

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Thursday, September 23, 2010 at 9:30 a.m.

Cypress Recreation Center
2630 Pepper Avenue, Los Angeles, CA 90065

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Ed P. Reyes, Council District 1, or His Appointed Representative

Vicki Israel, Assistant General Manager, Operations East, will Introduce the Staff of Cypress Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of September 1, 2010

3. GENERAL MANAGER'S REPORTS:

10-243 Supplemental Agreement No. 4 to Consultant Contract No. 2649 with Kanner Architects for As-Needed Architectural Design Services

10-244 Westwood Park - Expansion of "Aiden's Place" Universal Access Playground Through the Construction of an Adjacent Sensory Play Area

10-245 327 Patton Street - Echo Park Club Expansion - Acquisition and Approval of Purchase and Sale Agreement

10-246 Potrero Canyon Park - Development Unit I - Elkus/Pardee Slope Repair (W.O.#E1907343) Project and Utilization of the Bureau of Engineering's Geotechnical Construction On-Call List of Pre-Approved Contractors for Construction of this Project

10-247 Griffith Park - Refurbishment of the Griffith Park Commonwealth Nursery Center and Development of Related

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Programs - Donation Agreement between the Department of Recreation and Parks and the Los Angeles Parks Foundation - Proposition 84 Nature Education Facilities Grant Program

- 10-248 Lincoln Park - Installation of Plaques to Commemorate the Bicentennial of the Mexican Independence
 - 10-249 Pershing Square Park - Create a New Account for Pershing Square Park Operations and Programming and Transfer Funds into the New Account
 - 10-250 Griffith Observatory - Gift Agreement with Friends of the Observatory (FOTO) for a Donation of \$175,000 to Support the Griffith Observatory School Visit Program in School Year 2010-2011
 - 10-251 Operations East - Pacific Region - Donation from the Kroger Company Foundation
 - 10-252 Various Donations to Operations East - Metro Region
 - 10-253 Various Donations to Operations West - Golf Division
 - 10-254 Ranger Division - Donation of a Horse
 - 10-255 Various Communications
4. UNFINISHED BUSINESS:
- 10-043 Amendments to the Park Advisory Board Member Handbook
**ITEM
WITHDRAWN**
 - 10-235 Tierra De La Culebra - Outdoor Improvements (W.O.#E170925F) - Final Plans and Call for Bids
5. COMMISSION TASK FORCES:
- Commission Task Force on Concessions (Commissioners Stanley and Williams)
 - Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Werner)
6. GENERAL MANAGER'S ORAL REPORT:
- Report on Department Activities and Facilities
7. FUTURE AGENDA ITEMS:
- Requests by Commissioners to Schedule Specific Items on Future Agendas

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8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 6, 2010 at 9:30 a.m., at EXPO Center (Formerly known as L.A. Swim Stadium) Community Hall Room, 3980 S. Menlo Avenue, Los Angeles, CA 90037

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

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REPORT OF GENERAL MANAGER

NO. 10-243

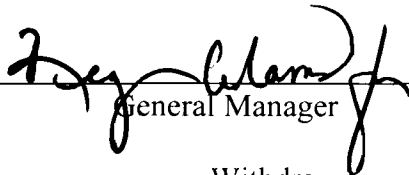
DATE September 23, 2010

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT NO. 4 TO CONSULANT CONTRACT NO. 2649 WITH KANNER ARCHITECTS FOR AS-NEEDED ARCHITECTURAL DESIGN SERVICES

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____		



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Supplemental Agreement No. 4 to Contract No. 2649, substantially in the form on file in the Board Office, to Kanner Architects to extend the term of the contract by one year, for a total of sixteen years, and to increase the contract amount by \$100,000, for a new total amount of \$1,400,000, subject to review and approval of the Mayor, City Council, and the City Attorney as to form;
2. Find that the Department does not have available in its employ, personnel with sufficient time or necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical and in the Department's best interest, to secure these services by contract;
3. Find in accordance with Charter Section 372, that obtaining competitive proposals or bids for an active construction project designed by Kanner Architects for the sole purpose of completing the Lafayette Park – Recreation Center (W.O. #E170317) project is neither reasonably practicable nor compatible with the City's interest;
4. Direct the Board Secretary to transmit the proposed Supplemental Agreement No. 4 to the Mayor in accordance with Executive Directive No. 3. and concurrently to the City Attorney for review and approval as to form; and,

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5. Authorize the Board President and Secretary to execute Supplemental Agreement No. 4, upon receipt of necessary approvals.

SUMMARY:

On July 6, 1995, the Department entered into a personal services contract with Kanner Architects for as-needed Architectural Design services. The term was for three (3) years, which expired on July 5, 1998, and the amount was for \$300,000. On January 6, 1999, Amendment No. 1 was executed which increased the contract amount to \$600,000 and extended the term for an additional two (2) years, for a total of five (5) years.

On November 19, 2001, Supplemental Agreement No. 1 was executed which increased the contract amount by \$200,000, for a new contract amount of \$800,000 and extended the term for an additional three (3) years, for a total of eight (8) years. Subsequently, Supplemental Agreement No. 2 was executed on August 11, 2004, which revised the term by an additional three (3) years, for a new total of eleven (11) years.

On December 12, 2006, Supplemental Agreement No. 3 was executed which increased the contract amount by \$300,00 for a new contract amount of \$1,100,00 and extended the term for an additional three (3) years, for a total of fourteen (14) years.

On September 2, 2009, an Amendment to Supplemental Agreement No. 3 was executed which increased the contract amount by \$200,000 for a new contract amount of \$1,300,000 and extended the term for an additional one (1) year, for a total of fifteen (15) years. With this Amendment, the contract extension date was extended to July 5, 2010.

Approval of this proposed Supplemental Agreement No. 4 to Contract No. 2649 will extend the contract term to July 5, 2011.

The firm has worked on several Department projects including, but not limited to, the following: Eagle Rock Child Care Center, Palisades Recreation Center, North Hollywood Recreation Center, Ross Snyder Recreation Building, Lafayette Recreation Center and Ross Snyder Recreation Center Parking Lot/Basketball Court projects. Kanner Architects is currently providing construction administration services for the Lafayette Park – Recreation Center (W.O. #E170317). The construction completion date for Lafayette Park – Recreation Center is scheduled for December 2010.

The Leadership in Energy and Environmental Design (LEED) commissioning for the Lafayette Recreation Center is contracted through Kanner Architects and will be completed approximately 6 months after construction, which is estimated to be on June 2011. LEED is a building rating system created by the Green Building Council that measures sustainability, green, design and

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building performance. The City has adopted a policy requiring all buildings over 7,500 square meet a minimum of "LEED Certified" level. Kanner Architects is contracted to test, document and observe the building's performance during and after construction in order to meet the minimum LEED Certified level.

At this time, the consultant has been assigned work that will extend over the current term of the contract. The Department does not have available personnel to perform these specialized professional tasks in a timely manner due to the existing demand on staff workload, therefore, making it impossible to meet additional project requirements and deadlines.

The construction completion for the Lafayette Recreation Center has been delayed and is behind schedule. On the July 14, 2010 the BOE reported the status and reasons for delay to the RAP Board at its regular session. This Supplemental Agreement No. 4 will allow this consultant to continue working on this project through its completion.

The consultant contract will not require any adjustments to the hourly rates through 2010. This was reflected in their proposal.

This contract is recommended for extension in compliance with all Department and City procedures, policies and laws applicable to the award of the contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

FISCAL IMPACT STATEMENT:

All compensation to the consultant is provided from the funding source(s) of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City's General Funds.

This report was prepared by Jaime Contreras, Project Manager, Recreational and Cultural Facilities, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

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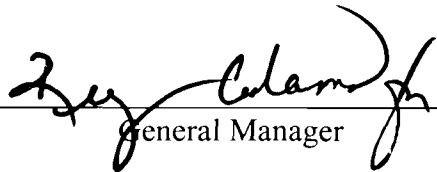
C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTWOOD PARK - EXPANSION OF "AIDEN'S PLACE" UNIVERSAL ACCESS PLAYGROUND THROUGH THE CONSTRUCTION OF AN ADJACENT SENSORY PLAY AREA

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

F. Mok _____
K. Regan _____
*M. Shull 



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the construction of the proposed "Sensory Play Area Project", at no cost to the City, to be located within Westwood Park adjacent to the existing Aiden's Place Universal Access Playground under the guidance of Shane's Inspiration, a California non-profit corporation;
2. Accept with gratitude the gift of said play area improvements, which are estimated at a value of up to Ninety Thousand Dollars and No Cents (\$90,000); and,
3. Authorize staff to issue a right-of-entry permit to Shane's Inspiration authorizing access to the project site for project coordination and construction purposes.

SUMMARY:

In 2001, the Department of Recreation and Parks (Department), with approval by the Board of Recreation and Park Commissioners (Board), authorized the construction of "Aiden's Place" within Westwood Park; a universal access playground (UAP) paid for through fund raising efforts by Nicole and Charlie Gaffney, in memory of their son Aiden who unfortunately passed away at a very early age as a result of a rare muscular disorder that had left him ventilator and wheelchair dependent. Aiden's Place was completed in 2001 and has been enjoyed ever since by the local

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community and children with physical disabilities and special needs from across the City, who prior to the UAP's installation, were denied the opportunity to play on traditional playgrounds because of their lack of accessibility by children in wheelchairs or with other mobility restrictions caused by their conditions.

The Gaffney Family has now proposed to fund the construction of a "Sensory Play Area", as illustrated by the rendering attached hereto as Exhibit-A, to be located adjacent to the existing Aiden's Place UAP as shown on the area photo attached hereto as Exhibit-B, and constructed under the guidance of Shane's Inspiration who previously oversaw the installation of the existing UAP. The proposed play area improvements are estimated at a value of \$90,000, and shall be funded entirely through the Gaffney Family at no cost to the City. Shane's inspiration is a Los Angeles based non-profit corporation, which has had a successful 12 year partnership with the City of Los Angeles Department of Recreation and Parks. In this time, Shane's Inspiration has established fifteen (15) UAPs throughout the City with another six (6) opening in the next twelve (12) months. This partnership has made the City of Los Angeles the most playable city in the world for children with disabilities. Aiden's Place is the second largest Shane's Inspiration Playground in Los Angeles.

The Gaffney Family was integral in raising the one million dollars (\$1,000,000) to build the existing UAP and have now raised an additional \$90,000 to build the proposed sensory play environment. The proposed sensory play area will allow children who have sensory disabilities, such as Autism and Cerebral Palsy, a place of quiet solace, while providing all children a place to enjoy the sensory rich play elements or merely sit and read or relax and take in the pleasant activities occurring all about the surroundings. The proposed sensory play area was designed by Virginia Hatley, Director of Shane's Inspiration, who also worked for the Department for almost twenty years. While Virginia's focus is on the play needs of all children, she also focuses on creating environments that require minimal maintenance while meeting all safety concerns.

Shane's Inspiration and the Gaffney Family are very enthusiastic about the proposed project, as is the Department and community which was demonstrated at a recent community meeting attended by the Department's General Manager, and therefore wish to commence the project's construction as soon as possible and complete the project by December. The goal is to have a grand opening on December 5th, 2010, the date on which Aiden would have had his fifteenth birthday.

Staff has determined that this project will consist of the construction of minor structure accessory to an existing recreational facility. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(6) of the City CEQA Guidelines.

Staff has discussed the proposed project with the Assistant General Manager of Operations West, the Superintendent of the West Region, and the Office of Councilmember Paul Koretz of the Fifth Council District, and each supports the project and concurs with staff's recommendations.

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FISCAL IMPACT STATEMENT:

There will be no fiscal impact to the Department's General Fund as the proposed play area improvements will be designed, constructed, and funded through the Gaffney family.

This report was prepared by Joel Alvarez of the Department's Real Estate and Asset Management Section.

Exhibit-A

Sensory Play Area Rendering

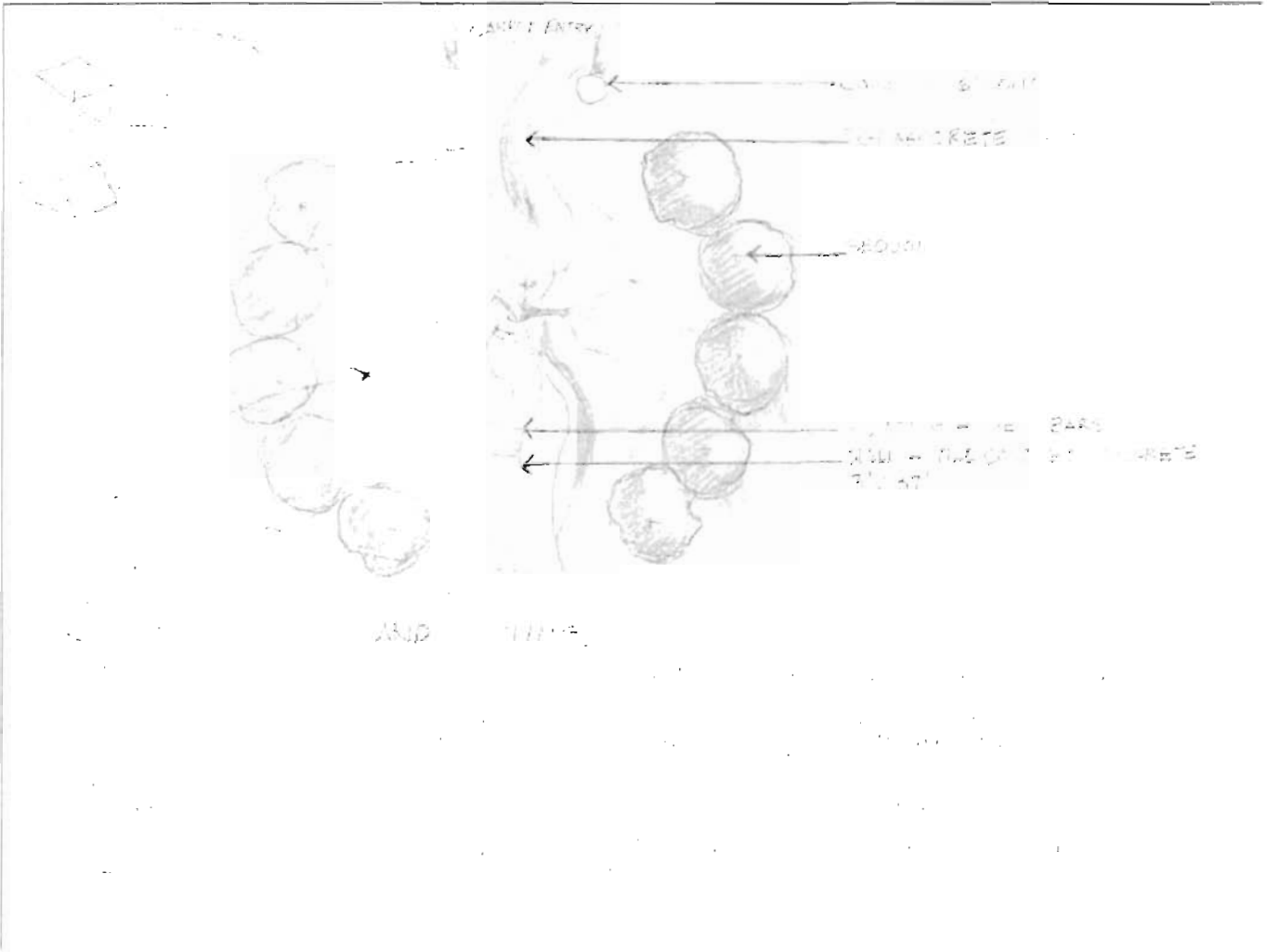


Exhibit-B

Sensory Play Area - Area Photo



READING CIRCLE LOCATION



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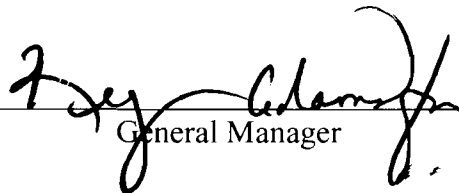
DATE September 23, 2010

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 327 PATTON STREET – ECHO PARK CLUB EXPANSION – ACQUISITION AND APPROVAL OF PURCHASE AND SALE AGREEMENT

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

1. Adopt the Resolution, substantially in the form on file in the Board Office, authorizing staff to request the assistance of the Department of General Services and other entities, per Charter Section 594 (a) and (b), in obtaining fee simple title to a privately owned, 0.40 acre or 17,433 square feet vacant parcel near the Old Echo Park Boys and Girls Club Park in the Echo Park area of the City of Los Angeles, Assessor Parcel Number (APN) 5160-003-023;
2. Approve the Purchase and Sale Agreement (PSA), substantially in the form on file in the Board Office, subject to the approval of the City Attorney as to form;
3. Direct the Board Secretary to transmit forthwith the proposed PSA to the City Attorney for review as to form;
4. Authorize the Department’s Chief Accounting Employee to transfer the necessary monies to fund the acquisition to the appropriate City Department accounts or escrow company account in order to expeditiously effectuate the acquisition of the 327 Patton Street - Echo Park Club Expansion (Echo Park Expansion) site;
5. Authorize the Board President and Secretary to execute the PSA upon receipt of the necessary approvals, which on August 17, 2010 Council authorized the Board President and Secretary to execute the PSA, Council File No. 09-2839;

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6. Direct the Board Secretary, to accept the grant deed to the parcel, which shall be set apart and dedicated as park property in perpetuity;
7. Authorize the reallocation of \$275,000 previously allocated for the Site Refurbishment Project (PRJ20216) at Old Echo Park Boys and Girls Club Park, approved on March 18, 2009, per Board Report No. 09-070, to the Echo Park Expansion project at 327 Patton Street (PRJ20371); and,
8. Approve the allocation of \$275,000 in Quimby Fees from the Echo Park Club Account 460K-EI for the Echo Park Expansion project, as described in the Summary of this report.

SUMMARY:

On March 18, 2009 the Board of Recreation and Park Commissioners (Board), approved the transfer of jurisdiction and site refurbishment of 303 Patton Street, the site of the former Old Boys and Girls Club of Echo Park facility (Echo Park Club). The site has since been renovated to host traditional indoor recreation, sports league programs and after-school tutoring; including computer classes. And although the site has a small parking lot, it lacks an adequate outdoor play area. Recognizing the site's space limitation and potential as part of a much larger facility that could offer more recreational activities, Department of Recreation and Parks (RAP) staff had also recommended that a site located at 327 Patton Street also known as the Echo Park Expansion be acquired to provide a larger Echo Park Club that could provide greater recreational services to the community.

On March 3, 2010, in Board Report No. 10-055, the Board preliminary approved the acquisition of approximately 0.40 acre or 17,433 square feet of a privately owned vacant parcel property, located at 327 Patton Street and with an Assessor Parcel Number (APN) of 5160-003-023 for the purpose of expanding the Echo Park Club. The proposed use of the expansion site, which was developed through a collaborative community process, would include a small community garden, picnic areas, outdoor fitness equipment, and a children's play area. These improvements will enhance and expand the recreational activities available at the Echo Park Club.

As part of the preliminary acquisition approval, the Board also authorized staff to work with the Department of General Services (GSD) to acquire the privately owned parcel, known as the Echo Park Expansion site. The Board also authorized RAP's Chief Accounting Employee to transfer \$650,000 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Quimby Fees Account No. 460K-00 to the Echo Park Club Account No. 460K-EI. The Board thus approved the allocation of \$650,000 in Quimby Fees from Echo Park Club Account No. 460K-EI for the Echo Park Expansion project site, as described in the Summary of this report; and directed staff to return to the Board for final authorization to acquire said property upon the conclusion of negotiations with the property owner and completion of due diligence

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requirements. The Trust for Public Land (TPL) and GSD have completed negotiations. An appraisal was prepared by David Gribin of Gribin, Kapadia & Associates on August 3, 2009, with an estimated Fair Market Value of \$875,000 as of July 27, 2009.

Funding sources have been identified to purchase the Echo Park Expansion site and now RAP, GSD and TPL are ready to proceed with the acquisition of the Echo Park Expansion site.

1 - ACQUISITION COST AND FUNDING:

The cost of the proposed Echo Park Expansion site project acquisition is \$875,000 plus additional costs related to site acquisition and preliminary site security and development, which would bring the total cost of the acquisition to \$925,000. Funding for the acquisition of the Echo Park Expansion project will come from Quimby funds.

On March 3, 2010, in Board Report No. 10-055, the Board approved the allocation of \$650,000 in Quimby Fees for Echo Park Expansion project at 327 Patton Street (PRJ20371) at the Echo Park Club.

Upon approval of this report, Quimby Fees in the amount of \$275,000, from a previous allocation of \$650,000 for the Site Refurbishment Project (PRJ20371) at Echo Park Club, approved on March 18, 2009, per Board Report No. 09-070, can be reallocated to the Echo Park Expansion project.

The total Quimby Fees allocation for the Echo Park Expansion project at Echo Park Club, including previously allocated Quimby funds, is \$925,000. These Fees were collected within one mile of Echo Park Club, which is the standard distance for the allocation of Quimby Fees for neighborhood recreational facilities.

2 - ACQUISITION:

RAP staff is requesting that the Board authorize the acquisition and acceptance of approximately 0.40 acre or 17,433 square feet of vacant land that would add to the size of the Echo Park Club. The proposed acquisition project consists of three contiguous parcels identified by APN 5160-003-023. The proposed acquisition will add a significant amount of area to the adjacent site, making the Echo Park Club a more usable and functional recreational park. This acquisition will enhance the existing recreational activities within Echo Park Club without major staffing changes. This acquisition is a rare opportunity to continue the progress in acquiring urban parkland in the metropolitan area of Los Angeles which TPL and the City of Los Angeles (City) continue to work on together. This acquisition will provide urban parkland in the heavily congested area of Echo Park that runs through the City's core. The acquisition will add to the

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open space in the area and bring more recreational and educational opportunities to the entire city through expanded availability of recreational activities.

On August 17, 2010, City Council adopted the actions under Council File No. 09-2839 Item No. 28 approving and authorizing the Board President and Secretary to execute the Donation Agreement between the City and Trust for Public Land as detailed in the July 23, 2010 City Administrative Officer (CAO) Report in connection with the acquisition of four prospective parks, subject to approval of the City Attorney. The goal is for TPL to acquire 4 prospective parks and to transfer them to RAP for park purposes as part of the Statewide Proposition 84 program.

The TPL will act as the buying agent for this acquisition and will enter into a sale and gift agreement with the City in order to acquire the Echo Park Expansion project site. TPL will use City funds to acquire the property which it will then convey to the City via grant deed. GSD will ensure that City receives the property for the City and conveys jurisdiction to RAP. Upon acceptance, RAP will set apart and dedicate the property as park property in perpetuity.

The owners of the above mentioned property and TPL have agreed to a final purchase price of \$875,000, and GSD agrees with the stated purchase price. An additional amount is required for escrow fees and for title report fees, and other closing costs. The final overall cost of said acquisition will be determined at a later time. RAP, GSD, and TPL will review the final cost as part of their due diligence prior to closing escrow.

ENVIRONMENTAL:

A Phase I Environmental Site Assessment (ESA) was completed on January 14, 2010 in conformance with the scope and limitations of ASTM Standard Practice E1527-05 and the Environmental Protection Agency Standards and Practices for All Appropriate Inquiries (40 CFR Part 312) for the subject property. The ESA report indicated that there are no recognized environmental conditions in connection with the property, and therefore, no impediment to the City's acquiring the property for public use.

Staff determined that the subject project consists of the acquisition of property with the intent to preserve open space for park purposes including a small community garden, picnic areas, outdoor fitness equipment, and a children's play area. Therefore, the project is categorically exempt from the provisions of California Environmental Quality Act (CEQA), pursuant to Article III, Section 1(k), Class 11 (3) and Section 1(y), Class 25 (5) of the City CEQA Guidelines.

In addition to the Office of Council District One, the Assistant General Manager of Operations East concurs with staff's recommendations.

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FISCAL IMPACT STATEMENT:

Maintenance funds for the new parkland will be requested as part of the RAP's annual budget process. Maintenance will be very minimal as the property is contiguous to an adjacent park and major staffing changes would not be required. As RAP plans the new development scope, staffing needs will need to be assessed.

This report was prepared by John Barraza, Management Analyst II in Real Estate and Asset Management, Planning and Construction Division.

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NO. 10-246

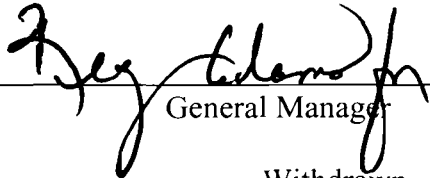
DATE September 23, 2010

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: POTRERO CANYON PARK – DEVELOPMENT UNIT 1 – ELKUS/PARDEE SLOPE REPAIR (W.O. #E1907343) PROJECT AND UTILIZATION OF THE BUREAU OF ENGINEERING’S GEOTECHNICAL CONSTRUCTION ON-CALL LIST OF PRE-APPROVED CONTRACTORS FOR CONSTRUCTION OF THIS PROJECT

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>MS</u>
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Potrero Canyon Park Development Unit 1 – Elkus/Pardee Slope Repair (W.O. #E1907343) project scope of work; and,
2. Request the Board of Public Works to utilize the Department of Public Works - Bureau of Engineering (BOE) Construction On-Call List of pre-approved contractors for construction of this project.

SUMMARY:

Background/History:

Potrero Canyon was originally purchased by the City of Los Angeles (City) in the 1960’s. The City subsequently transferred jurisdiction of the property to the Department of Recreation and Parks (RAP), hence the need for RAP authorization of the project.

Throughout its history, Potrero Canyon has experienced numerous landslides, due to the instability of its canyon walls, resulting in damage to many homes and properties. From 1964 to 1975, RAP purchased properties along the canyon rim, with the goal of stabilizing the canyon

REPORT OF GENERAL MANAGER

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and extending the Palisades Recreation Center. Due to litigation settlement, the City was later obligated to purchase an additional 22 properties along the canyon rim.

In 1986, RAP authorized a comprehensive study by Kovacs Byer, Inc., (later J. Byer Group) to evaluate proposed plans to fill the canyon in order to stabilize it and to create a park. The fill grading project began in 1988 and consisted of multiple phases. The first phase, completed in 1990, consisted of cleaning out the canyon and installation of a storm drain. The second phase consisted of large scale import and compaction of fill in the canyon. It also included removal of landslide debris and benching of stability fill-slopes into the canyon walls. Numerous sub-drains were installed. In 2004, grading stopped due to a lack of funding, leaving the canyon grading approximately 35% incomplete.

On October 27, 2004, the City Council adopted a motion (Council File 04-1587) which instructed RAP and BOE to complete the stabilization of the canyon. As part of this process, BOE evaluated the existing canyon conditions, prepared a scope of work and project schedule, and prepared preliminary grading plans for the canyon. BOE was also instructed to review the geotechnical conditions of the 22 City-owned lots and to prepare real estate disclosure reports for the lots to be sold, 15 of which have been completed to date. Geotechnical reports have been completed for the majority of the canyon.

Project description:

The current project has been divided into four units of which only the first is discussed in this report. Unit 1, Elkus-Pardee reflects the names of the owners of the two properties which experienced slope failures during the 2005 winter storms. Unit 1 will proceed first due to the litigation between the property owners and the City. This unit includes a portion of the east side of canyon wall in the southerly portion of the project. During the 2005 winter storms, the upper portion of the slope at the rear of 211 and 231 North Alma Real Drive, owned by the Elkus and Pardee families, had failed. This is a relatively shallow but steep failure that occurred within the upper portion of the canyon wall. In an effort to solve the litigation problems and to initiate the project, the grading of Unit 1 will proceed first.

The project scope of work on Unit 1 will include the following:

- Installation of Traffic Signal on Pacific Coast Highway (PCH)
- Clearing and grubbing
- Construct standpipe and make connections to existing catch basins
- Extend maintenance shafts to proposed grade
- Remove and re-compact 1,700 cubic yards of fill in southerly-slope key near PCH
- Demolish and remove existing retaining wall structure at top of easterly slope
- Core existing retaining wall with 3-inch diameter holes, near PCH for drainage
- Remove and re-compact 10,000 cubic yards in non-sloped areas
- Rock-fall scaling & removals per the direction of the Geologist

REPORT OF GENERAL MANAGER

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- Slope Subdrains - 2,775 lineal feet of 4-inch diameter perforated PVC drain pipe
- Subdrain Outlets - 1,150 lineal feet of 4-inch diameter non-perforated PVC drain pipe
- Compact 77,000 cubic yards of fill from on-site stockpile
- Import and compact 173,000 cubic yards of fill
- Remove and re-compact 100 cubic yards at northerly debris basin and earthen berm
- Terrace Drains - 2,785 lineal feet of 8 feet-0 inch wide concrete surface V-drain
- Down drains - 305 lineal feet of 5 feet-4 inch wide concrete surface U-drain
- 2' wide concrete surface - 250 lineal feet of V drain with pipe
- Basin shotcrete - 2,553 square feet
- Hydromulch - 200,000 square feet
- Temporary Fire Road - 18,800 square feet of 3-inch asphalt paving over 4-inch crushed base

Use of on-call contractor list:

In order to expedite initiation of the construction work for Unit 1, BOE recommends utilizing their geotechnical construction on-call list of pre-approved contractors. This will reduce the project schedule by several months, circumventing the bid and award process. Using this list requires authorization by a Board of Public Works' Commissioner, to be briefed by BOE.

Project funding:

Currently, the only identified project funding source is from the sale of the 22 City-owned properties located at the top of the canyon. Sale of these lots requires California Coastal Commission approval. Funds from the sale of these properties will be deposited into the Potrero Canyon Trust Fund (PCTF), established by City Council in Ordinance No. 179472, effective February 4, 2008. PCTF is administered by the BOE and all appropriations from the fund must be approved by City Council. To date, two properties have been sold, yielding a total of \$4,662,393.50. Funding appropriation for Unit 1 must still be approved by City Council prior to issuance of any Notice to Proceed to the selected contractor. The total project costs for Unit 1 Grading is estimated to be \$5,040,000, of which \$3,940,000 is hard construction costs and \$1,100,000 is soft City staff costs. Of the current PCTF balance of \$4,480,000, the CAO is in the process of allocating \$3,940,000 for the construction of Unit 1. The CAO allocation of reimbursements for City staff costs will be deferred until after additional properties are sold and proceeds from the sales are transferred to the PCTF.

The Potrero Action Team (PAT) oversight staff committee, (consisting of representatives from the Department of Recreation and Parks, Department of Public Works – Bureau of Engineering, Department of Building and Safety, Council District No. 11, City Attorney's Office, Department of General Services and the Office of the City Administrative Officer), is supportive of the scheduling of Unit 1 and anticipates that Council approval for appropriations will be in place by the time the Notice to Proceed is needed.

REPORT OF GENERAL MANAGER

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The potential environmental impacts of the overall canyon filling and stabilization phases, of which the proposed Unit 1 Slope Repair Project is a part, were analyzed in an environmental impact report (EIR) for the Potrero Canyon Park Development Project that was completed in 1985 in compliance with the California Environmental Quality Act (CEQA).

FISCAL IMPACT:

The Office of the City Administrative Officer anticipates that no advance funding from the City's General Fund will be allocated for the project.

This report was prepared by Robert Oyakawa, Landscape Architect I, Department of Recreation and Parks, Planning and Construction Division, and Gene Edwards, Civil Engineer/PM I, Bureau of Engineering, Geotechnical Engineering Group.

This item not included in the package

10-247 Griffith Park - Refurbishment of the Griffith Park
Commonwealth Nursery Center and Development of Related
Programs - Donation Agreement between the Department
of Recreation and Parks and the Los Angeles Parks
Foundation - Proposition 84 Nature Education
Facilities Grant Program

REPORT OF GENERAL MANAGER

NO. 10-248

DATE September 23, 2010

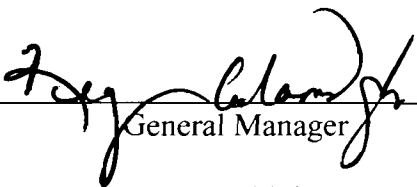
C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LINCOLN PARK – INSTALLATION OF PLAQUES TO COMMEMORATE THE BICENTENNIAL OF THE MEXICAN INDEPENDENCE

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

F. Mok _____
K. Regan _____
*M. Shull mf



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the installation of commemorative plaques in Lincoln Park as described in the Summary of the Report and waive Board policy;
2. Approve the wording of the commemorative plaques, as described in the Summary of this Report, and their placement in the Parque de Mexico section of the Lincoln Park; and,
3. Direct staff to install the plaques as indicated.

SUMMARY:

Lincoln Park is located at 3501 Valley Boulevard in the Northeast Los Angeles community. This facility is a 42.81 acre park which includes a recreation center, senior center, pool, lake, and skate-park. The southwest corner of the park, separated from the main body of the park by Main Street, is an area known as El Parque de Mexico.

El Parque de Mexico is a commemorative area of Lincoln Park that was dedicated to promote the surrounding community's cultural heritage and demonstrate goodwill between the United States and Mexico. The pantheon of busts and statuary at El Parque de Mexico is a gallery of memory for the heroes of Mexican independence and liberty. Brief ceremonies sponsored by the Comité Mexicano Cívico Patriótico are held each year on Mexican Independence Day (September 16), Cinco de Mayo (May 5) and Dia de la Revolucion (November 20) in honor of these individuals.

REPORT OF GENERAL MANAGER

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Sixteen works of public art memorialize important Mexican national figures such as Emiliano Zapata and Father Hidalgo. These works of public art are a part of the City's permanent art collection and each display describes, in both Spanish and English, the individual's contribution to history.

The Comité Mexicano Cívico Patriótico, in conjunction with the Consulate of Mexico, is requesting permission to install plaques commemorating the Bicentennial of Mexican Independence within El Parque de Mexico. As with the other displays within the Parque, the text of the plaque would be in English and Spanish for a total of two unique plaques. Each plaque would be made of bronze and sized 22" high by 33" wide. Please see Exhibits A and B for the proposed plaque text. The Comité Mexicano Cívico Patriótico will be responsible for the cost of the plaques in addition to installation and maintenance expenses.

Existing Recreation and Parks policy regarding memorial plaques, adopted October 18, 1995 (Board Report No. 416-95) is that they be in English, manufactured of bronze, with a maximum size of 12" x 18". To ensure design consistency within Parque de Mexico the Councilmember of the First District has introduced a Motion requesting that the Board of Recreation and Parks Commissioners waive the existing plaque policy and allow new plaques at Parque de Mexico to be the same size as existing plaques within the Parque de Mexico and that these new plaques be allowed to be placed in both English and Spanish. This Motion applies to the currently proposed Mexican Independence Bicentennial Plaques as well as to potential future plaque installations within Parque de Mexico. Please see Exhibit C for a copy of the Motion (Council File No. 10-1455).

This plaque proposal was presented to the Lincoln Heights Neighborhood Council at their regularly scheduled meeting on Thursday, September 2, 2010. There was no opposition to the proposed plaque by either the Neighborhood Council or the public.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article VLL, Section 1, Class 11 (1) of the City CEQA guidelines, which provides for the placement of signs on park property as accessory structures to recreational facilities.

The Councilmember of the First District supports staff recommendation and Metro Region management and staff have no objection to this project within the Parque de Mexico section of Lincoln Park. Department staff will work with the applicant to determine the precise placement of the plaques within the Parque de Mexico section of Lincoln Park.

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NO. 10-248

FISCAL IMPACT STATEMENT:

Installation of these items will have negligible impact on the Department's General Fund as the cost of the plaques and plaque installation and maintenance will be funded by the Comité Mexicano Cívico Patriótico.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning and Construction.



**THE CONSULATE GENERAL OF MEXICO,
THE FIRST COUNCIL DISTRICT AND
THE MEXICAN CIVIC AND PATRIOTIC COMMITTEE**

**UNVEILED THIS PLAQUE TO COMMEMORATE THE
BICENTENNIAL OF THE MEXICAN INDEPENDENCE
AS A SYMBOL OF UNITY AMONG MEXICANS AND THE BONDS
OF FRIENDSHIP WITH THE CITY OF LOS ANGELES, CALIFORNIA**

**MÉXICO
2010**

Bicentenario Centenario
Independencia Revolución

LOS ANGELES, CALIFORNIA SEPTEMBER 16TH 2010

SERGIO P. TINOCO
President of the Mexican Civic
and Patriotic Committee

JUAN MARCOS GUTIÉRREZ GONZÁLEZ
Consul General of Mexico

ED REYES
Councilmember for the 1st District



**EL CONSULADO GENERAL DE MÉXICO,
EL PRIMER DISTRITO DE LA CIUDAD DE LOS ÁNGELES
Y EL COMITÉ MEXICANO CÍVICO PATRIÓTICO**

DEVELARON ESTA PLACA PARA CONMEMORAR EL

BICENTENARIO DE LA INDEPENDENCIA DE MÉXICO

**COMO SÍMBOLO DE LA UNIDAD DE LOS MEXICANOS Y
LOS LAZOS DE HERMANDAD CON LOS ÁNGELES, CALIFORNIA.**

**MÉXICO
2010**

Bicentenario Centenario
Independencia Revolución

LOS ÁNGELES, CALIFORNIA, A 16 DE SEPTIEMBRE 2010

SERGIO P. TINOCO

Presidente del Comité Mexicano Cívico Patriótico

JUAN MARCOS GUTIÉRREZ GONZÁLEZ

Cónsul General de México

ED REYES

Concejal por el Primer Distrito

10-1455
CD 1

MOTION

AUG 10 2010

El Parque de Mexico, located adjacent to Lincoln Park, is a commemorative area established to promote Lincoln Heights' cultural heritage and reinforce the strong relationship between the United States and Mexico. The area includes various busts and statues of American and Mexican heroes of liberty, including the City's only two equestrian statues. The park is a true representation of the surrounding area's unique cultural blend.

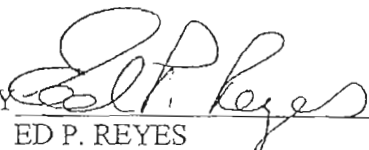
Currently, there are both English and Spanish plaques used to describe certain monuments in the park. The Department of Recreation and Parks has an English-only memorial plaque policy that would not allow for Spanish plaques to be placed alongside their English translation. In addition, the Department's plaque policy requires that all plaques be restricted in size to 12 inches by 18 inches while existing plaques at the park are 22 inches by 33 inches.

To show design consistency, the Board of Recreation and Parks Commissioners should be requested to waive the existing plaque policy size restrictions and allow new plaques in El Parque de Mexico to be the same size as current plaques in the park.

More importantly, the Board of Recreation and Recreation and Parks Commissioners should take the unique nature and history of El Parque de Mexico into consideration and waive the Department's existing plaque policy to allow both English and Spanish plaques to be placed alongside the cultural monuments.

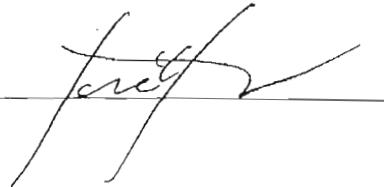
I THEREFORE MOVE that Council request the Board of Recreation and Parks Commissioners to waive the Department of Recreation and Parks' plaque policy relative to the English-only and size restrictions for the plaques in El Parque de Mexico to preserve the park's history and remain consistent with its current and unique design.

PRESENTED BY



ED P. REYES
Councilmember, 1st District

SECONDED BY



97
AUG 10 2010

ORIGINAL

REPORT OF GENERAL MANAGER

NO. 10-249

DATE September 23, 2010

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE PARK – CREATE A NEW ACCOUNT FOR PERSHING SQUARE PARK OPERATIONS AND PROGRAMMING AND TRANSFER FUNDS INTO THE NEW ACCOUNT

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

J. Kolb _____
*F. Mok flw
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve and authorize the creation of a new account to be named Pershing Square Park Operations and Programming and authorize the Department’s Chief Accounting Employee to transfer appropriations between accounts in Recreation and Parks Fund 301, Department 88 as follows:

	<u>Account No.</u>	<u>Amount</u>
From:		
Pershing Square Program	301/88/012M (MRP W10)	\$331,582
To:		
New FMIS Account “Pershing Square Park Operations and Programming”		\$331,582

2. Authorize the General Manager, or his designee, to make technical corrections, as necessary, to those transactions included in this Report.

BACKGROUND:

Pershing Square Park, located at 532 South Olive Street in the heart of the downtown Los Angeles business district, is one of the oldest parks in the City of Los Angeles and is operated by the City of Los Angeles, Department of Recreation and Parks (RAP). The Department conducts

REPORT OF GENERAL MANAGER

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programs and special events in the park for the City and local residents. Park operation is funded by budgeted funds.

Currently, the account, Pershing Square Program 012M, handles all revenues and expenditures for park operations, park programming, special maintenance, the Downtown on Ice Outdoor Ice Skating Rink, youth programs, and permits. In order to provide more efficient control and accountability, it is recommended that a new account, to be named Pershing Square Park Operations and Programming, be created to handle revenues and expenditures for park operations, park programming, and park rentals and film permits, and that funds related to these functions be transferred to the new account.

FISCAL IMPACT STATEMENT:

There is no negative fiscal impact as a result of these recommendations.

This report was prepared by Carol Jacobsen, Sr. Management Analyst, Finance Division, and approved by Faith Mok, Chief Financial Officer

REPORT OF GENERAL MANAGER

NO. 10-250

DATE September 23, 2010


C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY – GIFT AGREEMENT WITH FRIENDS OF THE OBSERVATORY (FOTO) FOR A DONATION OF \$175,000 TO SUPPORT THE GRIFFITH OBSERVATORY SCHOOL VISIT PROGRAM IN SCHOOL YEAR 2010-2011

R. Adams _____
H. Fujita _____
S. Huntley _____
*V. Israel _____

F. Mok _____
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept with gratitude, a gift from Friends Of The Observatory (FOTO) providing a \$175,000 donation (Gift) to support the Griffith Observatory School Visit Program during the 2010-11 school year;
2. Approve a proposed Gift Agreement, substantially in the form on file in the Board Office, subject to the approval of the Mayor and of the City Attorney as to form;
3. Authorize and direct the Department's Chief Accounting Employee to deposit the funds in the existing special account in Fund 302, Department 89, Account 843M (Observatory School Program) upon receipt of the funds from FOTO, pursuant to the proposed Gift Agreement;
4. Direct the Board Secretary to transmittal the proposed Gift Agreement to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form, and,
5. Authorize the Board President and Secretary to execute the Gift Agreement, subject to the necessary approvals.

REPORT OF GENERAL MANAGER

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5. Authorize the Board President and Secretary to execute the Gift Agreement, subject to the necessary approvals.

SUMMARY:

For a third year, FOTO has generously agreed to make a Gift of \$175,000 to Griffith Observatory, located at 2800 East Observatory Road, Los Angeles, California 90027. The Gift is intended to continue FOTO's support for the Observatory School Visit Program; this gift would support the program for the 2010-11 school year.

The Griffith Observatory School Visit Program serves fifth-grade students from across the region, with more than half coming from the Los Angeles Unified School District. Due to significant reductions in the Observatory's staffing and expense budgets, the Observatory sought FOTO's assistance in supporting the continuation of the Griffith Observatory School Visit Program for the 2008-09 school year. It did so again for the 2009-10 school year. FOTO is continuing to seek a multi-year private sponsor for the program.

The Gift funds are to be deposited into an existing account in Fund 302, Department 89, Account 843M (Observatory School Program) used solely and exclusively for costs associated with the implementation of the Griffith Observatory School Visit Program. The reimbursement may be for part-time staffing, program expenses, and other related activities. The Department will continue to provide regular reports to FOTO on the disposition of the funding and status of the funds in the account.

FISCAL IMPACT STATEMENT:

Acceptance of the Gift will have no fiscal impact on the Department's General Fund, as the General Fund would not have been used for the program in the 2010-11 school year. Without the funds contributed by FOTO, the Griffith Observatory School Visit Program would have been cancelled for the 2008-09, 2009-10, and 2010-11 school years.

This report was prepared by Mark Pine, Deputy Director, Griffith Observatory.

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NO. 10-251


DATE September 23, 2010

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – PACIFIC REGION – DONATION FROM THE KROGER COMPANY FOUNDATION

R. Adams _____	F. Mok _____
H. Fujita _____	K. Regan _____
S. Huntley _____	M. Shull _____
*V. Israel _____	



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donation and that appropriate recognition be given to the donor.

SUMMARY:

The Kroger Company Foundation donated \$5,000, to be used for the Watts Friendship Sports League for at-risk youth. The money will be used to purchase trophies, uniforms, and other such items for the program.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund except for unknown savings as donations may offset some expenditures.

This cash donation will be deposited into the appropriate Municipal Recreation Program (MRP) account for program related expenses.

This report was prepared by Olujimi A. Hawes, Management Analyst II, Pacific Region.

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NO. 10-252

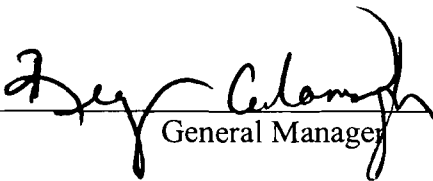
DATE September 23, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS EAST – METRO REGION

R. Adams _____	F. Mok _____
H. Fujita _____	K. Regan _____
S. Huntley _____	M. Shull _____
*V. Israel _____	



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donations as noted in the Summary of this Report and that appropriate recognition be given to the donors.

SUMMARY:

Operations East, Metro Region, has received the following donations:

Alpine Recreation Center

Los Angeles Chinatown Firecracker Run Committee, Inc., donated \$1,500 to be used for the purchase of supplies and materials for the 2010 Spring Egg Hunt.

Eagle Rock Recreation Center

Frances Choate donated a variety of baseball/softball equipment (i.e. softballs, baseballs, helmets, catcher's mask, chalk) with an estimated total value of \$500 to be used for the 2010 Spring Baseball/Softball program.

El Sereno Senior Citizen Center

National Healthcare Review, Inc., donated a couch with an estimated value of \$200 to be used by senior citizen center visitors.

Lodeso, Inc., donated a three-piece sectional sofa with an estimated value of \$1,000 to be used by senior citizen center visitors.

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Glassell Recreation Center

Eagle Rock Yacht Club donated \$500 to be used to subsidize Teen Club programs.

Pan Pacific Recreation Center

AYSO-Region 78 donated various types of sports equipment (i.e. footballs, basketballs, baseballs, gloves, catcher's mask) with an estimated total value of \$750 to be used for 2010 Sports Programs.

Ramona Gardens Recreation Center

The Office of Mayor Antonio R. Villaraigosa donated the use of various pieces of rental equipment with an estimated total value of \$300 to be used for the 2010 Spring Fashion Show.

Wabash Recreation Center

Lita Satterwhite donated a 27" Panasonic television (Model #CT3264A) with an estimated value of \$200 to be used by the Teen Club.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact on the Department's General Fund except for unknown savings as donations may offset some expenditures.

All cash donations will be deposited into various Municipal Recreation Program (MRP) accounts for program related expenses.

This report was prepared by Jason Kitahara, Senior Recreation Director II, Metro Region.

REPORT OF GENERAL MANAGER

NO. 10-253

DATE September 23, 2010

C.D. Various

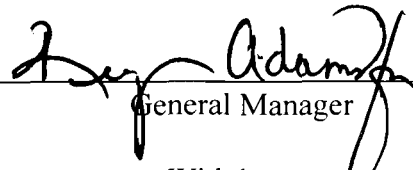
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS WEST - GOLF DIVISION

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

F. Mok _____
*K. Regan _____
M. Shull _____





General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations to the Department's various junior golf programs and that appropriate recognition be given to the donor.

SUMMARY:

- A. Ready Golf Centers has offered discounted golf balls to juniors and donated range balls, golf instruction and facility rental to the golf summer program in support of the Department's junior golf program at the Sepulveda Golf Complex. The estimated value of this donation is \$18,448.00. The donation amount includes:
 - a. \$588.00 for junior golf range ball discount from November 1, 2008 through October 31, 2009; and
 - b. \$17,860 for the Department's 2009 junior golf summer program, including instruction (\$2,698), range balls (\$9,240), facility rentals (\$4,704), tokens (\$179), tees (\$39), and administration (\$1,000).

REPORT OF GENERAL MANAGER

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- B. The following donations were made to the Encino / Balboa and Hansen Dam Golf Courses in memory of late Golf Starter Supervisor I Sandy Margolis to support the Department's Junior Golf Program:
 - a. Custom Aire donated \$100.00; and
 - b. J.H. Kishi Co. donated \$500.00.

- C. Rancho Women's Golf Club donated \$110 to support the Rancho Park Junior Golf Program.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the General Fund, except unknown savings as donations may offset some expenditures.

Report prepared by James N. Ward, Golf Manager, Golf Division.

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NO. 10-254

DATE September 23, 2010

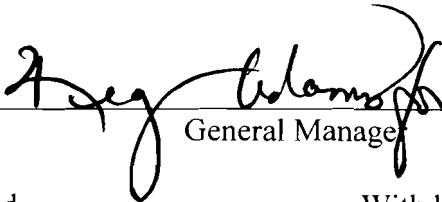
C. D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANGER DIVISION – DONATION OF A HORSE

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

F. Mok _____
*K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this Report and that appropriate recognition be given to the donor.

SUMMARY:

In October of 2008, the Park Ranger Mounted Unit was re-established through a donation from the Los Angeles Parks Foundation. The Park Ranger Mounted Unit is responsible for conducting horse patrols, making presentations for interpretive programs, and representing the Recreation and Parks department at various events. A local horse trainer, Heidi Paul, has assisted the Park Ranger Mounted Unit in training both Park Rangers and their Ranger horses to become a competent and proficient unit.

In demonstration of community support for the Mounted Unit's continuing existence and development, Ms. Paul has donated a horse, "Rain Dance," to the Mounted Unit. Rain Dance is a 20-year old Arabian mare, 14.3 hands in size and Sorrel in color.

Accepting the donation of Rain Dance will allow the Ranger Mounted Unit to have three sound horses for patrol of park trails. This will also expand the capability of the Mounted Rangers to provide a presence at various regional parks as well as at Department functions and activities.

This donation is estimated to be valued at \$1,000.

FISCAL IMPACT STATEMENT:

In accepting this donation the Department will become responsible for the feeding, stabling, medical care and general maintenance of Rain Dance at an estimated annual cost of \$8,400.

Report prepared by Senior Park Ranger Sharie Abajian, Mounted Unit supervisor.

REPORT OF GENERAL MANAGER

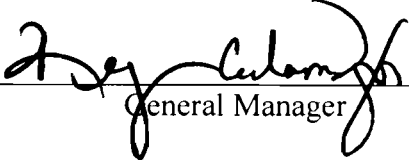
NO. 10-255

DATE September 23, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) City Clerk, relative to term extensions for four Proposition A project agreements administered by Department.

2) City Clerk, relative to a Donation Agreement with the Trust for Public Land for four prospective parks.

3) City Clerk, relative to a Strategic Growth Council for the Sustainable Communities Planning Grant and Incentives Program.

4) Charlie Beck, Chief of Police, to the City Controller, relative to the "Audit of the City's Home-Garaged Vehicles."

5) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending August 6, and August 13, 2010.

Recommendation:

Refer to General Manager.

Refer to staff for further processing.

Note and file.

Note and file.

Note and file.

REPORT OF GENERAL MANAGER

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|--|---------------------------|
| 6) Four Communications, relative to the state of Lake Balboa. | Refer to General Manager. |
| 7) John Jones, relative to the history of Harding Golf Course. | Note and file. |
| 8) Thad M. Williams, to the Board of Library Commissioners, relative to the maintenance of the Alma Reaves Woods - Watts Branch Library. | Refer to General Manager. |
| 9) Linda Marcellin, relative to an occurrence at the Griffith Observatory. | Refer to General Manager. |
| 10) Susie D. Meekins, relative to the maintenance of the Watts Towers. | Refer to General Manager. |
| 11) Keira Henninger, relative to a proposed trail race in Griffith Park. | Refer to General Manager. |
| 12) Bruce McBride, relative to Quimby Fee rates and charges. | Refer to General Manager. |

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

PROPOSALS TO BE RECEIVED:

11/09/10	Bar and Beverage Services
TBD	Film Production Instruction (CLASS Parks)
ON HOLD	Hansen Dam Golf Course Professional Concession
ON HOLD	Hansen Dam Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Professional Concession