

APPROVED

REPORT OF GENERAL MANAGER

NO. 12-205

DATE July 19, 2012

JUL 19 2012  
BOARD OF RECREATION  
& PARK COMMISSIONERS

C.D. 5


BOARD OF RECREATION AND PARK COMMISSIONERS

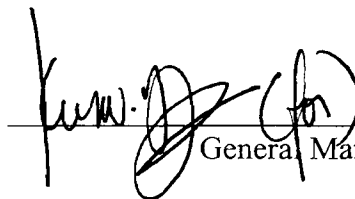
SUBJECT: RANCHO PARK GOLF COURSE – DRIVING RANGE IMPROVEMENT PROJECT (PRJ20582) – REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams  
H. Fujita  
V. Israel

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K. Regan  
\*M. Shull  
N. Williams

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\_\_\_\_\_  
  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Find Judge Netting, Inc., with a base bid of \$653,600 (which includes a \$20,000 permit fee allowance), to be the lowest responsive and responsible bidder for the Rancho Park Golf Course – Driving Range Improvement (PRJ20582) project;
2. Award the contract to Judge Netting, Inc., for a base bid amount of \$653,600, plus Additive Alternate No. 1 in the amount of \$343,789 and Additive Alternate No. 2 in the amount of \$17,500, resulting in the total award amount of \$1,014,889 all according to the plan and specifications;
3. Authorize the Department’s Chief Accounting Employee to encumber funds in the amount \$1,014,889 from the following fund and account number under the awarding authority of this Board Report;

<u>Funding Source</u>	<u>Fund/Dept/Acct No.</u>	<u>Encumbrance Amount</u>
Golf Surcharge	302/89/89321K	\$1,014,889

4. Authorize the Board of Recreation and Park Commissioners’ (Board) President and Secretary to execute the contract, subject to City Attorney approval as to form.

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SUMMARY:

On February 1, 2012, the Board approved final plans and call for bids for the Rancho Park Golf Course – Driving Range Improvement (PRJ20582) project located at 10460 West Pico Boulevard, Los Angeles, California 90064, in the Cheviot Hills community, (Board Report No. 12-033). Planning, Construction and Maintenance Division staff prepared the concept design drawings with an estimate of \$900,000. The project base scope consists of constructing an over height driving range fence enclosure varying in height from approximately 62 feet to 80 feet maximum comprised of steel poles spaced at 50 feet on center with nylon netting and demolition of the existing perimeter fencing, including footings. Additive Alternate No. 1 requires the installation of artificial turf surfacing (140,000 square feet) with colored target greens and hazards over crushed base material and Additive Alternate No. 2 requires the installation of a new 10-inch heavy duty Polyvinyl chloride (PVC) drainage pipe through the driving range (615 linear feet) including three new area drains.

The design development specifications also required that the prime contractor meet minimum qualifications requirement of having designed and or installed six driving fence enclosure or sport field fence systems in the last six years to ensure that they were experienced in installing these specialized fence systems.

On April 10, 2012, three bids were received for the project. The lowest responsive and responsible bidder is Judge Netting, Inc., with a base bid amount of \$653,600, which is \$246,400 under the City's cost estimate of \$900,000. The following three bids were received:

<u>Bidder</u>	<u>Base Bid Amount</u>	<u>Add Alt No. 1</u>	<u>Add Alt. No. 2</u>
Judge Netting, Inc.	\$653,600	\$343,789	\$17,500
Mallcraft, Inc	\$726,000	\$381,000	\$25,000
West Coast Netting, Inc	\$775,000*	\$410,700	\$26,000

\*WCN submitted bid on wrong bid proposal form, which did not specify the \$20,000 permit fee allowance.

Judge Netting, Inc., submitted the lowest base bid as shown above and has met the minimum qualifications requirement for the prime contractor as stated in the bid documents. It should be noted that Mallcraft, Inc., which submitted the 2<sup>nd</sup> lowest bid, was found to be non-responsive as they did not meet the minimum qualifications requirement for the prime contractor. West Coast Netting, Inc. was also found to be non-responsive for failing to submit their bid on the correct Bid Proposal form that included the permit allowance and for failing to submit the required documentation regarding meeting the minimum qualifications requirements for the prime contractor.

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There are funds currently available to award the contract for this project, including the additive alternates, in the following account:

<u>Funding Source</u>	<u>Fund/Dept/Acct No.</u>	<u>Encumbrance Amount</u>
Golf Surcharge	302/89/89321K	\$1,014,889

Staff has reviewed the Business Inclusion Program (BIP) outreach conducted by Judge Netting, Inc., and based on the electronic summary sheets contained in the City's Business Assistance Virtual Network (BAVN) for this bid, has determined that this bidder complied with the BIP outreach requirements (See BIP Outreach Checklist attached).

The BIP program tracks the prime contractors' distribution of the contract work between the various types of subcontracting and supply businesses. The bid documents required that the prime contractor perform at least 50% of the base bid amount with its own forces. Judge Netting, Inc.'s base bid of \$653,600 includes \$371,000 from suppliers (57% of the base bid). Judge Netting, Inc., will not be using any subcontractors for the base bid work and thus will be self-performing all of the base bid work, including using all of the materials and supplies being provided by the listed suppliers. Therefore, under these specific circumstances, Judge Netting Inc., has met the 50% self-performance requirement.

The City Attorney and staff have reviewed the bid submitted by Judge Netting, Inc., and found it to be in order. Staff recommends that the Board find Judge Netting, Inc., to be the lowest responsive and responsible bidder.

Staff has reviewed the work performed by Judge Netting, Inc., on some smaller projects for the Department and larger ones outside the City, and found their performance to have been satisfactory.

In accordance with the requirements of the California Environmental Quality Act (CEQA), a Mitigated Negative Declaration (MND) (ENV 2009-3847-MND) for the proposed project was adopted in conjunction with the City Planning Variance (ZA 2009-3846(ZV)) on June 17, 2010. The scope of the project and environmental setting has not substantially changed since the adoption of the MND, therefore no additional CEQA documentation is required.

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FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund for the construction of this project as all revenue and expenses related to the operations of the City's golf system is deposited to or paid from the Golf Operations Special Fund.

This report was prepared by David Takata, Structural Engineering Associate, Planning, Construction and Maintenance Division, and reviewed by James A. Ward, Golf Manager.

**CITY OF LOS ANGELES  
GUIDELINES FOR EVALUATION OF THE BUSINESS INCLUSION PROGRAM  
(BIP) OUTREACH CHECKLIST**

<b>Bidder: Judge Netting, Inc</b>	<b>Bid Date: April 10, 2012</b>
<b>Project Name: Rancho Park Golf Course – Driving Range Improvement</b>	<b>W.O.: PRJ #20582</b>

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Credit
<b>2 Pre-Bid Meeting</b>	a) Attend pre-bid meeting and be listed on the attendance sheet, or b) Submit a letter either by e-mail, mail, or fax to the Bureau of Engineering, Project Award and Control (PAC) on certifying it is informed of the BIP project requirements and has participated in a City-sponsored or City approved matchmaking event in the past 12 months. <b>Note:</b> If the RFB states that the pre-bid meeting is mandatory, then attendance at the pre-bid meeting is the only way to pass this indicator.		Y
<b>3 Work Areas</b>	Proof of this must be demonstrated in Indicator 4. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	Y
<b>4 Written Notice to Sub-contractors</b>	E-mail or fax notification in each of the selected potential work areas to available MBEs, WBEs, SBEs, EBEs, DVBEs, and OBEs for each anticipated work area to be performed. The notification must be performed using the BAVN's BIP Outreach Reports system. The notification may be to potential sub-bidders/ subcontractors either currently registered on the BAVN or added to the BAVN by the bidder. Letters must contain areas of work selected to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number. Bidders are required to send notifications to a sufficient number of firms in each potential sub work area as determined by the City. Typically, the sufficient number of firms is determined by the total number of potential sub-bidders/ subcontractors in each sub work area.		Y
<b>5 Plans, specifications and requirements</b>	Include, in Indicator 4, information detailing how, where, and when the bidder will make the required information available to interested potential sub-bidders/ subcontractors. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	Y
<b>6 Negotiate in Good Faith</b>	a) Copies of all potential MBE/WBE/SBE/EBE/DVBE/OBE bids or quotes received must be submitted prior to award of a contract; and b) Online Summary Sheet must be completed, listing the bids or quotes received, the name of the sub-bidder/ subcontractor who submitted the bid or quote, and a brief reason given for selection/ non-selection of each subcontractor. The reasons for selection/non-selection should be included in the Notes section of the online Summary Sheet. If the bidder elects to perform a listed work area with its own forces, they must include a bid/ quote for comparison purposes and an explanation must be provided and included on the Summary Sheet. All bids/ quotes received, regardless of whether or not the bidder outreached to the sub-bidder/ subcontractor, must be submitted. To this extent, the City expects the bidder to submit a bid/ quote from each sub-bidder/ subcontractor listed on the Summary Sheet. The Summary Sheet must be performed using the BAVN's BIP Outreach Reports system and must be submitted by 4:30 p.m. the following City working day after the date bids are received by the Board of Public Works. If a bid/quote is submitted by a sub-bidder/subcontractor that is not registered on the BAVN, the contractor is required to add that firm to their Summary Sheet.		Y
<b>7 Bonds</b>	Include, in Indicator 4, information about the bidder's efforts to assist with bonds, lines of credit, and insurance. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	Y

**Prime % = 44**

MBE%=

WBE%=

SBE%=

EBE%=

DVBE%=

OBE%=56

**RESPONSIVE/~~NON-RESPONSIVE~~**