

ATTACHMENT: B



February 15, 2011

Mr. Jason Kitahara  
Department of Recreation & Parks  
Griffith-Metro Region  
City of Los Angeles

RE: *Gateways Project* - Approvals

Dear Mr. Kitahara:

As discussed with myself and Assistant President Sallie Neubauer, the Citizens Committee to Save Elysian Park (CCSEP) would like to move forward with the *Gateways Project and the repair of the Frank/Glass Simons Memorial sculpture* in Elysian Park.

In order to accomplish these goals we would like the department to release \$28,700 from the Elysian Park – Frank Glass Estate Account #200K for repair to the memorial. Please do this in a timely manner as the weather is good for this work to take place. This account was set up for improvements in Elysian Park and more specifically for the creation and maintenance of a memorial to Frank Glass and Grace Simons. At some later date CCSEP would like additional money from this account to help fund the three initial Gateways that are planned. CCSEP understands that the department needs to retain a certain amount in the Elysian Park – Frank Glass Estate Account #200K for ongoing maintenance of the memorial.

The Five (5) *Gateways* are to be placed at five major entry points into Elysian Park, as indicated on the attached map. As part of the agreement to install the *Gateway* monument signs in the park and on the City of Los Angeles's property, we agree to the following:

We, the Citizens Committee to Save Elysian Park (CCSEP), will be responsible and for the maintenance, replacement and/or removal of the five (5) *Gateways*, as necessary. CCSEP will provide supplemental funds for their creation and if needed for their maintenance.

The *Gateways Project* will increase the significance of these park entry points and benefit Elysian Park by raising awareness of the park and its historic relationship to the City of Los Angeles.

Sincerely,

Daniel T. Reza  
CCSEP Board Member  
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818.613.0332

Cc: Citizens Committee to Save Elysian Park, Steering Committee Members  
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