

APPROVED

MAY 16 2012

BOARD OF RECREATION
AND PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 12-145

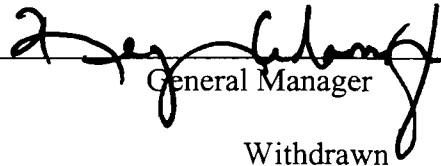
DATE May 16, 2012

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM PHASE IIIA – ROAD IMPROVEMENTS (W.O. #E170405F) PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES DIVISION

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>amf</u>
V. Israel	_____	N. Williams	_____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Forces Division, to provide construction services for the Hansen Dam Phase IIIA – Road Improvements (W.O. #170405F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting employee, subject to Mayor and City Council Approval, to request the City Administrative Officer (CAO) to include in the CAO report to the City Council that a transfer of the following appropriation, in the amount of \$640,000, be approved for the construction of the Hansen Dam Phase IIIA – Road Improvements (W.O.#170405F) project

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From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT NO.</u>	<u>APPROPRIATIONAMOUNT</u>
Proposition K – Year 15	43K/10/10H004	\$247,883
Proposition K – Year 15 ⁽¹⁾	43K/10/TBD	<u>\$392,117</u>
Total		\$640,000

To:

Through GSD Account and from there to the appropriate GSD accounts in Fund No. 100, Department No. 40, as follows:

001014 – Construction Salaries	\$ 128,000
001101 – Hiring Hall Salaries	\$ 91,429
001121 – Hiring Hall Fringe Benefits	\$ 36,571
003180 – Construction Materials and Supplies	<u>\$ 384,000</u>
Total	\$ 640,000

⁽¹⁾ Availability of funds pending approval by the city Council of the Engineer’s Report for Fiscal Year 2012-13, which includes reprogramming of Proposition K funds for this project

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the proposed MOU to the City Attorney for expedited review and approval as to form; and,
4. Authorize the General Manager to execute the MOU prior to June 30, 2012, subsequent to the approval of the City Attorney as to form.

SUMMARY:

The proposed project is Proposition K Specified and located at 12200 West Osborne Street, Lake View Terrace, California 91040, in the San Fernando Valley, within the Hansen Dam Flood Control Basin and Recreation Area, on land owned by the U.S. Army Corps of Engineers (USACE), and leased to the City of Los Angeles for recreational development. The Proposition K line item scope of work includes “soccer complex, recreational vehicle (RV) park, ranger station/visitor’s center, road/trail improvements, and fencing.”

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The project was proposed to be constructed in phases. Phase I is the soccer complex, which is complete. Phase II is the ranger station, visitor's center, and fencing, which is currently at 45% construction completion. Phase IIIA proposes to construct a portion of the road improvements adjacent to the ranger station.

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process because the project proposes to improve the street adjacent to the ranger station. If BOE were to bid the project, additional staff time would be required to coordinate the work with GSD's construction crew and subcontractors that are on site.

Proposition K funds for this project are also proposed to be reprogrammed into the current fiscal year. This project must now have the construction contract awarded prior to the end of the current Fiscal Year 2011-12 (i.e. by June 30, 2012). There is now insufficient time remaining to proceed through the normal bid and award process. In order to meet the construction award schedule without losing the Proposition K funding, it is recommended that GSD be selected to construct the project, in accordance with Section 22.535(a)(5) of the Los Angeles Administrative Code.

GSD has not prepared a construction cost estimate for the project. The BOE total construction cost estimate for the project is \$575,000. After a construction estimate has been prepared by GSD, if the GSD and BOE estimates are substantially different, BOE will report back to the Board of Recreation and Park Commissioners (Board) and make any additional recommendations for the Board's consideration. A construction contingency, in the amount of \$65,000, is also being recommended for appropriation to GSD, however, use of the contingency will require advance written approval by the BOE Project Manager or his designated representative. Upon approval of the Board and the City Council, a total of \$640,000 from Proposition K funds will be requested for appropriation to GSD.

Upon execution of the MOU and the approval of the fund appropriation and transfer to GSD accounts, GSD will begin work upon the issuance of a Notice-to-Proceed (NTP) for the project. Completion of construction is estimated to take 365 calendar days for the project.

In accordance with the requirements of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), a joint Environmental Assessment/Mitigated Negative Declaration (EA/MND) was prepared based on an Environmental Assessment/Initial Study, which determined that all potentially significant environmental effects would be mitigated to a less than significant level. The environmental review was approved in Board Report No. 09-167 on June 17, 2009.

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Council District 7 and the Valley Region staff support the recommendations as set forth in this Report.

FISCAL IMPACT STATEMENT:

At this time, there is no fiscal impact to the Department's General Fund. Once this project is completed, operational maintenance costs will be determined. Upon project completion, a request for funding will be submitted in future Department annual budget requests.

This Board Report was prepared by Cathie Santo Domingo, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.