

APPROVED
JAN 05 2011

REPORT OF GENERAL MANAGER

NO. 11-012

DATE January 5, 2011

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: A COMPREHENSIVE REPORT ON THE BACKGROUND AND CURRENT OPERATIONS OF THE DEPARTMENT OF RECREATION AND PARK'S COMMUNITY GARDENING PROGRAM

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>MS</u>
V. Israel	_____		

General Manager

Approved *as amended see attached* Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Suspend the increase in community garden fees that was approved on July 14, 2010 through Board Report No. 10-180; and,
2. Direct staff to develop a comprehensive policy for community gardening and to return to the Board of Recreation and Park Commissioners for policy adoption.

SUMMARY:

On July 14, 2010, the Board of Recreation and Park Commissioners (Board) approved changes to the Department of Recreation and Parks' (RAP) schedule of rates and fees (Board Report No. 10-180). One of the fees modified in that schedule changed the annual fee for a community garden plot from \$25 per year to \$120 per year and applied that fee to nine community gardens within RAP.

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On November 16, 2010, staff posted notice of a public meeting to discuss the approved increase in fees with community gardeners at each of the nine community gardens including, Eastside Community Garden, El Sereno Community Garden, Ocean View Farms, Orcutt Ranch Community Garden, Roger Jessup Community Garden, Rose Hills/Debs Community Garden, Sepulveda Garden Center, Solano Canyon Community Garden, and Wattles Farm. The meeting was held on November 23, 2010 and approximately 130 community gardeners attended.

At the December 8, 2010 Board meeting, the Board requested that staff return with a comprehensive report on the background and current operations of RAP's community gardening program.

Background

RAP has a long history with community gardens. Wattles Farm has served as a community garden since 1975, the permit to operate Ocean View Farms was issued in 1977, and community gardens were started at Orcutt Ranch approximately 25 years ago.

The chart below lists some basic information regarding the RAP's various community garden sites.

Community Garden Name	Region	Operator	Number of Plots	Number of Participants	Waiting List	Annual Cost to Participate	Notes
Eastside Community Garden	Griffith/Metro	RAP and Los Angeles Conservation Corps (LACC)	19	0	0	\$0.00	Currently not in use LACC pays no fees to RAP
El Sereno	Metro	LACC	50	Varies	Varies	\$50.00 (Not Paid to RAP)	Solely used as a teaching/learning site
Expo Center/CSU Urban Garden	Pacific	Community Services Unlimited, Inc.	27	Varies	0	\$0.00	LANLT pays no fees to RAP
Francis Avenue	Metro	Los Angeles Neighborhood Land Trust (LANLT)	16	40	35	\$35.00 (Not Paid to RAP)	Operated by local community members
Howard Finn Little Green Acres	Valley Pacific	Community RAP	30 1	Varies 0	7 0	\$0.00 \$0.00	RAP maintains site
North Weddington	Valley	Rio Vista Elementary School	29	Varies	0	\$0.00	Site is used by Rio Vista Elementary

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Community Garden Name	Region	Operator	Number of Plots	Number of Participants	Waiting List	Annual Cost to Participate	Notes
Ocean View Farms	West	Ocean View Farms	500	350	500	\$36.00 (Not Paid to RAP)	Ocean View Farms pays no fees to RAP
Orcutt Ranch	Valley	RAP	132	79	65	\$25.00	Previous fee of \$20.00 was increased in 2000
Roger Jessup	Valley	Project Youth Green	60	45	19	\$20.00 (Not Paid to RAP)	Project Youth Green pays no fees to RAP
Rose Hills/Debs Gardens	Griffith/Metro	RAP	21	Varies	10	\$0.00	
Sepulveda Garden Center	Valley	RAP	807	362	288	\$25.00	Previous fee of \$20.00 was increased in 2000
Solano Canyon	Griffith/Metro	Solano Canyon Garden Assoc.	30	Varies	6	\$40.00 (Not paid to RAP)	Solano Canyon Association pays no fees to RAP
Wattles Farm	Griffith/Metro	Wattles Farm and Neighborhood Gardeners	172	172	15	\$65.00 (Not Paid to RAP)	Wattles Farm pays no fees to RAP

The operation of community gardens has traditionally been decentralized throughout RAP. RAP directly operates four community garden locations, which are the Sepulveda Garden Center located within the Sepulveda Basin, Orcutt Ranch, Little Green Acres, and the Rose Hills/Debs Community Gardens located within Debs Park. All other community garden locations are operated by an outside group or association on land that is either owned or leased by RAP. A Community Gardens Information Report is attached as Exhibit A and contains a detailed summary of the nine community garden locations.

Program Challenges

The challenge facing RAP is that there is no uniform set of pricing, policies or procedures for the various outside operators or associations operating the locations referenced above. Additionally, RAP provides varying levels of service and financial assistance at each location.

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RAP has traditionally paid the cost of water at those locations where there is no separate water meter exclusive to the gardens. However, in some cases, outside operators or associations have paid the utilities fees. The level of services provided by RAP staff varies by location. For example, services range from no services at El Sereno Community Garden to a significant level of services including watering, weeding and rototilling at Sepulveda Garden Center.

The cost to the gardeners also varies by location. Prior to July 14, 2010, RAP charged gardeners at the Sepulveda Garden Center \$25 per year and those were paid directly to RAP. Gardeners who participate in programs operated by outside operators or associations do not pay fees directly to RAP, but rather to those organizations or associations operating the garden. Even among the outside operators and associations there is no uniform fee to participate in a community gardening program. For example, gardeners at the El Sereno Community Garden pay that operator \$50 per year, while gardeners at Ocean View Farms pay that operator \$30 per year plus \$6 for insurance.

The size of the plots, number of plots, number of participants, number of plots allowed per person, waiting list policies, etc. also vary by location and operator. Additionally, public access to the Community Gardens may be limited. The current model for the gardens is that, in order to prevent theft and vandalism, the gardens are fenced and locked with only community garden participants and their guests allowed physical access to the gardens.

Another issue which should be examined is the fees, if any, charged to community gardens that are not operated by RAP. A methodology for determining an appropriate fee, which is not program prohibitive, should be developed.

Uniform Policy Considerations

In order for the community gardening program to be standardized and become increasingly self-sufficient, RAP staff recommends the development of a uniform policy and a set of operating procedures for all community gardens. A uniform RAP policy would provide gardeners certainty in program operations regardless of who is operating the program. The development of a uniform community gardening policy would also facilitate the development of additional community gardening locations throughout the City, increasing the number of people who can participate in the program.

In order to develop policy for the program a detailed analysis of the actual costs to RAP should be performed. RAP, moving forward, should aim towards full cost recovery for all costs associated with the operation of community gardens. It may be that in order for RAP to continue to operate any of the community gardening locations the fees per person may need to be increased, or the level of services decreased, or in some cases both. Alternatively, RAP will further investigate the opportunity for partnerships and agreements with community gardening program operators.

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This report was prepared by Ramon Barajas, Principal Grounds Maintenance Supervisor, Valley Region, Melinda Gejer, City Planning Associate, and Darryl Ford, Management Analyst, Planning and Construction.

EXCERPT FROM THE MINUTES OF THE REGULAR MEETING
BOARD OF RECREATION AND PARK COMMISSIONERS
JANUARY 5, 2011

GENERAL MANAGER'S REPORT:

11-012

A COMPREHENSIVE REPORT ON THE BACKGROUND AND CURRENT
OPERATIONS OF THE DEPARTMENT OF RECREATION AND PARK'S
COMMUNITY GARDENING PROGRAM

The above item was described and presented to the Board by Department staff. Public comments were invited. Such comments were presented by 11 members of the public. No members of the public were denied the opportunity to comment. A detailed discussion by the Commission ensued.

President Sanders proposed an amendment to Recommendation No. 1 of the report to suspend the billing due date without a date certain until after a study has been completed by the Department and all changes, if any, have been adopted by the Board. On motion duly made, seconded, and unanimously adopted, the motion to adopt General Manager's Report 11-012 was so amended.

Motion

It was moved by Commissioner Stanley, seconded by Commissioner Williams, that the General Manager's Report be approved as amended. The motion carried unanimously.

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Eastside Community Garden @ Boyle Heights

933 S. Mott St., Los Angeles, CA 90023

CD - 14

Phone: (323) 264-5136

Region: Griffith/Metro

Hours of Operation: TBD

Recreation and Parks Staffing

None

Property Ownership

Owned by RAP leased to the Los Angeles Conservation Corps (LACC)

Operation

Operated by RAP

Number of Plots

19

Size of Plots

4' x 8'

Annual Cost per Plot to RAP

\$17

Current Cost Per Plot

Currently not in use

Water Bill/ Meter #90128990

Paid by Recreation and Parks

of People on Waiting List

None

of People Maintaining Plots

None

Summary

Eastside Community Gardens is owned by the City of Los Angeles, Department of Recreation and Parks (RAP). At the current time, the garden is not being used by the community. There are no fees collected by Recreation and Parks.

The Eastside garden occupies 1.4 acre parcel and contains (19) 4' x 8' garden plots, which is located across the street from Boyle Heights Sports Center. This facility has no permanent structures.

The Los Angeles Conservation Corps (LACC) is currently maintaining this facility. A Memorandum of Agreements (MOA) was executed with LACC in 2007 for the maintenance and public programming of this facility. LACC intents were to provide the opportunity for the community to garden and expand their youth development programs. The MOA expired in February 2008.

In the MOA, there was no fee to LACC for the use of the property. In return, LACC was responsible for providing annual trail maintenance of a minimum of one week at each Griffith, Elysian, and Debs Park. They were also responsible to provide staffing at three (3) special events sponsored by the City determined by the Superintendent.

The water bill is paid by RAP, and the facility water meter number is 90128990.

Annual Cost to Recreation and Parks

Water = \$323

Total= \$323

Park Partnership

No current park partnership

Agreements

Los Angeles Conservation Corps was issued an MOA on February 5, 2007, this agreement expired on February 5, 2008.

Use of Plots

Flowers - Inactive

Vegetables - Inactive

Fruits - Inactive

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

El Sereno Gardens

5466 Huntington Dr., Los Angeles, CA 90032

CD - 14

Phone: (323) 227-1409

Region: Griffith/Metro

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

None

Property Ownership

Leased from CalTrans to RAP and Sub-leased to Los Angeles Conservation Corps (LACC)

Operation

Operated by Los Angeles Conservation Corps (LACC)

Number of Plots

50

Size of Plots

20- 4'x 8'

15- 8'x16'

15- 10'x10'

Annual Cost per Plot to RAP

\$0

Current Cost Per Plot

\$50 paid to El Sereno Community Gardens

Water Bill/ Meter #90187578

According to DWP, El Sereno Community Garden currently pays utilities.

of People on Waiting List

Not Available

of People Maintaining Plots

Not Available.

Summary

El Sereno Garden is located on California Department of Transportation property, and leased to the Department of Recreation and Parks (RAP) for \$100 a year. In turn, RAP subleases this property to the Los Angeles Conservation Corps (LACC) for \$100 a year. The El Sereno Garden is approximately 3/4 of an acre and contains (20) 4' x 8', (15) 8' x 16', (15) 10' x 10' garden plots. The annual fee per plot is \$50, which is paid directly to El Sereno Community Gardens. This facility has no permanent structures.

Per lease agreement, the LACC is responsible for all costs and expenses, including not limited to, maintenance, repairs, fencing, security, insurance, taxes and utilities associated with the premises.

For any or no cause, in the sole absolute discretion of the City, this lease and privileges may be revoked by Council of the City of Los Angeles, Department of Recreation and Parks, or by the duly authorized Board or Officer of the City on a thirty day prior notice.

The water bill is paid by El Sereno Community Gardens, and the facility water meter number is 90187578.

Annual Cost to Recreation and Parks

\$0

Park Partnership

No current park partnership

Agreements

Leased to Recreation and Parks from CalTrans on May 1, 2008, lease expires April 30, 2011. Recreation and Parks sub leases to Los Angeles Conservation Corps. Lease was executed on May 1, 2008 and will expire April 30, 2011.

Use of Plots

Flowers - 10%

Vegetables - 30%

Fruits - 60%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks Horticultural Garden Facilities

Expo Center/CSU Urban Garden

3990 Bill Robertson Lane Los Angeles, CA 90037

CD - 8

Region: Pacific

Hours: Tuesday & Thursday 9am-5pm/Second Saturday of every month 9am-1pm

Recreation and Parks Staffing

1 Gardener Caretaker
 2 Hours/month @ \$22.91 per hour
 1 Sr. Gardener
 52 hours/year @ \$ 25.71

Property Ownership

Owned by RAP

Operation

Operated by Community Services Unlimited Inc., with a monthly oversight visit done by RAP

Number of Plots

27

Size of Plots

10' x 10'

Annual Cost per Plot to RAP

\$39

Current Cost Per Plot

No Cost

Solely used as a teaching/learning space for the community.

Water Bill

Paid by RAP

of People on Waiting List

0

of People Maintaining Plots

Varies

Summary

Expo Center/CSU Urban garden is owned Department of Recreation & Parks (RAP) and is operated by Community Services Unlimited Inc. (CSU). There are no fees paid to RAP.

This facility occupies a quarter of an acre and contains (27) 10' x 10' garden plots. There is no annual fee or charges for the services that CSU provides to the community. There are no permanent structures at this facility.

Water bills are paid by RAP.

RAP staff includes: one Senior Gardener who is responsible for performing facility inspections, and supervising a Gardener Caretaker one hour a week. One Gardener Caretaker responsible for watering, weeding, edging, blowing hardscapes, and pruning flowers.

RAP does supply some gardening tools.

The garden is solely used as a teaching/learning space for any community members who want to volunteer their time. RAP donates all harvested produce to community members.

Annual Cost to Recreation and Parks

1- Senior Gardener- 52hrs/yr @ \$25.71= \$ 1336.92

1 Gardener - 24hrs/year @ \$22.91 = \$549.84

Tools (one time purchase) = \$500

Total: \$2386.76

Park Partnership

No current park partnership

Agreements

No formal agreement

Use of Plots

75% Vegetables

15% Banana Trees

10% Miscellaneous

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Francis Avenue Community Garden

2909 Francis Ave., Los Angeles, CA 90005

CD - 1

Phone: ()

Region: Griffith/Metro

Hours of Operation: TBD

Recreation and Parks Staffing

None

Property Ownership

Owned by RAP

Operation

Los Angeles Neighborhood Land Trust (LANLT)

Number of Plots

16

Size of Plots

6' x 10'

Annual Cost per Plot to RAP

\$0

Current Cost Per Plot

\$35 (donation) paid directly to Los Angeles Neighborhood Land Trust

Water Bill/ Meter # 31467984

Paid by Los Angeles Neighborhood Land Trust

of People on Waiting List

35

of people Maintaining Plots

40

Summary

Francis Avenue Community Garden is owned by the City of Los Angeles Department of Recreation and Parks (RAP), and leased to the Los Angeles Neighborhood Land Trust (LANLT).

Francis Community Garden contains (16) 6' x 10' plots. There is an annual fee of \$35 paid directly to LANLT. Water bill is being paid by the LANLT.

RAP does not supply materials or services to this facility.

Per lease, LANLT is to maintain the Francis Avenue Community Garden at their own expense with no costs incurred by RAP. Including but not limited to maintenance repairs, fencing, security, insurance, taxes, and utilities associated with the premises.

Annual Cost to Recreation and Parks

\$0

Park Partnership

No current park partnership

Agreements

Leased to Los Angeles Neighborhood Land Trust. Lease was executed on November 19, 2007 and will expire November 19, 2106.

Use of Plots

Flowers - 15%

Vegetables - 85%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Howard Finn Community Garden

7717 Foothill Blvd., Tujunga, CA 91042

CD - 2

Phone: (818)353-0741

Region: Valley

Hours of Operation: TBD

Recreation and Parks Staffing

1 Senior Gardener
2 hrs/ year @ \$ 21.75
1- Gardener Caretaker
8 hrs/ year @ 22.91

Property Ownership

Owned by RAP

Operation

Operated by the community

Number of Plots

30

Size of Plots

4' x 8'

Annual Cost per Plot to RAP

\$21

Current Cost Per Plot

None

Water Bill/ Meter # 3L653694

Paid by Recreation and Parks

of People on Waiting List

7

of People Maintaining Plots

Varies

Summary

Howard Finn Community Garden is owned by the City of Los Angeles Department of Recreation and Parks (RAP), and is operated by community members. There are no fees collected by Recreation and Parks.

The Howard Finn Community Garden contains (30) 4' x 8' garden plots. There are no permanent structures at this facility.

Water bills are paid by RAP. The facility water meter is 3L653694. Water meter is shared by Howard Finn Park and the Howard Finn Community Garden.

RAP staff consists of one Senior Gardener whose duties are to inspect facility twice a year, and a Gardener Caretaker whose duties are weeding along the fence line, and pruning any vegetation that grows through the fence.

There has not been a rate increase at this facility.

Annual Cost to Recreation and Parks

1- Senior Gardener- 2 hrs/ year @ 25.71 hr= \$ 51.42
1- Gardener Caretaker- 8 hrs/year @ \$22.91=\$ 183.28
Materials and Supplies=\$ 300
Total= \$ 534.70

Park Partnership

No current park partnership

Agreements

No current agreements

Use of Plots

Flowers - 30%
Vegetables - 50%
Fruits - 20%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Little Green Acres Park - Community Garden

104th St. & Vermont Ave., Los Angeles, CA 90044

CD - 8

Phone: (213) 485-1748

Region: Pacific

Hours of Operation: TBD

Recreation and Parks Staffing

1 Special Program Assistant II
720 hrs/yr @\$13.05 per hour
1 Senior Gardener
52 hrs /year @ \$25.71 per hour

Property Ownership

Owned by RAP.

Operation

Operated by RAP.

Number of Plots

Not available

Size of Plots

1 Large Plot- 15, 000 sq. ft.

Annual Cost per Plot to RAP

\$12, 130

Current Cost Per Plot

No charge
Not open to the public.

Water Bill/ Meter # 95006258

Paid by RAP

of People on Waiting List

0- Not open to the public

of People Maintaining Plots

0- Not open to the public

Summary

Little Green Acres is owned and operated by the City of Los Angeles Department of Recreation and Parks (RAP).

Little Green Acres Park - Community Garden occupies one large plot that measures 15, 000 sq.ft. in size. There are no permanent structures at this facility.

RAP pays for the facility water bill, the facility water meter is # 95006258.

RAP staff includes: one Senior Gardener who is responsible for performing facility inspections, and supervising the Special Program Assistant II (SPA II). One SPA II responsible for planting all vegetables, pulling weeds, edging, and blowing hardscapes.

This site is not open to the public

Annual Cost to Recreation and Parks

1 Special Program Assistant II- 720 hrs /yr @\$13.05 per hour= \$9,396

1 Senior Gardener- 52 hrs /week @ \$25.71 per hour= \$1,336.92

Supplies and water- \$ 1,500

Total = \$ 12, 232.92

Park Partnership

No current park partnership

Agreements

No current agreements

Use of Plots

Flowers - 0%

Vegetables - 100%

Fruits - 0%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

North Weddington Hidden Garden

10844 Acama Street, Los Angeles, CA 91602

CD - 4

Phone: (818) 506-1467

Region: Valley

Hours of Operation: TBD

Recreation and Parks Staffing

1- Senior Gardener
4 Hours/year @ \$25.71 per hour
1- Gardener Caretaker
16 hours/ year @ \$ 22.91

Property Ownership

Owned by RAP.

Operation

Operated by Rio Vista Elementary School.

Number of Plots

29

Size of Plots

5'x17'- 7
4'x8'- 22

Annual Cost per Plot to RAP

\$23

Current Cost Per Plot

Site used by Rio Vista Elementary School.

Water Bill/ Meter # 96100748.

Meter used by entire park.

of People on Waiting List

0

of People Maintaining Plots

0

Summary

North Weddington Hidden Garden is owned by the City of Los Angeles Department of Recreation and Parks (RAP) and operated by the Rio Vista Elementary School. There is a lease agreement in place with the Rio Vista Elementary School until the year 2012. The North Weddington Hidden Garden occupies one tenth of an acre and contains (22) 4' x 8' garden plots as well as (7) 5' x 17' long beds. There is also a hillside/slope comprised of 3,000 sq.ft.

There are no fees collected by the RAP. There are no permanent structures at this facility.

Per revocable permit agreement Rio Vista Elementary School is responsible for all costs and expenses, including but not limited to maintenance repairs, fencing, security, insurance, taxes and utilities associated with the premises. Water bills are paid by RAP. The facility water meter is facility # 96100748. Water meter is shared by North Weddington park and the Hidden Garden.

RAP staff consists of one Senior Gardener who performs quarterly facility inspections and one Gardener caretaker who performs weed and brush removal four times a year.

Annual Cost to Recreation and Parks

1- Senior Gardener- 4 hrs./year@ \$25.71= \$102.84
1- Gardener Caretaker- 16 hrs/year @ \$ 22.91= \$366.56

Total: \$469.40

Park Partnership

No current park partnership

Agreements

Lease was executed on October 16, 2006 and will be terminated in 2012

Use of Plots

Flowers - Hillside Herbs- 10%
Vegetables - 90%
Fruits - 0%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Ocean View Farms

3245 Grand View Blvd., Los Angeles, CA 90066

CD - 5

Phone: (310) 915-1123

Region: West

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

None

Property Ownership

Owned by DWP, Leased to RAP,
Sub-Leased to Metropolitan
Neighborhood Garden and Farms

Operation

Monthly oversight visit done by RAP

Number of Plots

500

Size of Plots

15'x15'

Annual Cost per Plot to RAP

\$0

Current Cost Per Plot

\$30 annually + \$6 insurance
Paid directly to Metropolitan
Neighborhood Garden and Farms
As of 01/01/2011 \$120 annually

Water Bill/ Meter#90071154

Paid by Metropolitan Neighborhood
Garden and Farms

of People on Waiting List

500

of People Maintaining Plots

350

Summary

Ocean View Farms is owned by the City of Los Angeles Department of Water and Power (DWP) and is leased to the Department of Recreation and Parks (RAP). In turn, RAP has sub-leased and issued a revocable permit to the Metropolitan Neighborhood Gardens and Farms to operate a community garden. The permit has no expiration date. There are no fees collected by RAP.

This facility occupies 6 acres and contains (500) 15' x 15' garden plots. There is an annual fee of \$20 per plot, plus \$6 for insurance, which is paid directly to the Metropolitan Neighborhood Garden and Farms. This facility has no permanent structures.

Per revocable permit agreement Metropolitan Neighborhood Gardens is responsible for all costs and expenses, including but not limited to maintenance repairs, fencing, security, insurance, taxes and utilities associated with the premises.

The water bill is by Metropolitan Neighborhood Garden and Farms, and the facility water meter number is 90071154.

Annual Cost to Recreation and Parks

\$0

Park Partnership

No current park partnership

Agreements

Revocable permit issued to Metropolitan Neighborhood Gardens and Farms June 1977
(Currently no expiration date for lease)

Use of Plots

Flowers - 15%
Vegetables - 75%
Fruits - 10%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Orcutt Ranch

23600 Roscoe Boulevard, West Hills, CA 91304

CD - 3

Phone: (818) 883-6641

Region: Valley

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

1 Gardener Caretaker
4hrs/day @ \$22.91per hour
1 Senior Gardener
1hr/week @ \$25.71 per hour

Property Ownership

Owned by RAP

Operation

Operated by RAP

Number of Plots

132

Size of Plots

10' x 20'

Annual Cost per Plot to RAP

\$250

Current Cost Per Plot

\$25 Annually Paid to Rec. & Parks
As of 01/01/2011 \$120 annually
\$20 Annually prior to 2000

Water Bill/ Meter #49243799

Paid by Recreation and Parks

of People on Waiting List

65

of People Maintaining Plots

79

Summary

Orcutt Ranch is owned and operated by the City of Los Angeles, Department of Recreation and Parks (RAP). In 1966, the RAP acquired this property.

This facility occupies 1.5 acres and contains (132) 10' x 20' plots. The fee per plot is \$25, payed annually to RAP in January. This facility has no permanent structures. The water bill is paid by RAP, and the facility water meter number is 49243799.

RAP staff includes: one Senior Gardener who is responsible for performing facility inspections, and supervising a Gardener Caretaker. One Gardener Caretaker is assigned to administer the use of the garden plots and is also responsible for watering, weeding, edging, blowing hardscapes, and pruning flowers.

Fees increased in 2000 from \$20/ year to \$25/ year.

Annual Cost to Recreation and Parks

1 Gardener Caretaker - 1040hrs @ \$22.91 = \$23,826.08

1 Senior Gardener - 52hrs @ \$25.71 = \$1,336.92

Water = \$2,772

Materials & Supplies: (\$3,600 Restroom Maintenance) (\$1,400 Hoses, Compost) = \$5,000

Total= \$32,944

Park Partnership

No current park partnership

Agreements

No current agreement

Use of Plots

Flowers - 10%

Vegetables - 80%

Fruits - 10%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Roger Jessup Garden Plots

12467 Osborne Street, Pacoima, CA 91331

CD - 7

Phone: (818) 890-2928

Region: Valley

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

1 Lead Sr. Gardener
1hr/week @ \$27.00 per hour
1 Irrigation Specialist
20hrs/yr @ 27.75 per hour
1 Truck Operator
1 hr/week @ \$25.71 per hour

Property Ownership

Owned by RAP

Operation

Project Youth Green, Youth Speak Collective

Number of Plots

60

Size of Plots

8' x 16'

Annual Cost per Plot to RAP

\$58

Current Cost Per Plot

\$20 per year paid to Project Youth Green paid annually
As of 01/01/2011 \$120 annually

Water Bill/ Meter #49243499

Paid by Recreation and Parks and shared with the rest of Roger Jessup Park

of People on Waiting List

19 groups

of People Maintaining Plots

45

Summary

Roger Jessup Garden Plots is owned by the Department of Recreation and Parks (RAP) and is operated by Project Youth Green. There is no charge for the permit of this facility.

This facility occupies 2.5 acres and contains (60) 8' x 16' garden plots. There is a fee of \$20 per plot. This fee is paid annually directly to Project Youth Green. Garden plot fees have never been increased. This facility has no permanent structures.

Per revocable agreement, Project Youth Green, Youth Speak Collective, is responsible for all costs and expenses including but not limited to maintenance, repairs, security, insurance, taxes, and utilities associated with the premise.

All water is tied into the park system and is not separated for billing. The water bill is paid by RAP, the facility water meter number is 49243499.

RAP staff consists of: one Lead Sr. Gardener who is responsible for performing facility inspections once a week for an hour, a Truck Operator whose duties are to remove trash and trash liners for one hour a week, and an Irrigation specialist whose duties are to perform irrigation repairs on an as needed basis.

Annual Cost to Recreation and Parks

1 Lead Senior Gardener - 52hrs @ \$27.00 = \$1,404

1 Irrigation Specialist - 20hrs @ \$27.75 = \$555

1 Truck Operator - 52hrs@25.71 = \$1336.92

Water= \$240

Total= \$3,535.92

Park Partnership

Partnership was implemented on February 1, 2007 and expired January 31, 2010

Agreements

No current agreement

Use of Plots

Flowers - 80%

Vegetables - 10%

Fruits - 10%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Rose Hills/ Debs Community Garden

3606 N. Boundary Ave., Los Angeles, CA 90032

CD - 14

Phone: (323) 225-0450

Region: Griffith/Metro

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

1 Special Program Assistant II
10hrs/week @ \$13.05/hour
1 Sr. Gardener
1 hr/ month @ \$25.71/ hour
1 Rec. Director
1 hr/ wk @ \$30.51

Property Ownership

Owned by RAP

Operation

Operated by RAP

Number of Plots

21

Size of Plots

8'x12'

Annual Cost per Plot to RAP

\$410

Current Cost Per Plot

No charge
As of 01/01/2011 \$120 annually

Water Bill/ Meter #31569181

Paid by Recreation and Parks

of People on Waiting List

10

of People Maintaining Plots

Varies

Summary

The Rose Hills / Debs Community Gardens are owned and operated by the City of Los Angeles Department of Recreation and Parks (RAP).

The community garden occupies half an acre and contains (21) 8' x 12' garden plots. There are no permanent structures at this facility.

The water bill is paid by RAP, and the facility water meter number is # 31569181.

RAP staff consists of one Recreation Director who administers the use of the gardens. A Senior Gardener who is responsible for performing facility inspections, and supervising a Special Program Assistant II. A Special Program Assistant II is assigned to perform duties such as: watering, weeding, edging, blow down hardscapes, and prune flowers.

There are currently no fees being charged to garden plot users.

Annual Cost to Recreation and Parks

1 SPA II - 520hrs @ \$13.05 = \$6,264
1 Senior Gardener - 12 hrs/year @ \$25.71 = \$308.52
1 Rec. Director- 52hrs/year@ \$30.51= \$1586.52
Water = \$441
Materials & Supplies = \$1,900
Total = \$10, 500.04

Park Partnership

No current park partnership

Agreements

No current agreement

Use of Plots

Flowers - 10%
Vegetables - 70%
Fruits - 20%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Sepulveda Garden Center

16633 Magnolia Boulevard, Encino, CA 91316

CD - 5

Phone: (818) 784-5180

Region: Valley

Hours of Operation: 7a-3p, 7 days a week

Recreation and Parks Staffing

1 Gardener Caretaker @
8 hrs/day @ \$22.91 per hour
1 Sr. Gardener @
8 hrs/day @ \$25.71 per hour
3 Special Program Assistant II
1040hrs/yr @\$13.05 per hour

Property Ownership

Owned by U.S. Army Corps of
Engineers

Operation

Operated by RAP

Number of Plots

799 & 8 ADA Accessible

Size of Plots

Average: 10' x 20'

Annual Cost per Plot to RAP

\$196

Current Cost Per Plot

\$25 per year paid to Rec. & Parks
As of 01/01/2011 \$120 annually
\$ 20 per year before 2000.

Water Bill/ Meter #90122128

Paid by Recreation and Parks

of People on Waiting List

288

of People Maintaining Plots

362

Summary

The Sepulveda Garden Center is part of the Sepulveda Basin owned by the Army Corps of Engineers, and leased and operated by the City of Los Angeles, Department of Recreation and Parks (RAP). In December of 1966, the Sepulveda Garden Center was opened to the public. The following year in 1967, the Sepulveda Garden Center was allocated funds to build a facility with a multipurpose room, restrooms, irrigation system, and establish four hundred garden plots. On December 7th, 2000, the south side annex was open to the public, and the extension occupies 3.5 acres, which contains (380) 10' x 20' garden plots. There is one community building at this facility that contains a kitchen, meeting room, and office.

Fees increased in 2000 from \$20/ year to \$25/ year. Fees are collected annually in January. The water bill is paid by RAP and the facility water meter number is 90122128.

Currently this facility is approximately 20 acres and contains (799) 10' x 20' garden plots, and 8 raised handicap boxes (plots). Gardeners rent plots yearly and RAP manages the 807 plots, collecting fees, assigning and maintaining rules, rototilling for a fee of \$10 (prior to 2000 the fee was \$5), cleaning path

RAP staff includes one Sr. Gardener who administers the use of garden plots, oversees and supervises gardeners and special program assistant II's (SPA II), and performs daily facility custodial work such as: maintaining garden plots, watering, weeding, edging, blowing hardscapes, and

Annual Cost to Recreation and Parks

1 Gardener Caretakers = \$47,836.08 yr

1 Sr. Gardener = \$ 53, 682. 48 yr

3 SPA II -3120 hrs @ \$13.05 = \$40,716

Water = \$16,423

Materials & Supplies = (\$3,600 Restroom Maintenance) + (\$2,400 Hoses, Tools, Compost)
= \$6,000

Total= \$164, 657.48

Park Partnership

No current park partnership

Agreements

The garden center is part of the Sepulveda Basin owned by the Army Corps of Engineers, leased to Recreation and Parks.

Use of Plots

Flowers - 20%

Vegetables - 70%

Fruits - 10%

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Solano Canyon @ Elysian Park

545 Solano Ave., Los Angeles, CA 90012

CD - 1

Phone: (323) 276-9931

Region: Griffith/Metro

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

None

Summary

Solano Canyon is owned by the City of Los Angeles Department of Recreation and Parks (RAP). RAP has issued a revocable right of entry permit to the Solano Canyon Garden Association. The permit has no expiration date.

The Solano Canyon Community Garden occupies the former site of the Solano Avenue Elementary School. Community residents helped to establish this garden in March 1999.

This facility occupies 5 acres and contains (30) 10'x10' garden plots. There is an annual fee of \$40 per plot, and is paid in quarterly payments of \$10.00. This fee is paid to Solano Canyon Garden Association. This facility has no permanent structures.

Per revocable permit agreement Solano Canyon Garden Association is responsible for all costs and expenses, including but not limited to maintenance repairs, fencing, security, insurance, taxes and utilities associated with the premises.

The water bill is paid by RAP and the facility water meter number is 90154227.

Property Ownership

Owned by RAP

Operation

Operated by Solano Canyon Garden Association (SCGA) Since 1999

Number of Plots

30

Size of Plots

10'x10'

Annual Cost to Recreation and Parks

To be determined

Annual Cost per Plot to RAP

To be determined

Current Cost Per Plot

\$10 paid quarterly for a total of \$ 40/ year to SCGA

As of 01/01/2011 \$120 annually

Park Partnership

No current park partnership

Water Bill/ Meter#

DWP will determine

Agreements

Solano Canyon Garden Association -

1999 Revocable Right of Entry Permit (No Valid Permit on File)

of People on Waiting List

6

Use of Plots

Flowers - 35%

Vacant- 16%

Vegetables -39%

Fruits -10%

of People Maintaining Plots

Varies

Community Garden Information Report

City of Los Angeles

Department of Recreation and Parks

Wattles Farm

1824 N. Curson Ave., Los Angeles, CA 90046

CD - 4

Phone: (323) 666-5046

Region: Griffith/Metro

Hours of Operation: Dawn to Dusk, 7 days a week

Recreation and Parks Staffing

1 Senior Gardener
1hr/week @ \$25.71 per hour

Property Ownership

Owned by RAP

Operation

Operated by Wattles Farm and
Neighborhood Gardeners, Inc.

Number of Plots

172

Size of Plots

15' x 15'

Annual Cost per Plot to RAP

\$18

Current Cost Per Plot

\$65 annually paid to Wattles Farm
& Neighborhood Gardeners, Inc.
As of 01/01/2011 \$120 annually

Water Bill/ Meter #90071606

Paid by Recreation and Parks

of People on Waiting List

15

of People Maintaining Plots

172

Summary

Wattles Farm is owned by the City of Los Angeles Department of Recreation and Parks (RAP). RAP has a revocable permit issued to Wattles Farm and Neighborhood Gardeners, Inc.

Since 1975, the orchard just north of Hollywood Boulevard, has served as a community garden.

The facility is on 4.2 acres and contains (172) 15' x 15' plots. There is an annual fee of \$65 per plot, which is paid directly to Wattles Farm and Neighborhood Gardeners, Inc. This facility has no permanent structures.

Per revocable permit agreement, Wattles Farm and Neighborhood Gardeners, Inc., is responsible for all costs and expenses, including but not limited to maintenance repairs, fencing, security, insurance, taxes and utilities associated with the premises.

Water Bills are paid by RAP. There are two meters on the sidewalk. The facility water meter numbers are 96101329 and 90071606.

RAP staff consists of one Senior Gardener to conduct weekly facility inspections.

Annual Cost to Recreation and Parks

1 Senior Gardener - 52hrs @ \$25.71 = \$1,336.92

Water= \$1,722

Total = \$3,058.92

Park Partnership

No current park partnership

Agreements

Revocable permit issued to Wattles Farm and Neighborhood
Gardeners, Inc on October 28, 1999 and will expire upon revocation.

Use of Plots

Flowers - 10%

Vegetables - 70%

Fruits - 20%