additionally, RNS will be responsible for the payment of Cost Recovery Reimbursement Fees in the amount of \$167 per month of operation, that is, \$1,670 per year for their ten (10) months of operation, covering utilities, solid waste disposal, and staff impact fees.

ENVIRONMENTAL IMPACT:

Staff has determined that the execution of the proposed Agreement is for the operation of programming at an existing park facility involving negligible or no expansion of use and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

Staff has discussed the proposed agreement with the Principal Supervisor and the Superintendent of the Valley Region and each supports the agreement and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

The proposed Agreement will have no adverse impact on RAP's General Fund as operations and program costs associated with RNS's use of park property will be paid for by RNS at no cost to the City, and costs impacting RAP shall be compensated through the collection of Board approved Cost Recovery Reimbursement Fees.

This report was prepared by Joel Alvarez, Senior Management Analyst and Leslie Richter, Senior Recreation Director I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 13-315

DATE December 11, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF DIVISION – CHANGES TO GOLF TOURNAMENT POLICY;
AMENDMENT TO THE SCHEDULE OF RATES AND FEES

R. Adams _____
H. Fujita _____
V. Israel _____

*K. Regan KRK
M. Shull _____
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board approve the proposed changes to the Golf Tournament Policy (Attachment A) and to the Schedule of Rates and Fees for Golf (Attachment B) as outlined in the Summary of this Report, effective immediately upon approval.

SUMMARY:

The Golf Tournament Policy was last revised in 2006. The Department is proposing changes to the Golf Tournament Policy to better suit current golf market conditions, increase revenue, and make updates regarding organizations that no longer exist. Listed below are some of the more significant changes:

1. Tournament Reservation Priorities - Rather than accommodating reservations to affiliate and exempt groups on a given day of the year, it is being proposed that reservations by affiliate groups be submitted a given number of months in advance. This will allow the Department to schedule public tournaments twelve (12) months in advance, while still accommodating affiliate groups.
2. General Tournament Information
 - Allow the Department to schedule tournaments on the previously excluded holidays of Martin Luther King's Birthday, Washington's Birthday, Cesar E. Chavez' Birthday, Columbus Day, and Veterans Day. Although these are observed City holidays, these holidays are not observed by all businesses and are not significantly busy play days on the golf courses. Allowing tournaments to be held on these holidays, there is a potential for additional revenue.
 - Remove the restriction of two (2) tournaments per week on each golf course. With the current golf market, the golf courses have a lower utilization rate. Allowing more

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-315

tournaments per week will fill unused capacity on the golf courses. This will not impact public access to the golf courses significantly, as most of these tournament groups are small (an average of twenty-eight (28) players).

- Change the minimum number of players to be considered a tournament from twenty-four (24) to sixteen (16) players.
- Allow weekend tournaments at all City golf courses, beginning at 9:00 a.m.

3. Exempt Groups

- Remove Public Links Golf Association of Southern California (PLGA) and United States Golf Association Amateur Public Links (USGAAPL) from Exempt Groups. These organizations no longer exist.
- Clarifies that the fee charged to Exempt Groups is the "Resident" rate.

4. Affiliate Groups

- Remove Municipal Golf Association from Affiliate Groups, due to inactivity.
- Allow the use of Senior, Junior, and Lifeline rates for weekday non-holiday club tournaments and play days.

5. Shotgun Tournaments – Revise policy to allow shotgun tournaments at all City golf courses on any day of the week.

Attachment A delineates the changes to the Golf Tournament Policy.

The Department is proposing revision of the Schedule of Rates and Fees for Golf (Attachment B) to align it with changes made to the Tournament Policy. No change in fees is being proposed at this time. The two (2) changes to the Schedule of Rates and Fees are:

1. Removal of the restriction of the weekend tournament fee being applicable to Griffith and Sepulveda Courses only. The fee may be used for weekend tournaments at all 18-hole golf courses.
2. Clarification of the definition of the shotgun tournament rates from "8 a.m. Shotgun" to "8 a.m. and Prior" and "10:00 a.m. Shotgun" to "After 8:00 a.m."

FISCAL IMPACT STATEMENT:

There is no negative impact on the Department's General Fund, as all revenue and expenses related to the operation of the City's golf system is deposited to or paid from, the Golf Operations Special Fund.

This report was prepared by James N. Ward, Golf Manager.



GOLF TOURNAMENT POLICY

~~Revised February 2006~~
Revised November 2013

GOLF TOURNAMENT POLICY

TABLE OF CONTENTS

| | |
|--|----|
| Tournament Reservation Priorities..... | 1 |
| SECTION I..... | 2 |
| General Tournaments | |
| SECTION II..... | 5 |
| Exempt Groups | |
| SECTION III..... | 9 |
| Special Exemptions | |
| SECTION IV..... | 10 |
| Affiliate Groups | |
| SECTION V..... | 15 |
| Junior Golf | |
| SECTION VI..... | 17 |
| High Schools, Colleges, and Classes | |
| SECTION VII..... | 20 |
| Shotgun Tournaments | |

TOURNAMENT RESERVATION PRIORITIES

1. L.A. City Golf Championships – Submitted ~~by the first working day in September of the previous year~~ **fourteen (14) months in advance.**
2. Affiliate Groups – Submitted ~~by the first working day in October of the previous year~~ **thirteen (13) months in advance.**
3. Exempt Groups, Special Exemptions, Junior Groups – Submitted ~~by the first working day in October of the previous year~~ **thirteen (13) months in advance.**
4. General Public Groups, High Schools, and Colleges – Submitted ~~no earlier than the first working day in November of the previous year~~ **twelve (12) months in advance.**
5. **High Schools and Colleges – Submitted beginning the first working day in November of the previous year.**

| | | |
|------------------|----------------------------|----------------------------|
| SECTION I | General Tournaments | Page: Sec. I Pg. 1 |
| | | Date: November 2013 |

GENERAL TOURNAMENT INFORMATION

1. Tournaments are permitted **allowed**, except on the following Holidays:
 - New Year's Day
 - ~~Martin Luther King, Jr. Day~~
 - ~~Presidents' Day~~
 - ~~Cesar Chavez Day~~
 - Memorial Day
 - Independence Day
 - Labor Day
 - ~~Columbus Day~~
 - ~~Veterans Day~~
 - Thanksgiving Day
 - Friday after Thanksgiving
 - Christmas Day
 - No tournaments will be permitted **allowed** between December 25 and January 2.

2. **Tournaments are allowed at the weekend tournament rate on the following holidays:**
 - **Martin Luther King's Birthday**
 - **Washington's Birthday**
 - **Cesar E. Chavez' Birthday**
 - **Columbus Day**
 - **Veterans Day**

Note: When a holiday occurs on a Sunday, the following Monday will be observed as the holiday. If a holiday occurs on a Saturday, the preceding Friday will be observed as the holiday. Holiday rates will be in effect on these days.

- ~~2. A maximum of two (2) tournaments per week (Sunday through Saturday) per course.~~

- ~~3. Two separate back-to-back tournaments, up to a maximum of 80 players, may be counted as one tournament with the approval of the reservation office.~~

- ~~4. 36-Hole complexes are permitted no more than one (1) tournament per day.~~

| | | |
|------------------|----------------------------|----------------------------|
| SECTION I | General Tournaments | Page: Sec. I Pg. 2 |
| | | Date: November 2013 |

3. Department affiliated and sponsored events are **not** to be counted as tournaments **including affiliated club play days**. ~~and will include events such as affiliated Club Play Days.~~
4. Spectators and caddies are ~~not permitted~~ **allowed with the approval of the Golf Manager.**
5. Arrangements for refreshments and/or merchandise must be made through individual **course** concessionaires (excludes corporate logo tee prizes handed out at the first tee); location of sponsor's signs, banners, etc., must be approved in advance by course manager.
- ~~1. General tournament policy applies to general public tournaments.

 - ~~Two separate back to back tournaments, up to a maximum of 80 players, may be counted as one tournament with the approval of the reservation office; 36-Hole complexes are permitted no more than one (1) tournament per day.~~~~
 2. ~~A group is permitted one (1) tournament per course per calendar year.~~
 3. ~~Two (2) tournaments may be requested by the first working day of November of the previous year. Up to five (5) additional tournaments may be requested and may be awarded after the first working day in December.~~
46. ~~The total number of players which may be booked by an individual group per calendar year is 320. Individual tournaments are limited to a minimum of 24 16 players and a maximum of 160 players.~~
57. **Weekday Tournaments:**
 - **Allowed at all City golf courses.**
 - Pay the tournament rate stipulated in the Rates and Fees Manual.
 - Senior rates, Lifeline Rates **and** Junior Rates, ~~and Courtesy Passes~~ do not apply.
 - ~~All tournaments by Permit pay with one check.~~
 - Full payment must be made at least **seven (7)** days prior to day of play through the Golf Reservations office. **Payment related to increase in number of players must be made before the scheduled start time at the golf course.**

| | | |
|------------------|----------------------------|---------------------------|
| SECTION I | General Tournaments | Page: Sec. I Pg. 3 |
| | | Date: October 2013 |

68. Weekend Tournaments:

- **Allowed at all City golf courses.**
- ~~On only one of the 36-Hole complexes golf course each weekend day.~~
- On any non-holiday weekend, except between December 25 and January 2.
- ~~With a maximum of 60 players per event.~~
- Beginning at ~~10:00~~ **9:00** a.m.
- ~~At a special weekend tournament fee as specified in the~~ **Pay the tournament rate stipulated in the** Rates and Fees Manual.
- **Payment must be made at least seven (7) days prior to day of play through the Golf Reservations office. Payment related to increase in number of players must be made before the scheduled start time at the golf course.**

~~7. Reservations~~

- ~~Must be made at least 30 days prior to the requested date of play, but no earlier than the first working day in November of the previous year.~~

The Department of Recreation and Parks General Manager will have the authority to ~~permit the scheduling of~~ **schedule** additional tournaments, with required fees, to maximize the use of the golf courses. The Department's General Manager will report periodically to the Board of Recreation and Park Commissioners any exceptions to tournament scheduling.

| | | |
|-------------------|----------------------|----------------------------|
| SECTION II | Exempt Groups | Page: Sec. II Pg. 1 |
| | | Date: November 2013 |

1. Exempt Groups
 - ~~• Public Links Golf Association of Southern California (PLGA)~~
 - Women's Public Links Golf Association of Southern California (WPLGA)
 - Los Angeles County Women's Golf Association (LACWGA)
 - ~~• United States Golf Association Amateur Public Links (USGA-APL)~~
 - Southern California Golf Association (SCGA)

2. General Information
 - ~~• SCGA Team Play competitions and practice rounds counted as tournaments unless added to the regular monthly men's club tournament.~~
 - Exempted tournament groups permitted **are allowed** a stipulated number of tournaments.
 - All exempted tournaments pay the stipulated **resident** rate for that course **and for the appropriate day of the week.**
 - Minimum of 24 **16** players; maximum of 160 players, except USGA Amateur Public Links (60 players) and SCGA reciprocal practice rounds.

3. ~~Public Links Golf Association of Southern California (PLNG)~~
 - ~~• Weekend Tournaments~~
 - ~~○ Four (4) weekend tournaments per calendar year.~~
 - ~~○ Limited to ten hours of tee times, 320 players per calendar year with a maximum of 84 players at any one event.~~
 - ~~○ May increase the number of weekend tournaments to five (5) so long as the total number of hours tournament players in any calendar year does not exceed a total of ten hours of tee times. Such increases must be negotiated in coordination with the Golf Manager or designee.~~
 - ~~○ Regular weekend resident rate.~~
 - ~~○ Green fees will be paid with one check, credit card, cash or gift card on the day of play a minimum of 15 minutes prior to the first tee off time.~~
 - ~~○ PLGA is permitted one (1) foursome of unused times during their reserved play; however, all players must be in foursomes within the group and the foursome must be at the end of the tournament. PLGA is responsible for payment of all additional tee times left unused during their reserved play.~~
 - ~~• Weekday shotgun tournaments~~
 - ~~○ Two (2) per calendar year.~~
 - ~~○ Monday, Wednesday, or Thursday.~~
 - ~~○ 36-hole golf complexes only.~~

| | | |
|-------------------|----------------------|----------------------------|
| SECTION II | Exempt Groups | Page: Sec. II Pg. 2 |
| | | Date: November 2013 |

- ~~o Tee time will be 7:30 a.m.~~
- ~~o Shotgun rate applies, including the stipulated minimum payment to the food and pro shop concessionaires.~~
- ~~o Electric carts are required.~~
- ~~o Minimum 128 players.~~
- ~~o Payment for the shotgun tournament will be made 15 days in advance of the scheduled tournament for the required 128 player minimum.~~

43. Women's Public Links Golf Association of Southern California (WPLGA)

- Seven (7) weekday tournaments per calendar year.
 - o One Thursday tournament at each of the seven 18-hole City courses.
- Five matches
 - o Mondays only, at one specified course, each calendar year.
 - o Limited to 48 players per match.
- Team playoff championship
 - o One per calendar year.
 - o Non-holiday Mondays only.
 - o Maximum of 64 players.
- Fees
 - o Regular weekday **resident** rates.
 - o Pay individual green fees at the course on the day of play a minimum of 15 minutes prior to individual tee times.
- WPLGA is responsible for payment of all tee times left unused during their reserved play; **allowed one (1) foursome of unused times during their reserved play; however, all players must be in foursomes within the group and the foursome must be at the end of the tournament. WPLGA is** responsible for payment of all **additional** tee times left unused during their reserved play.

54. Los Angeles County Women's Golf Association (LACWGA)

- Four (4) weekday tournaments per calendar year on four (4) separate courses.
- Regular weekday **resident** rates.
- Pay individual green fees at the course on the day of play a minimum of 15 minutes prior to individual tee times.
- The LACWGA is responsible for payment of all tee times left unused during their reserved play; **allowed one (1) foursome of unused times during their reserved play; however, all players must be in foursomes within the group**

| | | |
|--------------|---------------|---------------------|
| • SECTION II | Exempt Groups | Page: Sec. II Pg. 3 |
| | | Date: November 2013 |

and the foursome must be at the end of the tournament. LACWGA is responsible for payment of all *additional* tee times left unused during their reserved play.

- ~~6. United States Golf Association Amateur Public Links (USGA-APL)~~
 - ~~• One (1) qualifying round on a non-holiday weekday.~~
 - ~~• Maximum of 60 players.~~
 - ~~• Regular weekday resident rate.~~
 - ~~• Full payment must be made at least 15 seven days prior to the day of play.~~

- 75. **Southern California Golf Association (SCGA)**
 - **Weekend Tournaments**
 - **Six (6) tournaments per calendar year.**
 - **Limited to 128 players per event.**
 - **Pays the regular weekend resident rate.**
 - **Fees will be paid with one check, credit card, cash, or gift card on the day of play, a minimum of 15 minutes prior to the first tee time.**
 - **Weekday Shotgun Tournaments**
 - **Two (2) per calendar year.**
 - **Shotgun rate applies, including the stipulated minimum payment to the food and beverage, and pro shop concessionaires.**
 - **Electric carts are required.**
 - **Minimum of 128 players.**
 - **Payment for the shotgun will be made seven (7) days in advance of the scheduled tournament for the required 128 player minimum, additional players may be added and paid for on the day of play 15 minutes in advance of tee time.**
 - **Team Play**
 - Participation in the SCGA Thursday **and/or Saturday** Team Play Competition with any M.G.A. club that maintains membership in the S.C.G.A.
 - Total number of participants **in any one event** will not exceed 160 players.
 - Maximum of six (6) 36-player competitions are ~~permitted~~ **allowed** in a calendar year.
 - The 20-player reciprocal, practice round field will be scheduled as a separate event.
 - Maximum of six (6) 20-player reciprocal, practice round fields per calendar year.

| | | |
|--------------|---------------|---------------------|
| • SECTION II | Exempt Groups | Page: Sec. II Pg. 4 |
| | | Date: November 2013 |

- Regular weekday **resident** rates.
- Adjustment in the number of players must be made with the Reservation Office a minimum of **seven (7)** days prior to day of play.
- Payment will be by one check, **credit card, cash, or gift card** a minimum of 15 minutes before the first tee time.

8. ~~Championship Playoffs – Ties – Sudden Death~~

- ~~• Course manager will be notified in advance on the tournament permit that the tournament is for a championship and may involve a playoff.~~
- ~~• Playoff group may be placed in the next available dead time, or as determined by the course manager.~~
- ~~• Will only be allowed to play as many holes as necessary to decide the championship.~~
- ~~• Playoff group may begin the playoff on the first or the tenth tee, as directed by the course manager.~~
- ~~• If the playoff group has rented an electric cart, arrangements must be made with the cart concession before proceeding with any playoff. If necessary, payment must be made for the cart by the playoff group for the playoff holes.~~

| | | |
|--------------------|---------------------------|-----------------------------|
| SECTION III | Special Exemptions | Page: Sec. III Pg. 1 |
| | | Date: November 2013 |

1. U.S. Army Corps of Engineers
 - Eight (8) tournaments per calendar year.
 - ~~• Weekdays or weekends.~~
 - Limited to 60 players per tournament.
 - **For weekend tournaments** participants will be charged the full regular weekend/holiday **resident** rate; ~~not the weekend or Friday tournament rate.~~
 - **For weekday tournaments participants will be charged the full regular weekday resident rate.**
 - Full payment must be made by check, **credit card, cash, or gift card**, to the Golf Reservation office at least **±5 seven (7)** days prior to the day of play.

2. All City Employees Benefits Services Association (ACEBSA)
 - Four (4) tournaments per calendar year on holidays, if desired.
 - Limited to 160 players per tournament.
 - Participants will be charged the full regular weekend/holiday **resident** rate; ~~not the weekend or Friday tournament rate.~~
 - Full payment must be made by check, **credit card, cash, or gift card**, to the Golf Reservation office at least **±5 seven (7)** days prior to the day of play.

3. Sepulveda Men's Club
 - Balboa Golf Course on the Friday after Thanksgiving.
 - Limited to 120 players.
 - Participants will be charged weekend/holiday **resident** rate; ~~not the weekend or Friday tournament rate.~~
 - **Full payment must be made by check, credit card, cash, or gift card**, pay with one check a minimum of 15 minutes prior to their first tee time on the day of play.

- ~~4. Sun Valley Chamber of Commerce~~
 - ~~• Two (2) tournaments each calendar year.~~
 - ~~• Hansen Dam Golf Course.~~
 - ~~• Non-holiday Mondays for the purpose of fund raising.~~
 - ~~• This tournament will be allowed to begin at a.m. (Public access to the course will be permitted prior to the start of the tournament.)~~
 - ~~• Participants will be charged the shotgun tournament rate, not the premium shotgun rate and will include the payment to the pro shop and restaurant as a minimum payment for concession services.~~

| | | |
|-------------------|-------------------------|----------------------------|
| SECTION IV | Affiliate Groups | Page: Sec. IV Pg. 1 |
| | | Date: November 2013 |

1. Department Affiliate Groups
 - ~~Municipal Golf Association (MGA)~~
 - Department Men's **Golf** Clubs
 - Department Women's Clubs
 - Department Senior Clubs

2. General Information
 - Affiliated tournament groups ~~permitted~~ **allowed** a stipulated number of tournaments.
 - A tournament ~~permit~~ **booking confirmation** is required for all Men's **Golf** Club and Senior Club events.
 - A tournament ~~permit~~ **booking confirmation** is required for all Women's Club events not held on regular Tuesday play days.
 - Maximum group size for non-shotgun tournaments is 160 players.
 - A club may increase maximum group size for one weekday home tournament per calendar year.
 - A club may increase the maximum group size at away courses to 200, one time per calendar year.
 - If the club's home course is not available, the club may choose to play another City course as a temporary home course.
 - **All affiliated tournaments and play days are allowed one (1) foursome of unused times during their reserved play; however, all players must be in foursomes within the group and the foursome must be at the end of the tournament. Affiliated tournaments are** responsible for payment of all **additional** tee times left unused during their reserved play.
 - ~~No Spectators are permitted~~ **allowed with the approval of the Golf Manager.** Registered and/or certified caddies are ~~permitted~~ **allowed**.

3. Fees
 - **All affiliated groups pay the established weekday resident fee less \$2.00 for weekday tournaments at all 18-hole courses and the established weekday resident fee less \$1.00 for weekday tournaments at all 9-hole courses. All affiliated golf clubs pay the established weekend resident fee for weekend tournaments at all courses.** ~~Men's, Women's Clubs, and Senior Clubs at 18-hole courses only, pay \$2.00 less than the established weekday green fee for weekday tournaments. Men's and Women's Clubs pay the regular weekend green fee for weekend tournaments. Men's, Women's, and Senior Clubs at 9-hole courses, pay \$1.00 less than the established weekday green fee, and Men's and Women's Clubs pay the regular weekend green fees for weekend tournaments.~~

| | | |
|------------|------------------|---------------------|
| SECTION IV | Affiliate Groups | Page: Sec. IV Pg. 2 |
| | | Date: November 2013 |

- Senior, Junior rates ~~and junior rates do not apply.~~ **and Lifeline rates apply for weekday non-holiday club tournaments and play days.**
- ~~Lifeline rates apply for weekday non-holiday club tournaments/play days.~~
- Women's Clubs may pay individually a minimum of 15 minutes prior to individual tee times and are responsible for the full **Affiliate Group MGA** rate before the end of the business day for any tee times unused during their reserved play.
- ~~Men's Clubs will pay with one check on the day of play a minimum of 15 minutes prior to the first tee time, and are responsible for any tee times left unused during their reserved play.~~
- ~~Men's Women's, and Senior Clubs will be permitted one (1) foursome of unused times during their reserved play; however, all players must be in foursomes within the group.~~
- ~~MGA Team Play – individual teams are responsible to pay for the tee times left unused by their teams, unless times are filled from the call sheet.~~
- **Golf clubs and Senior Clubs will pay with one by check, credit card, cash, or gift card** on the day of play a minimum of 15 minutes prior to the first tee time.

4. ~~Reservations~~

- ~~Call for Reservations at least 30 days prior to the requested date of play, but no earlier than the first working day of October of the previous year.~~

54. **Men's Golf Clubs**

- Weekend Tournaments
 - Maximum of twelve (12) per calendar year on its home course **at the weekend resident rate.**
 - May be on consecutive days on one weekend, but not on consecutive weekends.
 - Weekend tournaments to begin no earlier than 8:00 a.m. Standard Time and 9:00 a.m. Daylight Savings Time.
 - ~~Total of thirty (30) hours of tee times per calendar year.~~
 - ~~Weekend player Maximum is limited to of 128 players.~~
 - Clubs at 9-hole courses ~~and Roosevelt~~ may conduct one of their weekend tournaments as an 18-hole event.
 - ~~Club may elect to forego all of its annual second per month weekday tournaments in exchange for conducting one of its twelve (12) weekend dates at another City course, Rancho Park excluded.~~

| | | |
|------------|------------------|---------------------|
| SECTION IV | Affiliate Groups | Page: Sec. IV Pg. 3 |
| | | Date: November 2013 |

- **Clubs may substitute one of its weekend events for an away event up to three (3) times per calendar year; Rancho Park and Wilson excluded.**
 - Weekday Tournaments
 - One (1) per month on home course.
 - ~~○ Host two (2) MGA Team Play days (weekday) annually; Rancho Park Golf Course may be scheduled only once per calendar year for MGA Team Play.~~
 - Eight (8) away weekday tournaments on other City courses, playing each course only once in a calendar year.
 - May substitute one of its weekday monthly tournaments as a shotgun start at its home course only.
 - **Shotgun Starts** – tee time will be no later than 7:30 a.m.
 - Must pay the Shotgun rate, with the **Affiliate Group** MGA discount for the required minimum of 128 players, including the **minimum** fees to the pro shop and restaurant **food concessions**.
 - Additional players may be added on the day of play to a maximum of 160 players; payment for additional players must be made before the scheduled start time.
 - No refunds for having fewer than the required 128 players.
 - Electric carts and the minimum payment (stipulated in the Schedule of Rates and Fees) to the food and pro shop concessionaires are required.
 - **Modified Shotgun – a modified shotgun will be allowed if the number of players is fewer than required for a full shotgun. The starting time of the modified shotgun will be determined by the Golf Manager based on time of year and number of players. Modified shotguns must pay the regular weekday, resident rate with no Affiliate Group discount.**
 - ~~○ In any month that the club does not travel, conduct a weekend tournament, or host MGA Team Play, it may conduct a second weekday tournament on its home course, limited to 96 players for the second tournament.~~
65. Women's Clubs
- Every non-holiday Tuesday on its home course as a "play day."
 - Not required to obtain a tournament permit **booking confirmation** for play days.

| | | |
|-------------------|-------------------------|----------------------------|
| SECTION IV | Affiliate Groups | Page: Sec. IV Pg. 4 |
| | | Date: November 2013 |

- Permit **Booking confirmation** required if weekday play is requested at another City course or on another weekday at its home course.
- Women's clubs are ~~permitted~~ **allowed** to substitute six (6) weekday tournaments to conduct six (6) weekend tournaments on their home course. **The fee for weekend tournaments is the weekend resident rate.**
- Each LAMGA Women's Club is ~~permitted~~ **allowed** no more than six (6) additional reservations per calendar year.

76. Senior Clubs

- Co-ed and age 50 to qualify.
- Weekday tournaments only.
 - Two (2) per month at home course.
 - Substitute one (1) per month at different course; to play once per City facility.
 - Monday or Wednesday.
 - May have both monthly events in the same week twice per calendar year.
 - Permit **Booking confirmation** required.
 - Senior **and Lifeline** Discounts will not apply.

87. Municipal Golf Association LA City Golf Championships

- ~~The Golf Operations Supervisor is responsible for payment of the green fees for the LA City Championship tournaments (Men, Women, Senior Men, and Senior Women) at~~ **All City Championship tournaments will pay** the same rate as the Men's and Women's **affiliate Golf Clubs.**
- ~~The Golf Operations Supervisor~~ **The Golf Division** is responsible for payment of the green fees for the LA City Junior Championship tournament at the regular weekend junior rate.
- ~~Reservations for all tournaments must be made at least thirty (30) days prior to the requested date of play but not before the first working day of September of the previous year.~~
- ~~City of Los Angeles Championships will be given first priority consideration for reservation dates.~~
- No maximum group size for annual LA City Golf Championships.
- Spectators and registered and/or certified caddies are ~~permitted~~ **allowed** during annual LA City Golf Championships.

| | | |
|-------------------|-------------------------|----------------------------|
| SECTION IV | Affiliate Groups | Page: Sec. IV Pg. 5 |
| | | Date: November 2013 |

9. ~~Championship Playoffs – Ties – Sudden Death~~

- ~~• Course manager will be notified in advance that the tournament is for a championship and may involve a playoff.~~
- ~~• Playoff group may be placed in the next available dead time, or as determined by the course manager.~~
- ~~• Will only be allowed to play as many holes as necessary to decide the championship.~~
- ~~• Playoff group may begin the playoff on the first or the tenth tee, as directed by the course manager.~~
- ~~• If the playoff group has rented an electric cart, arrangements must be made with the cart concession before proceeding with any playoff. If necessary, payment must be made for the cart by the playoff grup for the playoff holes.~~

| | | |
|------------------|--------------------|----------------------------|
| SECTION V | Junior Golf | Page: Sec. V Pg. 1 |
| | | Date: November 2013 |

1. Junior Golfer Definition
 - Eighteen (18) years or younger (Junior rates apply until September 1 of year of high school graduation or 19th birthday, whichever comes first).
 - Under the age of 13 must be certified to play.

2. General Information/Fees
 - Non-Department Junior tournaments pay the junior tournament rate.
 - **Non-holiday weekdays only.**
 - A junior group is ~~permitted~~ **allowed** one (1) tournament per course per calendar year.
 - Junior tournaments will not be ~~permitted~~ **allowed** at Rancho Park **and Wilson** Golf Courses.
 - ~~Two tournaments may be requested by the first working day in October of the previous year. Additional tournaments may be requested and may be awarded after the first working day of December.~~ Once each of the City's seven (7) regulation 18-hole courses have been scheduled for at least one (1) junior tournament in any calendar year, no additional junior tournaments may be scheduled by a group which has already secured two (2) tournament dates.
 - Maximum group size is 120 players.
 - Tee off no earlier than 10:00 a.m.
 - Tournaments are to be conducted in a competent, professional manner, with adequate supervision to ensure smooth operation of the tournament. Facility staff will evaluate junior golf tournaments to ensure compliance. A poor evaluation of the tournament may result in loss of future reservation privileges.
 - Caddies are not ~~permitted~~ **allowed** during junior tournaments. Spectators must be approved by **the** Golf Headquarters **Manager** before going onto the course.
 - No refreshments, coolers, or merchandise may be brought onto **the** golf course. Arrangements for refreshments and/or merchandise must be made through individual **course** concessionaires (excludes corporate logo tee prizes handed out at the first tee).
 - The Department Junior Golf Course ~~Club~~ Program is exempt from tournament policy and fees.

| | | |
|------------------|--------------------|----------------------------|
| SECTION V | Junior Golf | Page: Sec. V Pg. 2 |
| | | Date: November 2013 |

3. Qualified Junior Groups
 - Pre-approval criteria
 - Non-profit organization (501c3 or IRS exemption).
 - Open to all children.
 - Carry liability insurance naming the City of Los Angeles as additionally insured.
 - Players must be 18 years or younger. Players under ~~14~~ **13** must be certified to play.
 - Pre-approval procedure
 - Statement submitted to the **Golf** Reservation office outlining the organization's mission, structure, program and experience in conducting junior golf tournaments and requesting pre-approval to hold junior tournaments.

- ~~4. Championship Playoffs – Ties – Sudden Death~~
 - ~~• Course manager will be notified in advance on the tournament permit that the tournament is for a championship and may involve a playoff.~~
 - ~~• Playoff group may be placed in the next available dead time, or as determined by the course manager.~~
 - ~~• Will only be allowed to play as many holes as necessary to decide the championship.~~
 - ~~• Playoff group may begin the playoff on the first or the tenth tee, as directed by the course manager.~~

| | | |
|-------------------|--|----------------------------|
| SECTION VI | High Schools, Colleges, and Classes | Page: Sec. VI Pg. 1 |
| | | Date: November 2013 |

1. High School, Colleges, and Junior Classes
 - Requests for play reservations by high schools, colleges, and junior classes must be submitted to the **Golf** Reservation office no earlier than the first working day of November of the previous year.
 - A high school, college, **and** junior class is ~~permitted~~ **allowed** one (1) reservation per week per course, except during playoffs.
 - Each course **is** limited to two **(2)** high school, college, or **junior** class reservations per day.
 - High school, college, and junior class play days do not count as tournaments.
 - No caddies or spectators are allowed, unless approved by **the** Golf Division.
 - **No high school, college, or junior classes shall be booked during the first hour of twilight play.**

2. Junior Instructional Group (Class)
 - Must be pre-qualified.
 - Pre-approval criteria
 - Non-profit organization (501c3 or IRS exemption).
 - Open to all children.
 - Carry liability insurance naming the City of Los Angeles as additionally insured.
 - Players must be 18 **years** or younger. Players under 13 must be certified to play.
 - Pre-approval procedure
 - High schools and colleges **are** not required to submit this statement.
 - Statement submitted to the **Golf** Reservation office outlining the organization's mission, structure, program, and experience in conducting junior golf tournaments and requesting pre-approval to hold junior tournaments.
 - One **(1)** representative designated by the pre-approved organization will be ~~permitted~~ **allowed** to make tournament reservations. Any change in the name of the designee will be submitted by the organization to the **Golf** reservation office.

| | | |
|------------|--|---------------------|
| SECTION VI | High Schools, Colleges, and Classes | Page: Sec. VI Pg. 2 |
| | | Date: November 2013 |

3. High School and Junior Class Play Days
- Limited to weekdays, after 11:00 a.m., except during league playoffs.
 - ~~Participants under 18 (USGA guidelines) will be charged the junior high school rate.~~ **Junior participants will be charged the 18-hole weekend junior rate. All others will be charged the regular weekday resident rate. League finals will pay the junior tournament rate.**
 - The number per reservation will be limited to ~~36~~ **20**. Any player under the age of 13 must be certified by the course manager or representative to play.
 - ~~Reservations prior to the beginning of twilight play, the 18-hole junior reserved rate will apply.~~
 - Reservations after twilight **will be charged** the 9-hole **weekend** junior reserved rate will apply.
 - ~~One coach per team will play at no cost.~~
 - ~~Other or any other player 18 years of age or older will be charged the regular weekday resident rate.~~
 - **If a non-playing coach accompanies a high school group, the non-playing coach must complete a caddie/chaperone registration.**
 - Payment may be made with a **school** check, **credit card**, cash, **gift card**, or a combination of **school** check, **credit card**, cash, **or gift card**; however, no change will be given for a **school** check written more than the amount of the green fees, and players will not be allowed to pay individually.
 - Adult coach or adult representative must pick up the reservation at least 15 minutes in advance of the first scheduled tee off time.
 - To cancel or change the number of players, **the** coach or school representative must notify **the** course by 10:00 a.m. on the day of play, **including days of possible inclement weather**. If a school class does not notify the course by 10:00 a.m., **the** coach will be notified, and ~~other~~ **future** reservations may be canceled, ~~after the second infraction~~.
 - Adequate adult supervision must be provided for high school and junior classes **and will include monitoring the pace of play**.
 - If adequate, responsible supervision, **adult** coach or school representative is not present, the reservation will be canceled.

| | | |
|-------------------|--|----------------------------|
| SECTION VI | High Schools, Colleges, and Classes | Page: Sec. VI Pg. 3 |
| | | Date: November 2013 |

4. College Play Days
- Limited to weekdays, after 11:00 a.m., except during playoffs when start times may vary to accommodate the number of participants.
 - The number of college players per reservation will be limited to 48.
 - Players will be charged the Community College rate.
 - Payment may be made with a check, **credit card**, cash, **or gift card**, or a combination of check, **credit card**, cash, **or gift card**; however, no change will be given for a check written more than the amount of the green fees, and players will not be allowed to pay individually.
 - Colleges must have a designated school representative at each play day.
 - To cancel or change the number of players, **the** coach or school representative must notify **the** course by 10:00 a.m. on the day of play, **including days of possible inclement weather**. If a school class does not notify the course by 10:00 a.m., **the** coach will be notified and ~~other~~ **future** reservations may be canceled, ~~after the second infraction~~.
5. ~~Championship Playoffs – Ties – Sudden Death~~
- ~~• Course manager will be notified in advance on the tournament permit that the tournament is for a championship and may involve a playoff.~~
 - ~~• Playoff group may be placed in the next available dead time, or as determined by the course manager.~~
 - ~~• Will only be allowed to play as many holes as necessary to decide the championship.~~
 - ~~• Playoff group may begin the playoff on the first or the tenth tee, as directed by the course manager.~~

| | | |
|--------------------|----------------------------|-----------------------------|
| SECTION VII | Shotgun Tournaments | Page: Sec. VII Pg. 1 |
| | | Date: November 2013 |

1. Shotgun Tournaments

- ~~• May only be scheduled at the City's two 36-hole complexes, Sepulveda and Griffith Park, Hansen Dam, or Woodley Lakes 18-hole courses.~~
- **Allowed at all City golf courses.**
- **Electric carts are required for all shotgun tournaments.**
- ~~• Mondays, Wednesday, and Thursdays (holidays excluded).~~
- ~~• Limited to one day per week at each facility.~~
- ~~• No other type of tournament will be scheduled at the complex on the day of the shotgun tournament.~~
- ~~• Requests to waive this policy must be made in writing to the Los Angeles Board of Recreation and Parks Commissioners, which has the sole discretion to consider such requests per its own adopted procedures, which may include a report from the Department's General Manager as well as an opinion from the Los Angeles Recreation and Parks Golf Advisory Committee.~~
- ~~• Requests to conduct shotgun tournaments may not be considered prior to the first working day of November of the preceding calendar year.~~
- Shotgun tournaments that commence by 8:00 a.m. will be charged regular shotgun rate.
- Shotgun tournaments that commence at 10:00 a.m. **after 8:00 a.m.** will be charged the premium shotgun rate.
- Shotgun tournaments are required to pay for a minimum of 128 participants at the shotgun tournament rate; ~~maximum is 160.~~
- Shotgun tournaments are required to pay a \$5 **fee** per person minimum purchase to the restaurant **food** and to the pro shop **concessions, as stipulated in the Rates and Fees Manual.**
- **Modified shotgun – a modified shotgun will be allowed if the number of players is fewer than required for a full shotgun. The starting time of the modified shotgun will be determined by the Golf Manager, based on time of year and number of players.**
- **The fee for a modified shotgun will be the regular shotgun rate and will include a fee per person minimum to the food and pro shop concessions, as stipulated in the Rates and Fees Manual.**
- ~~• A modified shotgun may be played if approved by the Golf Manager, must commence by 7:30 a.m., will be charged the regular shotgun rate, and will include the minimum purchase of \$5 per player minimum purchase to the restaurant and o the pro shop.~~

| | | |
|--------------------|----------------------------|-----------------------------|
| SECTION VII | Shotgun Tournaments | Page: Sec. VII Pg. 2 |
| | | Date: November 2013 |

- Shotgun tournaments are required to pay for **the** minimum number of players **sixteen (16)** days in advance; additional players may be added and paid for on **the** day of play **fifteen (15)** minutes in advance of tee time.
- ~~Shotgun tournaments administered separately from straight time tournaments. Course managers will coordinate events so that groups holding shotgun tournaments deal with one person who is authorized to coordinate the tournament package.~~
- Spectators **and caddies** are not permitted ~~allowed~~, registered and/or certified caddies are permitted.
- No refreshments, coolers, or merchandise may be brought onto **the** golf course. Arrangements for refreshments and/or merchandise must be made through individual **course** concessionaires (excludes corporate logo tee prizes handed out at the first tee).

Exemption from this Tournament Policy may be granted by the General Manager of the Department of Recreation and Parks or by their designee, the Golf Manager.

GOLF(Revised ~~September 19, 2012~~ **November 2013**)

Whenever the General Manager or designee (Assistant General Manager) deems that a discount rate is appropriate for marketing, or due to course condition or temporary circumstances, the established twilight, super-twilight and mid-day rates will be utilized.

All fees generated from golf operations shall be deposited into the Golf Special Fund.

SECTION I STANDARD FEESRESIDENT GREEN FEES

MUST HAVE RESIDENT PLAYER CARD TO RECEIVE RESIDENT DISCOUNT

(with the exception of Harbor Park, Rancho Park 3 Par, Los Feliz, and Holmby Park)

Regulation Courses (Woodley Lakes, Wilson, Harding, Hansen Dam, Encino, Balboa, Rancho Park)

| | <u>Weekdays</u> <u>(Mon-Thurs)</u> | <u>Friday</u> | <u>Weekends &</u> <u>Holidays</u> |
|---------------------------------------|---------------------------------------|---------------|--|
| Regulation | | | |
| 18-Hole Play | | | |
| Rancho Park/Wilson | \$33.00 | \$37.00 | \$43.00 |
| Other 18-Hole | \$30.00 | \$34.00 | \$40.00 |
| 9-Hole Play | | | |
| Rancho Park/Wilson | \$20.00 | \$22.00 | \$25.00 |
| Other 9-Hole | \$19.00 | \$21.00 | \$24.00 |
| Other Courses | | | |
| Harbor Park | \$16.00 | \$18.50 | \$21.00 |
| Penmar | \$14.50 | \$16.75 | \$19.00 |
| Roosevelt | \$14.50 | \$16.75 | \$19.00 |
| Rancho Park 3 par | \$ 7.00 | \$ 7.50 | \$ 8.00 |
| Holmby Park 3 par | \$ 3.00 | \$ 3.50 | \$ 4.00 |
| Los Feliz 3 par | \$ 5.50 | \$ 6.25 | \$ 7.00 |
| (Replay \$3.00 Monday to Friday only) | | | |

NON-RESIDENT GREEN FEES

| | <u>Weekdays</u> <u>(Mon-Thurs)</u> | <u>Friday</u> | <u>Weekends &</u> <u>Holidays</u> |
|--------------------|---------------------------------------|---------------|--|
| Regulation | | | |
| 18-Hole Play | | | |
| Rancho Park/Wilson | \$38.00 | \$42.00 | \$48.00 |
| Other 18-Hole | \$35.00 | \$39.00 | \$45.00 |
| 9-Hole Play | | | |
| Rancho Park/Wilson | \$23.00 | \$25.00 | \$28.00 |
| Other 9-Hole | \$22.00 | \$24.00 | \$27.00 |
| Other Courses | | | |
| Penmar | \$17.50 | \$19.75 | \$22.00 |
| Roosevelt | \$17.50 | \$19.75 | \$22.00 |

SECTION II RESIDENT DISCOUNTED FEES

*****MUST HAVE RESIDENT PLAYER CARD TO RECEIVE RESIDENT DISCOUNT*****
 (with the exception of Juniors, Harbor Park, Rancho Park 3 Par, Los Feliz, and Holmby Park)

SENIOR CITIZEN GREEN FEES (age 60 and over)

Discounted fees are only effective during non-holidays, Monday through Friday and on weekends after 10:00 a.m. at non-premium golf courses on an as-needed basis.

~~No replay rates at any course.~~

| | <u>Weekdays (Mon – Thurs)</u> | <u>Friday</u> |
|----------------------|-------------------------------|---------------|
| Regulation | | |
| 18-Hole Play | | |
| Rancho Park/Wilson | \$20.00 | \$23.00 |
| Other 18-Hole | \$19.00 | \$22.00 |
| 9-Hole Play | | |
| Rancho Park/Wilson | \$13.00 | \$15.00 |
| Other 9-Hole | \$12.00 | \$14.00 |
| Other Courses | | |
| Harbor Park | \$10.00 | \$12.00 |
| Penmar | \$ 9.00 | \$11.00 |
| Roosevelt | \$ 9.00 | \$11.00 |
| Rancho Park 3 par | \$ 5.00 | \$ 5.50 |
| Los Feliz 3 par | \$ 4.00 | \$ 4.75 |
| Holmby Park 3 par | No Discount Allowed | |

STUDENT/JUNIOR GREEN FEES (Junior rates apply until September 1 of one's year of high school graduation or one's 19th birthday, whichever comes first)

Any golfer age 12 or younger must be certified to play and must be accompanied by an adult. Golfers 12 years of age and younger at Los Feliz and Holmby do not need to be certified but must be accompanied by an adult.

Weekend/Holiday access: Junior golfers will be charged the weekend junior rate on weekends and holidays, on a walk-on basis only, subject to no existing reservations and no call sheet.

| <u>Weekdays only, except as above</u> | <u>Tournament</u> | <u>Weekdays (Mon-Friday)</u> | <u>Weekend & Holiday (Sat-Sun) & Permit Play*</u> |
|---------------------------------------|-------------------|------------------------------|---|
| Regulation | | | |
| 18-Hole Play | | | |
| | \$11.00 | \$6.00 | \$7.00 |
| 9-Hole Play | | | |
| | n/a | \$5.00 | \$6.00 |
| Other Courses | | | |
| Harbor Park | \$6.00 | \$5.00 | \$6.00 |
| Penmar | \$6.00 | \$5.00 | \$6.00 |
| Roosevelt | \$6.00 | \$5.00 | \$6.00 |

*High Schools, classes, etc.

| All day | <u>Weekdays</u> | <u>Weekends</u> | <u>League w/permit</u> |
|-------------------|------------------|------------------|----------------------------|
| | <u>(Mon-Fri)</u> | <u>(Sat-Sun)</u> | <u>& Reserved Time</u> |
| Rancho Park 3 par | \$3.50 | \$4.50 | \$5.00 |
| Los Feliz 3 par | \$3.50 | \$4.50 | \$5.00 |
| Replay | \$2.00 | \$2.50 | |
| Holmby Park 3 par | \$2.00 | \$2.00 | \$2.00 |

SENIOR CITIZENS LIFELINE GOLF PROGRAM (65 years or older)

Green fees under the Senior Citizens Lifeline Golf program apply to all courses, except Holmby Park, for weekday play only (Monday to Friday) AFTER 12:00 PM. Seniors who qualify for the Department of Water and Power Lifeline Rate exemption or qualify for Supplemental Security Income (SSI) from the Social Security Administration and present additional identification, showing proof of age and residency within the City of Los Angeles, will be issued a card verifying eligibility that will entitle Seniors to a discount equal to 50% of Weekday Green Fees. Purchase of a Golf Reservation Card is not required.

| | <u>Weekdays (Mon – Thurs)</u> | <u>Friday</u> |
|--------------------|-------------------------------|---------------|
| Regulation | | |
| 18-Hole Play | | |
| Rancho Park/Wilson | \$16.50 | \$18.50 |
| Other 18-Hole | \$15.00 | \$17.00 |
| 9-Hole Play | | |
| Rancho Park/Wilson | \$10.00 | \$11.00 |
| Other 9-Hole | \$9.50 | \$10.50 |
| Other Courses | | |
| Harbor Park | \$ 8.00 | \$ 9.25 |
| Penmar | \$ 7.25 | \$ 8.50 |
| Roosevelt | \$ 7.25 | \$ 8.50 |
| Rancho Park 3 par | \$ 3.50 | \$ 3.75 |
| Los Feliz 3 par | \$ 2.75 | \$ 3.25 |

RATE REDUCTION WHEN TEMPORARY GREENS ARE IN USE

When more temporary greens are in use than the number stated below, regular weekday and weekend green fees only will be reduced as follows:

| | <u>18-Hole Rates</u> | | <u>9-Hole Rates</u> | |
|--------------------------|----------------------|--------------------|---------------------|--------------------|
| | <u>More than 3</u> | <u>More than 6</u> | <u>More than 2</u> | <u>More than 4</u> |
| Standard Green Fees only | \$2.50 | \$5.00 | \$1.50 | \$3.00 |

Note: Temporary Green Discount does not apply to alternate greens. Discounts also do not apply to Senior & Junior green fees or other discounted rates.

MIDDAY, TWILIGHT, AND SUPER TWILIGHT FEES

Times and fees for Midday, Twilight, and Super Twilight rates are subject to approval of the General Manager.

| | | <u>Weekdays</u> <u>(Mon-Thurs)</u> | <u>Friday</u> | <u>Weekends</u> <u>& Holidays</u> <u>(Sat-Sun)</u> |
|----------------|--------------------|---------------------------------------|---------------|--|
| Midday* | | \$3.00 less than 18-hole green fees | | |
| Twilight | 18-Hole | Same as 9-hole green fees | | |
| | 9-Hole | \$ 8.50 | \$10.25 | \$12.00 |
| Super Twilight | Rancho Park/Wilson | \$13.00 | \$14.00 | \$15.00 |
| | Other 18-Hole | \$12.00 | \$13.00 | \$14.00 |

*Midday rates (\$3.00 less than 18-hole green fees) will begin at the discretion of the General Manager.

SECTION III NON-RESIDENT DISCOUNTED FEES

SENIOR CITIZEN GREEN FEES (age 60 and over)

Discounted fees are only effective during non-holidays, Monday through Friday and on weekends after 10:00 a.m. at non-premium golf courses on an as-needed basis.

| | | <u>Weekdays (Mon – Thurs)</u> | <u>Friday</u> |
|---------------|--------------------|-------------------------------|---------------|
| Regulation | | | |
| 18-Hole Play | | | |
| | Rancho Park/Wilson | \$25.00 | \$28.00 |
| | Other 18-Hole | \$24.00 | \$27.00 |
| 9-Hole Play | | | |
| | Rancho Park/Wilson | \$16.00 | \$18.00 |
| | Other 9-Hole | \$15.00 | \$17.00 |
| Other Courses | | | |
| | Penmar | \$12.00 | \$14.00 |
| | Roosevelt | \$12.00 | \$14.00 |

STUDENT/JUNIOR GREEN FEES (Junior rates apply until September 1 of one's year of high school graduation or one's 19th birthday, whichever comes first)

Any golfer age 12 or younger must be certified to play and must be accompanied by an adult. Golfers 12 years of age and younger at Los Feliz and Holmby do not need to be certified but must be accompanied by an adult.

Weekend/Holiday access: Junior golfers will be charged the weekend junior rate on weekends and holidays, on a walk-on basis only, subject to no existing reservations and no call sheet.

| Weekdays only, except as above | <u>Tournament</u> | <u>Weekdays</u> | <u>Weekends & Holidays</u> |
|--------------------------------|-------------------|------------------|---|
| | | <u>(Mon-Fri)</u> | <u>(Sat-Sun)</u> <u>& Permit Play*</u> |
| <u>Regulation Courses</u> | | | |
| 18-Hole Play | \$11.00 | \$6.00 | \$7.00 |
| 9-Hole Play | n/a | \$5.00 | \$6.00 |
| <u>Other Courses</u> | | | |
| Harbor Park | \$6.00 | \$5.00 | \$6.00 |
| Penmar | \$6.00 | \$5.00 | \$6.00 |
| Roosevelt | \$6.00 | \$5.00 | \$6.00 |

*High Schools, classes, etc.

| All day | <u>Weekdays</u> | <u>Weekends & Holidays</u> | <u>League w/permit</u> |
|-------------------|------------------|--------------------------------|----------------------------|
| | <u>(Mon-Fri)</u> | <u>(Sat-Sun)</u> | <u>& Reserved Time</u> |
| Rancho Park 3 par | \$3.50 | \$4.50 | \$5.00 |
| Los Feliz 3 par | \$3.50 | \$4.50 | \$5.00 |
| Replay | \$2.00 | \$2.50 | |
| Holmby Park 3 par | \$2.00 | \$2.00 | \$2.00 |

RATE REDUCTION WHEN TEMPORARY GREENS ARE IN USE

When more temporary greens are in use than the number stated below, regular weekday and weekend green fees only will be reduced as follows:

| | <u>18-Hole Rates</u> | | <u>9-Hole Rates</u> | |
|--------------------------|----------------------|--------------------|---------------------|--------------------|
| | <u>More than 3</u> | <u>More than 6</u> | <u>More than 2</u> | <u>More than 4</u> |
| Standard Green Fees only | \$2.50 | \$5.00 | \$1.50 | \$3.00 |

Note: Temporary Green Discount does not apply to alternate greens. Discounts also do not apply to Senior & Junior green fees or other discounted rates.

MIDDAY, TWILIGHT, AND SUPER TWILIGHT FEES

Times and fees for Midday, Twilight, and Super Twilight rates are subject to approval of the General Manager.

| | | <u>Weekdays</u> <u>(Mon-Thurs)</u> | <u>Friday</u> | <u>Weekends</u> <u>& Holidays</u> <u>(Sat-Sun)</u> |
|----------------|--------------------|---------------------------------------|-------------------------------------|--|
| Midday* | | | \$3.00 less than 18-hole green fees | |
| Twilight | 18-Hole | | Same as 9-hole green fees | |
| | 9-Hole | \$10.50 | \$12.25 | \$14.00 |
| Super Twilight | Rancho Park/Wilson | \$16.00 | \$17.00 | \$18.00 |
| | Other 18-Hole | \$15.00 | \$16.00 | \$17.00 |

*Midday rates (\$3.00 less than 18-hole green fees) will begin at the discretion of the General Manager.

SECTION IV OTHER FEES

FEE FOR REGISTRATION CARDS

| | | |
|-----------------|--|------|
| One-Year Card | | |
| | Resident (with Reservation Privileges) | \$25 |
| | Residency (No Reservation Privileges) | \$10 |
| | Non-Resident (with Reservation Privileges) | \$25 |
| | Resident and Non-Resident Senior (with Reservation Privileges) | \$25 |
| Three-Year Card | | |
| | Resident (with Reservation Privileges) | \$65 |
| | Residency (No Reservation Privileges) | \$25 |
| | Non-Resident (with Reservation Privileges) | \$65 |
| | Resident and Non-Resident Senior (with Reservation Privileges) | \$65 |

NO SHOW PENALTY \$5.00 (per individual)

Penalty to be charged when starter cannot fill no-show vacancy from the course's call waiting sheet.

WEB RESERVATION FEE FOR NON-CARDHOLDERS

All Courses* - \$5 Non-refundable fee per player

*With the exception of Los Feliz – 3 Par, Rancho Park 9 – 3 Par, and Holmby Park, where reservations are not taken.

TOURNAMENT FEES

| | <u>Weekdays</u> <u>(Mon-Thurs)</u> | <u>Friday</u> | <u>Weekends & Holidays</u> |
|-------------------|---------------------------------------|---------------|--|
| 18-Hole | \$40.00 | \$40.00 | \$50.00 (Griffith Park & Sepulveda courses only; see Tournament Policy) (See Tournament Policy) |
| 9-Hole | \$18.00 | \$19.50 | |
| Rancho Park 3 par | \$ 9.00 | \$ 9.50 | |
| Los Feliz | \$ 7.00 | \$ 7.50 | |

SHOTGUN TOURNAMENT FEES

For morning events or afternoon events as part of a “double shotgun”, the package rate, per person, includes the following:

| | <u>8 a.m. or Prior</u> <u>8.00 a.m. Shotgun</u> | <u>After 8 a.m.</u> <u>10.00 a.m. Shotgun</u> |
|----------------------|--|--|
| Tournament Fee | \$45.00 | \$65.00 |
| Electric Cart Fee | 1/2 regular cart fee | ½ regular cart fee |
| Golf Shop Fee | \$5.00 | \$5.00 |
| Restaurant Fee | \$5.00 | \$5.00 |
| Total Per Person Fee | \$55.00 plus 1/2 regular cart fee | \$75.00 plus ½ regular cart fee |

ELECTRIC CART RENTAL - HARBOR GOLF COURSE ONLY

\$10.00

HAND CART RENTAL

| | |
|-----------------------------------|--------|
| Holmby, Los Feliz, & Rancho 3 par | \$1.00 |
| All other courses | \$3.00 |

GOLF CLUB RENTAL

| | |
|------------------------------------|---------------------|
| 3 par and Holmby Park courses only | \$0.25/each |
| Harbor Park Golf Course | \$3.00/set with bag |

GOLF BALL SALES

| | |
|---------------------|-------------|
| New golf ball sales | \$1.00/each |
|---------------------|-------------|

GOLF COURSE LOCKER RENTAL

| | <u>Rancho</u> | <u>Sepulveda</u> | <u>Griffith</u> |
|---------|---------------|------------------|-----------------|
| Daily | \$2.50 | \$1.50 | \$2.50 |
| Monthly | \$7.50 | \$5.00 | \$7.00 |
| Annual | | | |
| Small | \$25.00 | \$10.00 | --- |
| Medium | \$30.00 | \$25.00 | --- |
| Large | \$42.00 | \$35.00 | \$40.00 |
| Giant | \$50.00 | --- | --- |

FUND RAISING EVENTS (Non-Department Sponsored)

By Board Approval Only. Limited to 2 Events Per Year Per Course

GOLF - (continued)

ATTACHMENT B

GOLF PROFESSIONAL LESSON SERVICES

Monthly Fee

\$500.00/month (April to October)

\$400.00/month (November to March)

Hourly Fee

\$20.00/hour

REPORT OF GENERAL MANAGER

NO. 13-316


DATE December 11, 2013

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – EXPO CENTER

R. Adams _____
H. Fujita _____
V. Israel _____

*K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board accept the donation, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

EXPO Center has been granted \$9,000.00 in scholarship assistance for the Afterschool Enrichment Program by The Friends of EXPO Center. EXPO's Afterschool Enrichment Program for elementary students offers children ages 5 to 11 an interactive and safe environment after school. Offered Monday through Friday, 2:00 P.M. – 6:00 P.M., the program provides academic and recreational activities to include homework assistance, computer lab instruction, chess, music and singing, arts and crafts, swimming lessons, field trips and a partnership with the University of Southern California to provide a health and nutrition program. The program also assists parents who cannot drop off their children after school. The Walk Crew, led by EXPO staff, meet children at nearby schools and walk with them to the facility and EXPO vans pick up children at elementary schools that are not within walking distance. The \$9,000.00 is used to reduce the weekly fee of the program from \$35.00 per child to \$20.00 per child. As a result of the scholarships, enrollment in the Afterschool Enrichment Program has increased from an average of 25 children per week to 82 children per week.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-316

The Friends of EXPO Center was established as a 501 (c)(3) organization in 1998 to develop the site of the 1932 Los Angeles Swim Stadium and construct a state-of-the-art recreational and community center. Today, a 31-member volunteer Board comprised of community and business leaders continues to provide strategic support and financial assistance to EXPO Center. A major goal of The Friends of EXPO Center is to serve low income families in the Exposition Park community by providing scholarship assistance to subsidize some of EXPO Center's fee-based programs.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund, except for unknown savings, as donations may offset some expenditures. Without this donation enrollment in the Afterschool! Enrichment Program would be significantly reduced.

The funds will be deposited into the EXPO Center Donation account SP89837M.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

NO. 13-317


DATE December 11, 2013


C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – PACIFIC REGION

R Adams _____
H Fujita _____
V Israel _____

* K. Regan 
M Shull _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this Report, and that appropriate recognition be given to the donors.

SUMMARY:

Operations Branch – Pacific Region has received the following donations:

Anderson Memorial Center

Salvador Garcia donated \$200.00 for Ceramics classes.

Cabrillo Marine Aquarium

Devon Ivey donated \$300.00 to assist with educational programs.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louise Maes, Clerk Typist, Pacific Region.

REPORT OF GENERAL MANAGER

NO. 13-318

DATE December 11, 2013

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – PARK SERVICES DIVISION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan *KR*
M. Shull _____
N. Williams _____

M. Shull
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

Operations Branch – Park Services Division has received the following donation:

Kimberly S. Johnson made a donation of \$1,000.00 to be used for the replacement of computer/printer equipment.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department’s General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Joe Salaices, Park Services Supervisor, Park Services Division.

REPORT OF GENERAL MANAGER

NO. 13-319

DATE December 11, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – VALLEY REGION

R Adams _____
H Fujita _____
V Israel _____

* K Regan KK
M. Shull _____
N Williams _____

M. Shull
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this Report, and that appropriate recognition be given to the donors.

SUMMARY:

Operations Branch – Valley Region, has received the following donations:

Encino Community Center

Starbucks Coffee Company donated \$1,000.00 to be used for community events.

Fernangeles Recreation Center

Dapper Cadaver donated Halloween props. Total estimated value of this donation is \$3,000.00.

Michael Berth donated two (2) used televisions for the craft and teen rooms. Total estimated value of this donation is \$50.00.

Veronica Rivas donated sixty (60) children and teen books. Total estimated value of this donation is \$100.00.

Studio City Recreation Center

Jack Knight donated \$100.00 to be used for center programs.

Studio City Co-Op donated \$1,319.00 to be used for supplies for the pre-kinder program.

REPORT OF GENERAL MANAGER

PG. 2 NO. 13-319

Woodland Hills Recreation Center

SkyFish Productions donated electronic video games and other supplies for center activities. Total estimated value of this donation is \$600.00.

Lester Photography donated \$110.37 for the Fall photo day.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Valley Region.

REPORT OF GENERAL MANAGER

NO. 13-320

DATE December 11, 2013

C.D. Various

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: LEOTA ANN LIGHTFOOT TRUST DONATION – SENIOR CITIZEN SECTION PROGRAMS

R Adams _____
H Fujita _____
V Israel _____

*K. Regan _____
M. Shull _____
N. Williams _____

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the donation from the Leota Ann Lightfoot Trust in the amount of \$277,484.77 for Senior Citizen Section programs and/or programs that include a nutritional component, and that appropriate recognition is given to the donor;
2. Authorize the General Manager of the Department of Recreation and Parks (RAP) to accept and receive the donation; and,
3. Authorize RAP's Chief Accounting Employee to establish the necessary account to deposit the funds received from Leota Ann Lightfoot Trust in Fund 302 Department 81 Account 89710H.

SUMMARY:

On October 4, 2012, and on September 11, 2013, a gift of funds from the Leota Ann Lightfoot Trust in the amounts of \$57,000.00 and \$220,484.77 were received by RAP, respectively. The two checks are the first two of, potentially, three installments. The total amount received thus far is \$277,484.77.

Ms. Lightfoot passed away on September 7, 2011, after a lengthy battle with lung cancer. No other information is available at this time regarding Ms. Lightfoot. RAP would like to recognize this generous gift and send a letter of thanks to the donor's trustee, Amy L. Neiman.

Ms. Lightfoot had requested that the funds be spent on senior nutrition programs and/or to fund any existing senior nutrition programs currently being operated at RAP facilities. RAP currently has a City-wide Senior Citizen Section. According to the City Attorney's Office it is acceptable to expend

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-320

the funds on Senior Citizen Section programming and/or programming that includes nutritional components as it keeps within the original request of the donor. There is no timeframe for expending the funds and no requirement for reporting expenses to the trust.

The funds are currently in a holding account under Fund 302, Department 88, Account 2202, Refund Deposit, awaiting Board approval to set up an account. The account to be established is an internal bearing account. Interest will be computed retroactively from the time the funds were received by the Department.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as this donation may offset some expenditures.

This report was prepared by Bertha Calderon, Management Analyst, Metro Region.

REPORT OF GENERAL MANAGER

NO. 13-321

DATE December 11, 2013


C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PATRIOT OIL BENEFIT TRUST FUND DONATION – O'MELVENY PARK

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shuff _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

Operations Branch – Valley Region, has received the following donation:

O'Melveny Park

Patriot Oil Benefit Trust Fund donated \$39,930.00 to be used for security cameras in various areas throughout O'Melveny Park.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Valley Region.

This item not included in the package

13-322 Amendment to Personnel Resolution No. 10382 -
Section 1H (Hiring Hall Positions)

REPORT OF GENERAL MANAGER

NO. 13-323

DATE December 11, 2013

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Mayor, relative to a proposed contract with Lisa Carey for the Downtown on Ice program.

2) Mayor, forwarding Executive Directive No. 2.

3) Mayor, relative to the rescission of Executive Directive 2000-15.

4) Mayor, relative to a proposed Memorandum of Understanding with the Department of Water and Power for the City Park Irrigation Improvement Program.

5) Councilmember LaBonge, relative to the Park Rangers program.

6) City Clerk, relative to funding to repaint and restore the Echo Park Lake Boathouse Historical Monument.

Recommendation:

Referred to staff for further processing.

Note and File.

Note and File.

Referred to staff for further processing.

Referred to General Manager.

Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 13-323

- 7) City Clerk, relative to amending the Los Angeles Municipal Code to include a definition of television pilots and to exempt the filming of television pilots from certain fees. Referred to General Manager.
- 8) City Clerk, relative to acquiring property located at 406 North Gaffey Street for the development of Exit Park. Referred to General Manager.
- 9) City Clerk, relative to funding to the Los Angeles Parks Foundations for the Granada Hills Pool and Aquatics Center. Note and File.
- 10) Department of Water and Power, relative to surplus real property, Pumice Valley Landfill, in Mono County. Referred to General Manager.
- 11) City Administrative Officer, to the General Manager, relative to the Joy Picus Child Care Center. Note and File.
- 12) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending October 25, November 1, and November 8, 2013. Note and File.
- 13) Lynn, relative to the girls major basketball league at Balboa Park. Referred to General Manager.
- 14) Approximately thirty-nine additional signers, a continuation of Chris Yamashita's petition (via Change.org) relative to the State-owned Angel's Knoll Park. Referred to General Manager.
- 15) Maria Janossy, Esq., President, Hungarian Cultural Alliance, relative to a proposed event in Pershing Square. Referred to General Manager for recommendation to Board.
- 16) Maria D'Arcangelo-Lapides, relative to pedal boats at Lake Balboa. Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 3

NO. 13-323

- 17) Eric O'Brien and Fran Mainella, Co-Chairs, Foundation for Sustainable Parks and Recreation, relative to a new scholarship program. Referred to General Manager.
- 18) EXLEY Media Inc., requesting to purchase naming rights for Runyon Canyon Park. Responded to by Board President.
- 19) Gary Fleishman, relative to his son's (Z Management) proposal for the Westchester Tennis Professional Concession, with a response from the General Manager. Note and File.
- 20) Tim Donovan, twelve communications to the California Department of Justice, relative to Stoner Skate Park. Note and File.
- 21) One hundred sixteen communications, to Richard Barron, President, Cultural Heritage Commission, relative to the Independent Shakespeare Company's plans to build a permanent stage to perform at the Old Zoo in Griffith Park. Referred to General Manager.
- 22) Kelly Sheetz, Director of new Business Development, Chicago Park District, relative to partnering with AdTraction media, LLC. Referred to General Manager.
- 23) Yolanda Garcia, to Asst. General Manager Shull, relative to Echo Park Club House. Note and File.
- 24) Esther Kim, relative to safety in parks. Referred to General Manager.
- 25) Richard Arteaga, relative to a putative soccer field in an unidentified park. Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

This item not included in the package

13-324 Westchester Tennis Professional Concession Request
for Proposals (RFP) - Conditional Award of
Concession Agreement to the Tennis Key