

NOTICE

DIRECTIONS TO THE MARCH 23, 2011 MEETING OF THE BOARD OF RECREATION AND PARK COMMISSIONERS

The next Meeting of the Board of Recreation and Park Commissioners will be held at Griffith Golf, Banquet Room (Wilson/Harding), 4730 Crystal Springs Drive, Los Angeles, CA 90027. However, as the Clubhouse does not have an actual address, the mailing address for all of Griffith Park is used in its place. There are signs giving direction to the golf course, which is on Griffith Park Drive. (Please note that it is the Wilson/Harding Golf Courses, not the Roosevelt/Los Feliz Golf Courses.)

Due to Department of Water and Power construction and detours on Crystal Springs Drive, the golf course is not accessible from the Zoo Drive exit or Victory Boulevard exit on either the 5 freeway or the 134 freeway.

From the 5 freeway, exit at Los Feliz (West). After exiting the freeway go west to the first street on the right, Crystal Springs Drive. Turn right and continue on Crystal Springs Drive. Just past the Ranger Station the street is closed for construction. There are signs directing you to turn left onto Griffith Park Drive and continue on to the clubhouse. The golf course is no more than a mile farther and the entrance is on the right.

From the 134 freeway, exit at Forest Lawn. Follow the detour signs through the park until you come to the golf course entrance on the left.

Staff will be at the facility directing visitors to parking and the banquet room.

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, March 23, 2011 at 9:30 a.m.

Griffith Golf, Banquet Room (Wilson/Harding)
4730 Crystal Springs Drive, Los Angeles, CA 90027

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Tom LaBonge, Council District 4, or His Appointed Representative

Kevin Regan, Assistant General Manager, Operations Branch, will Introduce the Staff of Griffith Golf

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of March 2, 2011

3. GENERAL MANAGER'S REPORTS:

11-081 North Atwater Park - Expansion (W.O. #E1907211) and
Creek Restoration (W.O. #SZW00031) Projects - Change
Order to Contract No. 3327

11-082 Fred Roberts Recreation Center (W.O. #E170943F) -
Contract No. 3267 - Partial Acceptance and Partial
Release of Retention

11-083 Andres and Maria Cardenas Recreation Center - Design and
Construction of Skate Plaza Improvements Project -
Contract No. 3333 - Final Acceptance

11-084 Cesar Chavez Recreation Complex Phase IIIA - Park
Development (Also Known As Sheldon Arleta - Phase IIIA
Park Development)(W.O. #E1700618) - Final Plans and Call
for Bids

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- 11-085 Eagle Rock Monument - Irrigation and New Landscape (W.O. #E170352) Project - Final Plans and Call for Bids
- 11-086 Pacific Palisades Recreation Center - Outdoor Improvements (W.O. #E170326F) Project - Final Plans and Call for Bids
- 11-087 Rosecrans Recreation Center - Sports Fields Improvements and Stormwater Enhancements (W.O. #E170425F) Project - Final Plans and Call for Bids
- 11-088 St Andrews Recreation Center - Outdoor Sports Development (W.O. #E170302F) Project - Final Plans and Call for Bids
- 11-089 Wattles Park - Erosion and Drainage Improvements (W.O. #E170262F) Project - Final Plans and Call for Bids
- 11-090 Benny H. Potter West Adams Avenue Memorial Park - Universal Access Playground - Americans with Disabilities Act Restrooms (PRJ#20228) (W.O. #E1907214) and Ken Malloy Harbor Regional Park - Universal Access Playground - Americans with Disabilities Act Restroom (PRJ#20227) (W.O. #E1907213) - Amendment to the Memorandum of Understanding between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering, and Department of General Services and Authorization to Transfer Funds
- 11-091 Echo Park - Lake Rehabilitation (W.O. #EW40020A) Project - Consideration and Concurrence with Findings of the Final Environmental Impact Report and Approval of the Proposed Project
- 11-092 Elysian Park - Renovation of the Frank Glass and Grace E. Simons Memorial Sculpture
- 11-093 Various Donations to Operations West - Golf Division
- 11-094 Various Communications

4. UNFINISHED BUSINESS:

APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of February 16, 2011

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GENERAL MANAGER'S REPORTS:

- 11-028 Park Property - Installation of Cellular Telecommunication Equipment
- 11-029 Baldwin Hills Recreation Center - Conceptual Approval for Naming of the Outdoor Basketball Courts and the Installation of Appropriate Signage
- 11-052 Pan Pacific Park - Amendment to Lease Agreement between Los Angeles Museum of the Holocaust and City of Los Angeles

5. NEW BUSINESS:

- Memorandum: Golf Division - Historical Revenue for Concessions
- Memorandum: Golf Division - Golf Green Fees Study

6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioner Werner)

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, April 6, 2011 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

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Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

The Mayor's Budget Challenge may be found at
<http://www.labudgetchallenge.lacity.org/>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY</u> <u>PLACED ON</u> <u>BOARD AGENDA</u>	<u>PLACED</u> <u>ON MATTERS</u> <u>PENDING</u>	<u>DEEMED</u> <u>WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

04/12/11 North Hollywood Multi-Purpose Intergenerational Center at Tiara Street - New Building and Landscape Project (PRJ1543B) (W.O. #E170240F)

04/12/11 Reseda Park - Pool Replacement and Bathhouse Renovation (PRJ#1618P) (W.O. #E1907292)

04/12/11 Benny Potter West Adams Avenue Memorial Park (W.O. #E170486F)

PROPOSALS TO BE RECEIVED:

06/21/11 Parkland Tree Trimming and Removal Services at Various City Parks and Facilities

06/21/11 Poinsettia Tennis Professional Concession RFP

06/28//11 Westchester Tennis Professional Concession RFP

07/05/11 Griffith Riverside and Vermont Canyon Tennis Professional Concession RFP

TBD Film Production Instruction (CLASS Parks)

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Hansen Dam Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Professional Concession