

**APPROVED**

**FEB 15 2012**

**BOARD OF RECREATION  
and PARK COMMISSIONERS**

REPORT OF GENERAL MANAGER

DATE February 15, 2012

NO. 12-038

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTCHESTER RECREATION CENTER – PARK RENOVATION ENTRY IMPROVEMENTS (PRJ20043) PROJECT – FINAL ACCEPTANCE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>[Signature]</i></u>
V. Israel	_____	N. Williams	_____

*[Signature]*  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3329 for the Westchester Recreation Center – Park Renovation Entry Improvements (PRJ20043) project as outlined in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to release all retention monies held under Contract No. 3329 for the Westchester Recreation Center – Park Renovation Entry Improvements (PRJ20043) project to California Skateparks, Inc., immediately upon acceptance by the Board; and,
3. Authorize the Board Secretary to furnish California Skateparks, Inc., with a letter of completion.

SUMMARY:

In December 2010, the Department of Recreation and Parks (RAP) began to explore the possibility of putting in a skate plaza and upgrading the play equipment at Westchester Recreation Center which is located at 7000 Manchester Avenue, Los Angeles, California 90045. RAP held a series of community meetings with the Park Advisory Board and the Neighborhood Council to get a complete understanding of where best to locate the skate space and what type of skate space and play equipment the community desired. Through this process it was determined that the best place to location for the plaza was between the recreation center/play area and tennis courts. This was the

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area where the basketball courts existed. The community requested a "Street Style" skate plaza and for the play area with a nautical theme plays equipment.

It was determined by RAP staff to redesign the Westchester Recreation Center Entry, off Manchester, so that the re-design would allow successfully integration of the different uses and spaces and integrate an emergency access lane into the north side of the park.

On March 30, 2011, RAP sent out an invitation to bid to our list of specialty concrete contractors; Gary L. Barton Construction, California Skateparks Inc., Grindline Skate Parks, California Commercial Pools, and Spohn Ranch. The invitation to bid was for Westchester Recreation Center - Park Renovation Entry Improvements (PRJ20043) project. The entry improvements were to include but were not necessarily limited to: new concrete walkways, grading, drainage, planting, irrigation, fencing for the play area, and benches. RAP received only two bids, one from Gary L. Barton and the other from California Skateparks Inc. After review of bids by staff, it was found that California Skateparks Inc., was the lowest responsible bidder with a bid in the amount not-to-exceed \$300,000.

The play area was to receive new resilient surfacing and play equipment and the work was to be done through our as-needed contract with Great Western/GameTime, Contract No. 59247. Due to the highly specialized nature of this work it was not included in the scope of work for the Westchester Recreation Center - Park Renovation Entry Improvements (PRJ20043) project.

On April 6, 2011, the Board approved the allocation of \$875,309.53 in Quimby and Zone Change fees to the Westchester Recreation Center Account No. 440K-WR for the Park Renovation (PRJ20043) project at Westchester Recreation Center (Board Report No. 11-104). There was at the time of the above Board Report \$210,000 in the Westchester Recreation Center Account No. 460K-WR and this fund was transferred over to the Westchester Recreation Center Account No. 440K-WR as authorized in Board Report No. 11-268. This brings the total Quimby and zone change allocation funds for this project, to \$1,085,309.53. Of this total amount \$500,000 was earmarked for the play area upgrade and \$80,000 for the new, relocated basketball court.

On April 20, 2011, a Notice-to-Proceed was issued to California Skateparks, Inc., for Westchester Recreation Center - Park Renovation Entry Improvements (PRJ20043) project. The scope of work included but was not limited to: demolition of existing paving, grading, cut and capping existing irrigation lines, demo of existing storage containers, installation walkways, grading and drainage, base for skate park, installation and fabrication of tubular steel fencing, new planting (trees, shrubs, turf and groundcovers), and installation of a smart irrigation system. A total of eight (8) change orders were issued, however Change Order No. 5 was cancelled, totaling \$110,015, which brought the project cost to a total of \$410,015. The change orders were authorize due to the increase of project scope by adding an Americans with Disabilities Act (ADA) accessible route of travel from Manchester Boulevard to the Westchester Recreation Center.

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RAP accepts the project and has found that the contractor has fulfilled all obligations necessary for the successful completion of the project and the required scope added during the course of the project by RAP staff and that all work done met or exceeded RAP's standards. RAP recommends the release of any monies, totaling \$41,001.50, that are held in retention for this project under Contract No. 3329 to California Skateparks, Inc.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Funds as there was no increase in area requiring maintenance by RAP staff.

This report was prepared by Craig A. Raines Landscape Architect Associate III and reviewed by Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.