

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, June 16, 2010 at 9:30 a.m.

Martin Luther King Jr. Therapeutic Center
3916 S. Western Avenue, Los Angeles, CA 90062

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Bernard Parks, Council District 8, or His Appointed Representative

Vicki Israel, Assistant General Manager, Operations East, will Introduce the Staff of Martin Luther King Jr. Therapeutic Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of June 2, 2010

3. GENERAL MANAGER'S REPORTS:

10-152 Oro Vista Park - Park Development (W.O.#E170480F) - Rescission of Award and Memorandum of Understanding between the Department of Recreation and Parks, the Bureau of Engineering, and the Department of General Services

10-153 Elysian Park - Riverside Park Outdoor Development (Phase I) (PRJ#1234A) (W.O.#E1906090) - Review of Bids and Award of Contract

Protest Hearing Required Prior to Consideration of Item 10-154

10-154 Sepulveda Basin Sports Complex - Phase I (PRJ#1400S) (W.O.#E170217F) - Review of Bids and Award of Contract

Hearing on Protest of Award by David Polinsky, Herring & Voigt, LLP, representing Western Group, Inc., and Response by Representative of the Bureau of Engineering

June 16, 2010

- 10-155 Barnsdall Park Phase III - Seismic Retrofit and Restoration of the Hollyhock House (W.O.#E1906153) - Approval of Memorandum of Understanding Between the Department of Recreation and Parks, the Department of Cultural Affairs, Project Restore, the Bureau of Engineering, and the Department of General Services
- 10-156 Hansen Dam - Skate Plaza (PRJ1237A) - Design Development Plans and Call for Bids from the Prequalified Design Build Skate Plaza Contractors
- 10-157 24-Hour Emergency Response for Hazardous Materials/Waste Management Services and Routine Citywide Hazardous Waste Management - Amendment to Contract Nos. 3264 and 3265 with Clean Harbors Environmental Services, Inc.
- 10-158 South Seas House/Benny H. Potter West Adams Avenue Memorial Park - Reallocation of Property and Renaming of South Seas House to South Seas House Park
- 10-159 Barrington Recreation Center - Outdoor Park Improvements (W.O.#PRJ20472) - Allocation of Quimby Fees
- 10-160 Rancho Cienega Sports Complex - Pool Improvements (W.O.#PRJ20475) - Allocation of Quimby Fees
- 10-161 Council District 7 - Quimby/Zone Change Fees Plan for Projects and Allocation Program
- 10-162 Pershing Square Park - Award of Professional Services Contract with Willy Bietak Productions, Inc., for "Downtown on Ice" Outdoor Winter Ice Skating Rink
- 10-163 National Recreation and Park Association Food Program Grant
- 10-164 California Department of Education 2009-10 Through 2011-12 Fiscal Year Funding for Facility Renovations and Repairs at the Jim Gilliam Child Care Center
- 10-165 Various Donations to Operations East - Pacific Region
- 10-166 Various Communications

4. UNFINISHED BUSINESS:

- 10-093 Pershing Square Parking Garage - Inclusion in the City of Los Angeles (City) Proposed Public Parking Structure System and Long Term Concession Lease for City Public Parking Structure System

June 16, 2010

5. NEW BUSINESS:

Memorandum: Hansen Dam - Children's Museum of Los Angeles
Status Report

6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Werner)

7. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, July 14, 2010 at 9:30 a.m., at EXPO Center (Formerly known as L.A. Swim Stadium) Community Hall Room, 3980 S. Menlo Avenue, Los Angeles, CA 90037

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period

June 16, 2010

the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

U:\AGENDAS.2010\061610.AGENDA.MLK Jr. Therapeutic Center.wpd

REPORT OF GENERAL MANAGER

NO. 10-152

DATE June 16, 2010

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ORO VISTA PARK – PARK DEVELOPMENT (W.O. #E170480F) – RESCISSION OF AWARD AND MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____
V. Israel _____
H. Fujita _____
S. Huntley _____

F. Mok _____
K. Regan _____
*M. Shull *me for*

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind the actions taken on Board Report No. 10-135, which was approved on June 2, 2010;
2. Reject all the bids for the Oro Vista Park – Park Development (W.O. #E170480F) project;
3. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD), to provide for construction services for the Oro Vista Park – Park Development (W.O. #E170480F) project;
4. Authorize the Department’s Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council a recommendation that the following appropriations, in the amount of \$322,000 including contingency be approved for the construction of the Oro Vista Park – Park Development (W.O. #E170480F) project;

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-152

From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT/ACCOUNT NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
Proposition K Year 12	43K/10/E478	\$ 42,000
Proposition K Year 13	43K/10/F478	<u>\$280,000</u>
Total		\$322,000

To:

GSD Account F140 and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 - Construction Salaries	\$ 27,000
1101 - Construction Salaries Hiring Hall	\$ 110,000
1121 - Construction Salaries Hiring Hall Fringe Benefits	\$ 50,000
3180 - Construction Materials and Supplies	<u>\$ 135,000</u>
TOTAL	\$ 322,000

and transfer cash to GSD on an as needed basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

5. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
6. Authorize the General Manager to execute the proposed MOU prior to June 30, 2010, subject to and upon receipt of approval of the City Attorney as to form.

SUMMARY:

On April 7, 2010, the Board of Recreation and Park Commissioners approved the final plans and call for bids for the Oro Vista Park – Park Development (W.O. #E170480F) project, located at 11101 North Oro Vista Avenue, Sunland, CA 91040 (Board Report No. 10-066). The Department of Public Works, Bureau of Engineering staff prepared plans for this project, and the City Engineer's estimate for the construction cost of the base bid for this project is \$280,000.

The following is a general list of the improvements that are to be completed:

1. Construction of an equestrian and trail staging area with permeable surface parking for cars and horse trailers.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-152

2. Landscape with native plants appropriate to the location, including a demonstration garden.
3. Picnic tables and, if funding permits, a shade structure.
4. Amenities for equestrians.
5. Trails linking to existing hiking and riding trails.

The demolition of the residential structure formerly located on site was completed by the Department of General Services in 2009. The following improvements were included in the bid as additive/deductive alternates in order to gain flexibility in providing the maximum scope possible with the available funding.

ADDITIVE ALTERNATES

Additive Alternate No. 1 - Planting and irrigation in the demonstration garden

Additive Alternate No. 2 - Information signs in the demonstration garden

Additive Alternate No. 3 - Shade Structure

Additive Alternate No. 4 - Entry Pilaster

Additive Alternate No. 5 - Grubbing and clearing of the natural paths

On May 11, 2010, eight (8) bids were received for this project. The bid amounts received are as follows:

Bidders	Bid Amount	Bid Alt. #1	Add. Alt. #2	Bid Alt. #3	Add. Alt. #4	Bid Alt. #5
Maccor Construction	\$176,000	\$17,000	\$10,000	\$18,000	\$5,000	\$12,000
E. Avico Inc.	\$226,418.93	\$37,856	\$12,096	\$20,048	\$10,080	\$47,600
K & H Construction Inc.	\$247,905	\$32,361	\$7,576	\$36,458	\$6,825	\$15,240
Oceanstate Development, Inc.	\$258,000	\$22,000	\$5,000	\$20,000	\$10,000	\$12,500
C.S. Legacy Construction Inc.	\$258,710	\$8,803	\$9,680	\$30,798	\$5,957	\$34,610
KASA Construction, Inc.	\$259,000	\$17,000	\$12,000	\$26,000	\$7,000	\$12,000
Vincor Construction, Inc.	\$286,000	\$190,000	\$3,200	\$28,000	\$10,500	\$7,200
Y & M Construction, Inc.	\$298,700	\$13,000	\$15,000	\$21,000	\$5,000	\$32,700

REPORT OF GENERAL MANAGER

PG. 4

NO. 10-152

The Bid Documents indicated that the bid would be awarded to the lowest responsive and responsible bidder based on the base bid submitted.

The first apparent low bidder, Maccor Construction, received a score of 36 out of 100 “Good Faith Effort” (GFE) evaluation points based on the documentation they submitted. Therefore, their bid is non-responsive for failing to achieve a minimum GFE evaluation score of 75 points.

On June 2, 2010, staff recommended the award of the project to the second low bidder, E. Avico, Inc., under Board Report No. 10-135. However, upon further review of the documentation submitted, E. Avico, Inc., staff found an error in the evaluation and corrected the GFE score for E. Avico, Inc. E. Avico, Inc., received a score of 54 out of the 100 GFE evaluation points, not the 90 points that were initially noted. Therefore, their bid is also found to be non-responsive.

Since the first apparent low bidder and the second apparent low bidder were both found to be non-responsive, additional evaluation needs to be made to recommend award of the contract. There is now insufficient time remaining to complete a thorough review of the remaining bidders or to re-bid the project and insufficient staff to perform this additional evaluation in such a short time frame. Given the time constraints to award the construction contract and obligate the Proposition K funds before the end of the current Fiscal Year 2009-2010 (June 30, 2010), it is recommended that GSD be selected to construct the project, in accordance with Section 22.535(a)(5) of the Los Angeles Municipal Code.

Sufficient funds are available for the project and for project contingencies from the following fund sources.

<u>Funding Source</u>	<u>Fund/Dept./Acct. No.</u>
Proposition K – Yr 12	43K/10/E478
Proposition K – Yr 13	43K/10/F478
RAP*	205/88/EM06

* Transfer from CD 2 via Council Action under Council File 09-1148

GSD has not prepared a construction cost estimate for the project. The BOE construction cost estimate for the project is \$280,000. A construction contingency in the amount of \$42,000 is also being recommended for appropriation to GSD, however, use of the contingency will require advance written approval by the BOE Project Manager or his designated representative. Upon approval of the Board and the City Council, a total of \$322,000 from Proposition K funds will be requested for appropriation to GSD.

Upon execution of the MOU and the approval of the fund appropriation and transfer to GSD accounts, GSD will begin work immediately. Completion of construction is estimated to take three hundred sixty –five (365) calendar days.

REPORT OF GENERAL MANAGER

PG. 5

NO. 10-152

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements will not have a significant impact on the environment. This project has been determined to be Categorical Exempt per City CEQA Guidelines Article III, Section 1a, Class 1(11) (existing facilities) and Class 11(2, 3) (accessory structures). A Notice of Exemption was filed with the Los Angeles City Clerk's Office on July 11, 2008, and posted by the County Clerk's Office on July 11, 2008.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's budget because the project's constructed costs will be fully funded by the above listed funding sources specifically identified and approved for use of this project. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget requests.

This report was prepared by Cathie Santo Domingo for Jaime Contreras, Project Manager, Recreational and Cultural Facilities Program; and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; by Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and by Michael A. Shull, Superintendent, Planning and Construction, Department of Recreation and Parks.

This item not included in the package

10-153 Elysian Park - Riverside Park Outdoor Development
(Phase I) (PRJ#1234A) (W.O.#E1906090) - Review of Bids
and Award of Contract

This item not included in the package

Protest Hearing Required Prior to Consideration of Item 10-154

10-154 Sepulveda Basin Sports Complex - Phase I (PRJ#1400S)
(W.O.#E170217F) - Review of Bids and Award of Contract

Hearing on Protest of Award by David Polinsky, Herrig
& Voigt, LLP, representing Western Group, Inc., and
Response by Representative of the Bureau of
Engineering

This item not included in the package

10-155 Barnsdall Park Phase III - Seismic Retrofit and
Restoration of the Hollyhock House (W.O.#E1906153) -
Approval of Memorandum of Understanding Between the
Department of Recreation and Parks, the Department of
Cultural Affairs, Project Restore, the Bureau of
Engineering, and the Department of General Services

This item not included in the package

10-156 Hansen Dam - Skate Plaza (PRJ1237A) - Design
Development Plans and Call for Bids from the
Prequalified Design Build Skate Plaza Contractors

REPORT OF GENERAL MANAGER

NO. 10-157

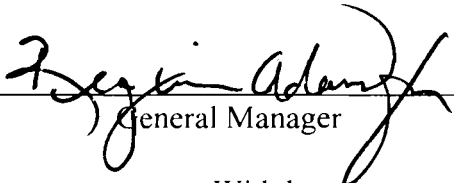
DATE June 16, 2010

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 24-HOUR EMERGENCY RESPONSE FOR HAZARDOUS MATERIALS/WASTE MANAGEMENT SERVICES AND ROUTINE CITYWIDE HAZARDOUS WASTE MANAGEMENT - AMENDMENT TO CONTRACT NOS. 3264 AND 3265 WITH CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>ms</u>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Amendments to Contract Nos. 3264 and 3265 with Clean Harbors Environmental Services, Inc., substantially in the form on file in the Board Office, for the 24-Hour Emergency Response Hazardous Materials/Waste Management Services and Routine Hazardous Waste Management Services programs, increasing the not-to-exceed amounts for each contract from \$200,000 to \$800,000, subject to approval of the Mayor and the City Attorney as to form;
2. Find that the Department does not have, available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and, it is more feasible, economical and in the Department's best interest, to secure these services by contract;

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-157

3. Find that competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor;
4. Find that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to these contracts is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who can provide services in a cost effective and timely manner, and as a result, therefore, under the following Charter Sections 371(e)(2) and 372, the Department is exempt from competitive bidding for the individual projects under these contracts, and may instead assign contractors to various projects on the basis of the availability of the contractor to perform the work, the price to be charged, and the unique expertise of the contractor;
5. Direct the Board Secretary to transmit forthwith the proposed Amendments to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for expedited review and approval as to form; and,
6. Authorize the Board President and Secretary to execute the Amendments upon receipt of the necessary approvals.

SUMMARY:

On November 7, 2008, the Department entered into Contract Nos. 3264 and 3265 with Clean Harbors Environmental Services, Inc., (Clean Harbors) for the citywide 24-hour emergency response hazardous materials/waste management services and citywide routine hazardous waste management services programs. The amount for each contract was not to exceed \$200,000.

The Department has an ongoing need for citywide 24-hour emergency response hazardous materials/waste management services due to the occasional illegal dumping of hazardous materials and major spill incidents from recreational and maintenance facilities and for the management of citywide routine hazardous waste generated during maintenance/repair activities and new construction projects at Department facilities. Waste streams include paints, thinners, oil and other petroleum-based materials, asbestos-containing materials, fertilizers, aerosol cans, pesticides and other products that have exceeded their shelf life, and contaminated absorbents and other materials from spill response incidents. These services are essential to the Department's ability to meet federal and state laws and regulations on the storage, transport and disposal of hazardous wastes, as well as to ensure timely and effective responses to spill incidents and illegal dumpings to protect the health and safety of Department employees and patrons.

REPORT OF GENERAL MANAGER

PG. 3 NO. 10-157

The Department has performed hazardous waste management at a number of facilities but critically needs additional contract capacity to enable it to drain and clean recreational lakes and other waterbodies as part of as-needed maintenance activities which generally involve contaminated water and sediments, with current focus on Reseda Park Lake and Lincoln Park Lake; to quickly respond to incidents involving biological wastes that recently occurred at the Fort MacArthur Museum in Angels Gate Park a few months ago; and to remove sewage materials, a need that is currently required at Ken Malloy Harbor Regional Park and Camp Seely.

Increasing the contract ceiling amounts for both Clean Harbor Contracts Nos. 3264 and 3265 will enable the Department to respond in a timely manner to illegal, toxic discharges to the environment and storm water drainages, and to effectively undertake larger maintenance projects involving hazardous wastes and substances.

FISCAL IMPACT STATEMENT:

Services required under the Clean Harbors contracts are generally on an as-needed basis and are funded through a variety of funding sources including Account 3040 (Contractual Services Account), the Golf Surcharge Fund, and local and State grants.

This report was prepared by Gino Ogtong Management Analyst II and David Attaway, Environmental Specialist II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 10-158

DATE June 16, 2010

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SOUTH SEAS HOUSE/BENNY H. POTTER WEST ADAMS AVENUE
MEMORIAL PARK - REALLOCATION OF PROPERTY AND RENAMING
OF SOUTH SEAS HOUSE TO SOUTH SEAS HOUSE PARK

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
S. Huntley	_____		

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the reallocation of three parcels of park property totaling 0.66 of an acre from the Benny H. Potter West Adams Avenues Memorial Park to the South Seas House; and,
2. Approve the renaming of the South Seas House property to South Seas House Park.

SUMMARY:

On January 23, 2008 the Board of Recreation and Park Commissioners approved Board Report 08-22 and adopted Resolution No. 10228 authorizing the acquisition of a 0.21 acre parcel of land located at 2309 West 24th Street, Los Angeles, CA (Assessor's Parcel No. (APN) 5059-030-003), immediately adjacent to the South Seas House (SSH), located at 2301 West 24th Street, for the purpose of expanding the existing community center at SSH. This expansion of SSH caused the facility to abut a detached portion of Benny H. Potter West Adams Avenues Memorial Park (Benny Potter Park) located at 2413 2nd Avenue.

Benny Potter Park is divided into two (2) portions by 2nd Avenue, a public vehicular traffic thoroughfare. Reallocating three (3) parcels from the Benny Potter Park to the newly established South Seas House Park will create two (2) separate parks, each with its respective boundaries and recreational purposes.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-158

The three (3) Benny Potter Park parcels are each 0.22 acres in size, cumulatively 0.66 of an acre. Reallocating the 0.66 of an acre to the established 0.38 of an acre of SSH will increase the size of the facility to 1.04 acres and reduce the acreage of the Benny Potter Park from 2.26 acres to 1.6 acres.

Pursuant to the Department's park naming guidelines, staff recommends naming the expanded South Seas House site as the "South Seas House Park" to reflect the existing South Seas House Community Center and the reallocation of the park space acquired from the Benny Potter Park. Section F, of said guidelines, authorizes staff to designate temporary park names for proposed or newly acquired park sites for purposes of administration and accounting.

Staff has determined that the proposed project to expand and reallocate various existing parcels of parkland as the South Seas House Park is an administrative activity of the Department that will not result in direct or indirect physical change in the environment, and, therefore, is not subject to the California Environmental Quality Act (CEQA) as a "project" pursuant to Section 15378 of the State CEQA Guidelines. Thus, no CEQA documentation is required for the approval of the project.

Griffith-Metro Region Superintendent and Department staff supports the reallocation of these park properties and the naming of consolidated parcels at the South Seas House Park site.

FISCAL IMPACT STATEMENT:

There is no fiscal impact associated with this action as each park is already budgeted respectively for operations and maintenance.

This report was prepared by Gregory Clark, Management Analyst II, Real Estate and Asset Management Section.

REPORT OF GENERAL MANAGER

NO. 10-159

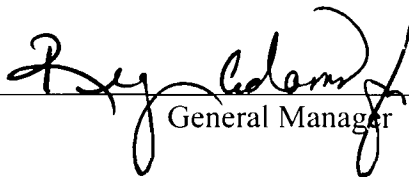
DATE June 16, 2010

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BARRINGTON RECREATION CENTER - OUTDOOR PARK IMPROVEMENTS (W.O. #PRJ20472) - ALLOCATION OF QUIMBY FEES

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$20,000.00 in Quimby Fees, which were collected in Fiscal Year 2007-2008, from the Quimby Fees Account No. 460K-00 to the Barrington Recreation Center Account No. 460K-BE; and,
2. Approve the allocation of \$20,000.00 in Quimby Fees, from the Barrington Recreation Center Account No. 460K-BE, for the Outdoor Park Improvements project at Barrington Recreation Center, as described in the Summary of this report.

SUMMARY:

The Barrington Recreation Center is located at 333 S. Barrington Avenue in the Brentwood community of the City. This 18.64 acre property features baseball, basketball, soccer, tennis and volleyball sports fields and provides numerous programs for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Barrington Recreation Center meets the standards for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that improvements to the outdoor park areas, including turf, landscape, and irrigation infrastructure, and refurbishment of existing park fencing, lighting, and signage, will benefit the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-159

Upon approval of this report, Quimby Fees listed below can be transferred to Barrington Recreation Center Account No. 460K-BE for the Outdoor Park Improvements project at Barrington Recreation Center:

- \$20,000.00 in Quimby Fees, which were collected in Fiscal Year 2007-2008, from the Quimby Fees Account No. 460K-00.

The total Quimby Fees allocation for the Outdoor Park Improvements project at Barrington Recreation Center is \$20,000.00. These Fees were collected within two miles of Barrington Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed will exceed the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project is anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 10-160

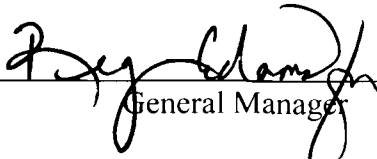
DATE June 16, 2010

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX - POOL IMPROVEMENTS
(W.O. #PRJ20475) - ALLOCATION OF QUIMBY FEES

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<i>M. Shull</i>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$24,500.00 in Quimby Fees, which were collected in Fiscal Year 2009-2010, from the Quimby Fees Account No. 460K-00 to the Rancho Cienega Sports Complex Account No. 460K-RJ; and,
2. Approve the allocation of \$24,600.19 in Quimby Fees, from the Rancho Cienega Sports Complex Account No. 460K-RJ, for the Pool Improvement project at Rancho Cienega Sports Complex, as described in the Summary of this report.

SUMMARY:

Rancho Cienega Sports Complex is located at 5001 Rodeo Road in the West Adams community of the City. This 28.97 acre park provides baseball diamonds, tennis courts, a recreation center, a childcare center, and a swimming pool for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Rancho Cienega Sports Complex meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that improvements to the pool and bathhouse, including upgrades to the pool's mechanical systems, are necessary for the continued operation of the facility and will benefit the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-160

Currently, there is \$100.19 in unallocated Quimby fees available in the Rancho Cienega Sports Complex Account No. 460K-RJ. Upon approval of this report, Quimby Fees listed below can be transferred to Rancho Cienega Sports Complex Account No. 460K-RJ for the Pool Improvement project at Rancho Cienega Sports Complex:

- \$24,500.00 in Quimby Fees, which were collected in Fiscal Year 2009-2010, from the Quimby Fees Account No. 460K-00.

The total Quimby Fees allocation for the Pool Improvement project at Rancho Cienega Sports Complex is \$24,600.19. These Fees were collected within two miles of Rancho Cienega Sports Complex, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed for the subject project will exceed the available funding, however, the identified improvements will be developed and prioritized with the community to match the funding being allocated.

Staff has determined that the subject project will consist of restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project is anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 10-161

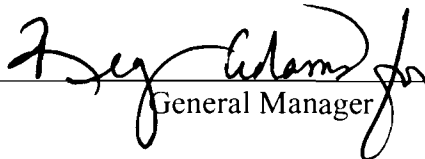
DATE June 16, 2010

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COUNCIL DISTRICT 7 - QUIMBY/ZONE CHANGE FEES PLAN FOR PROJECTS AND ALLOCATION PROGRAM

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>mf</u>
S. Huntley	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Take the following actions regarding Andres Pico Adobe - Outdoor Park Improvements (W.O. #PRJ20239):
 - A. Authorize the Department's Chief Accounting Employee to transfer \$5,280.19 in Zone Change Fees from the Andres Pico Adobe Account No. 440K-AO to the Andres Pico Adobe Account No. 460K-AO; and,
 - B. Approve the allocation of \$14,718.01 in Quimby Fees from Andres Pico Adobe Account No. 460K-AO for the Andres Pico Adobe - Outdoor Park Improvements (W.O. #PRJ20239), as described in the Summary of this Report.

2. Take the following action regarding Hansen Dam Recreation Area - Lake Improvements (W.O. #PRJ20121):
 - A. Approve the allocation of \$24,809.12 in Zone Change Fees from Hansen Dam Recreation Area Account No. 440K-HG for the Fishing Lake Improvements project at Hansen Dam Recreation Area, as described in the Summary of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-161

3. Take the following actions regarding Hansen Dam Recreation Area - Outdoor Park Improvements (W.O. #PRJ20041):
 - A. Authorize the Department's Chief Accounting Employee to transfer \$132,822.00 in Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Quimby Fees Account No. 460K-00 to the Hansen Dam Recreation Area Account No. 460K-HG; and,
 - B. Approve the allocation of \$165,540.26 in Quimby Fees from the Hansen Dam Recreation Area Account No. 460K-HG for the Outdoor Park Improvements project at Hansen Dam Recreation Area, as described in the Summary of this report.

4. Take the following actions regarding Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F):
 - A. Authorize the Department's Chief Accounting Employee to transfer \$5,000.00 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00 to the Hubert H. Humphrey Memorial Park Account No. 460K-HA; and,
 - B. Approve the allocation of \$13,904.00 in Quimby Fees, from Hubert H. Humphrey Memorial Park Account No. 460K-HA for the Building Improvements project at Hubert H. Humphrey Memorial Park, as described in the Summary of this Report.

5. Take the following actions regarding Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153):
 - A. Modify the project scope of the Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153), approved on February 18, 2009 per Board Report No. 09-044, as described in the Summary of this Report;
 - B. Authorize the Department's Chief Accounting Employee to transfer \$35,000.00 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Quimby Fees Account No. 460K-00 to the Hubert H. Humphrey Memorial Park Account No. 460K-HA;
 - C. Authorize the Department's Chief Accounting Employee to transfer \$46,114.00 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00 to the Hubert H. Humphrey Memorial Park Account No. 460K-HA; and,

REPORT OF GENERAL MANAGER

PG. 3 NO. 10-161

- D. Approve the allocation of \$81,114.00 in Quimby Fees, from Hubert H. Humphrey Memorial Park Account No. 460K-HA for the Pool Improvements project at Hubert H. Humphrey Memorial Park, as described in the Summary of this Report.

- 6. Take the following action regarding Kagel Canyon Park - Outdoor Park Improvements (W.O. #PRJ20284):
 - A. Approve the allocation of \$17,501.39 in Quimby Fees, from Kagel Canyon Park Account No. 460K-KA for the Kagel Canyon Park - Outdoor Park Improvements (W.O. #PRJ20284), as described in the Summary of this Report.

- 7. Take the following action regarding Northeast Valley Multipurpose Center - Outdoor Park Improvements (W.O. #PRJ20301):
 - A. Modify the project scope of the Northeast Valley Multipurpose Center - Outdoor Park Improvements (W.O. #PRJ20301), approved on August 12, 2009 per Board Report 09-208, to the new Building and Outdoor Park Improvements Project, as described in the Summary of this Report.

- 8. Take the following action regarding Panorama Recreation Center - Outdoor Park Improvements (W.O. #PRJ20302):
 - A. Modify the project scope of the Panorama Recreation Center - Outdoor Park Improvements (W.O. #PRJ20302), approved on August 12, 2009 per Board Report No. 09-208, to the new Building and Outdoor Park Improvements Project, as described in the Summary of this Report.

- 9. Take the following actions regarding Ritchie Valens Park - Outdoor Park Improvements (W.O. #PRJ20261):
 - A. Authorize the reallocation of \$55,000.00 in Zone Change Fees, previously allocated for the Ritchie Valens Park - Outdoor Park Improvements (W.O. #PRJ20261), approved on May 7, 2008 per Board Report No. 08-117, to the Outdoor Park Improvements project at Ritchie Valens Park;

 - B. Authorize the Department's Chief Accounting Employee to transfer \$55,000.00 from the Ritchie Valens Park Account No. 440K-PM to the Ritchie Valens Park Account No. 460K-PM; and,

REPORT OF GENERAL MANAGER

PG. 4 NO. 10-161

- C. Approve the allocation of \$55,000.00 in Quimby Fees, from Ritchie Valens Park Account No. 460K-PM for the Outdoor Park Improvements project at Ritchie Valens Park, as described in the Summary of this Report.
10. Take the following actions regarding Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (W.O. #PRJ20201):
- A. Authorize the Department's Chief Accounting Employee to transfer \$33,353.77 from the Sepulveda Recreation Center Account No. 440K-SL to the Sepulveda Recreation Center Account No. 460K-SL;
 - B. Authorize the Department's Chief Accounting Employee to transfer \$20,680.00 in Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Quimby Fees Account No. 460K-00 to the Sepulveda Recreation Center Account No. 460K-SL; and,
 - C. Approve the allocation of \$185,368.27 in Quimby Fees, from Sepulveda Recreation Center Account No. 460K-SL for Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (W.O. #PRJ20201), as described in the Summary of this Report.
11. Take the following actions regarding Sylmar Park - Building Improvements (W.O. #PRJ20383):
- A. Authorize the reallocation of \$110,000.00 in Quimby Fees, previously allocated for the Swimming Pool and Bathhouse Improvements project (W.O. #PRJ1507P) at Sylmar Park, approved on May 7, 2008 per Board Report No. 08-117, to the Building Improvements project at Sylmar Park; and,
 - B. Approve the allocation of \$110,000.00 in Quimby Fees, from Sylmar Park Account No. 460K-SY for the Building Improvements project at Sylmar Park, as described in the Summary of this Report.
12. Take the following action regarding Tobias Avenue Park - Outdoor Park Improvements (W.O. #PRJ20326):
- A. Approve the allocation of \$34,625.65 in Quimby Fees, from Tobias Avenue Park Account No. 460K-TP for the Outdoor Park Improvements project at Tobias Avenue Park, as described in the Summary of this Report.

REPORT OF GENERAL MANAGER

PG. 5 NO. 10-161

SUMMARY:

Program History

Former State legislator, John P. Quimby, recognized that recreation and park facilities and programs reduce crime, enhance property values and improve the quality of life in our neighborhood and communities. They provide positive alternatives for youth, families and senior citizens that are needed in a large, urban metropolis. Mr. Quimby initiated State legislation, which permitted cities and counties to require the dedication of land, or the payment of a fee, as a condition of local residential tract map approval (subdivisions). The City of Los Angeles implemented the Subdivision (Quimby) Fees Trust in 1971 (Ordinance 141,422). The City Planning Department calculates fees for affected subdivisions and zone changes.

The Zone Change Park Fee was originated by City Councilmember Howard Finn. The Zone Change Ordinance was approved in 1985. This law applies only to the finalization of Zone Changes for multiple residential projects. The fee schedule for Zone Change is the same as for Quimby.

Some residential developments do not pay either Quimby or Zone Change park fees, paying only a small fee called the Dwelling Unit Construction Tax (\$200 per unit) which goes into the City's Sites and Facilities Fund.

The Department may only use Quimby and Zone Change Fees for park capital improvements; including, the acquisition of land, design and construction of park and recreational improvements, and park rehabilitation projects. Quimby and Zone Change fees may not fund expenses for park operations, materials and supplies, or equipment.

Allocations are made within one mile of a park facility for neighborhood parks and two miles for community parks from the point of collection to ensure that residents of new residential projects benefit from the facilities their funds helped to acquire, create, or improve. This distance represents a recommended service radius for neighborhood and community facilities outlined in the Public Recreation Plan of the City's General Plan. In addition, funds have historically been used in the Council District in which they were collected.

Program Process

This Plan and Allocation Program reflects the projects identified by Department staff, infrastructure needs, and the community. As a result of these discussions and input, a consensus for the proposed Quimby/Park Fees Plan for projects in Council District 7 has been determined. The Plan will use the Subdivision Fees Trust Account (Quimby) and the Zone Change Park Fees Trust Account (Zone Change).

REPORT OF GENERAL MANAGER

PG. 6 NO. 19-161

The following projects for Council District 7 have been identified:

- Andres Pico Adobe - Outdoor Park Improvements (W.O. #PRJ20239)
- Hansen Dam Recreation Area - Lake Improvements (W.O. #PRJ20121)
- Hansen Dam Recreation Area - Outdoor Park Improvements (W.O. #PRJ20041)
- Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F)
- Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153)
- Kagel Canyon Park - Outdoor Park Improvements (W.O. #PRJ20284)
- Northeast Valley Multipurpose Center - Outdoor Park Improvements (W.O. #PRJ20301)
- Panorama Recreation Center - Outdoor Park Improvements (W.O. #PRJ20302)
- Ritchie Valens Park - Outdoor Park Improvements (W.O. #PRJ20261)
- Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (W.O. #PRJ20201)
- Sylmar Park - Building Improvements (W.O. #PRJ20383)
- Tobias Avenue Park - Outdoor Park Improvements (W.O. #PRJ20326)

Allocation of Quimby Fees and Zone Change Fees to these projects should, except where noted below, be adequate and sufficient for the proposed projects to be implemented.

Andres Pico Adobe - Outdoor Park Improvements (W.O. #PRJ20239)

Andres Pico Adobe is located at 10940 North Sepulveda Boulevard in the Mission Hills community of the City. This 2.20 acre facility includes the historic Andres Pico Adobe (City of Los Angeles Historic-Cultural Monument No. 7). Due to the facilities, features, programs, and services it provides, Andres Pico Adobe meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

Department staff has determined that improvements to the outdoor park areas, including picnic areas, turf, landscape, and irrigation infrastructure, will benefit the surrounding community.

Currently, there is \$9,437.82 in unallocated Quimby fees available in the Andres Pico Adobe Account No. 460K-AO. Upon approval of this report, the Zone Change Fees listed below can be transferred to Andres Pico Adobe Account No. 460K-AO for the Outdoor Park Improvements project at Andres Pico Adobe:

- \$5,280.19 in from the Andres Pico Adobe Account No. 440K-AO

REPORT OF GENERAL MANAGER

PG. 7 NO. 10-161

The total Quimby Fees allocation for the Andres Pico Adobe - Outdoor Park Improvements (W.O. #PRJ20239) is \$14,718.01. These Fees were collected within one mile of Andres Pico Adobe, which is the standard distance for the allocation of Quimby Fees for neighborhood recreational facilities. It is anticipated that the funds needed exceed the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project will consist of exterior modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

Hansen Dam Recreation Area - Lake Improvements (W.O. #PRJ20121)

Hansen Dam Recreation Area is located at 11770 Foothill Boulevard in the Lakeview Terrace community of the City. This 1,449.54 acre facility provides a variety of recreational amenities and programs, including multipurpose fields, play areas, aquatics facilities, and walking and hiking trails, for the use of the local community. Due to the facilities, features, programs, and services it provides, Hansen Dam Recreation Area meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that safety improvements to the lake, including the installation of a new life guard tower, will benefit the surrounding community.

Currently, there is \$24,809.12 in unallocated Zone Change fees available in the Hansen Dam Recreation Area Account No. 440K-HG.

The total Zone Change Fees allocation for the Hansen Dam Recreation Area - Lake Improvements (W.O. #PRJ20121) project is \$24,809.12. These Fees were collected within two miles of Hansen Dam Recreation Area, which is the standard distance for the allocation of Zone Change Fees for community recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project will consist of exterior modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 8 NO. 10-161

Hansen Dam Recreation Area - Outdoor Park Improvements Park (W.O. #PRJ20041)

Department staff has determined that outdoor park improvements, including renovation of the existing baseball diamonds, turf, landscape, and irrigation infrastructure, and the installation of related site amenities such as fencing and signage, will benefit the surrounding community.

Currently, there is \$32,718.26 in unallocated Quimby fees available in the Hansen Dam Recreation Area Account No. 460K-HG. Upon approval of this report, the Quimby Fees listed below can be transferred to Hansen Dam Recreation Area Account No. 460K-HG for the Outdoor Park Improvements project at Hansen Dam Recreation Area:

- \$132,822.00 in Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Hansen Dam Recreation Area - Outdoor Park Improvements Park (W.O. #PRJ20041) is \$165,540.26. These Fees were collected within two miles of Hansen Dam Recreation Area, which is the standard distance for the allocation of Quimby Fees for community recreational facilities. It is anticipated that the funds needed exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project will consist of modifications to existing park facilities and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F)

Hubert H. Humphrey Memorial Park is a 9.52 acre park, located at 12560 Filmore Street, in the Pacoima area of the City. This park has several recreation features, including a swimming pool, game courts, gym, fields, etc. This facility serves the community with programs for youth, families and older persons, childcare services, and is a Clean and Safe Space (CLASS) park. Due to the facilities, features, programs and services it provides, Hubert H. Humphrey Memorial Park meets the standards for a Community park, as defined in the City's Public Recreation Plan.

On July 9, 2008, per Board Report No. 08-201, the Commission approved the allocation of \$135,978.49 in Quimby Fees and \$19,021.51 in Zone Change/Park Fees for the Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F). The scope of the approved Building Improvement Project included replacement of the existing Heating, Air Conditioning and Ventilation (HVAC) system.

REPORT OF GENERAL MANAGER

PG. 9 NO. 10-161

Department staff has determined that supplemental funding for the Building Improvements project at Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F1) is necessary to complete this project. Additionally, Department staff has determined that it is necessary to modify the scope of the Building Improvements project to include renovations to the recreation center roof, electrical systems upgrades, and associated building repairs including the installation of new gym floors.

Currently, there is \$8,904.00 in unallocated Quimby fees available in the Hubert H. Humphrey Memorial Park Account No. 460K-HA. Upon approval of this report, the Quimby Fees listed below can be transferred to Hubert H. Humphrey Memorial Park Account No. 460K-HA for the Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F):

- \$5,000.00 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00

The total Quimby Fees and Zone Change Fee allocation for Hubert H. Humphrey Memorial Park - Building Improvements (W.O. #PRJ1700F), including previously approved allocations, is \$168,904.00. These Fees were collected within two miles of Hubert H. Humphrey Memorial Park which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project has been previously evaluated for environmental significance, and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1), Class 2(1), and Class 31 of the City CEQA Guidelines.

Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153)

In Board Report No. 09-044, on February 18, 2009, the Commission approved the allocation of \$30,000.00 in Quimby Fees for structural modifications to the drains at the competitive pool at Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153) in order for the facility to be in compliance with the Virginia Graeme Baker Pool and Spa Safety Act. The Virginia Graeme Baker Pool and Spa Safety Act was enacted to ensure public safety in pools and spas through federal regulations that require the use of equipment that protects against entrapment, entanglement, or evisceration.

REPORT OF GENERAL MANAGER

PG. 10 NO. 10-161

Department staff has determined that supplemental funding for the Pool Improvements project at Hubert H. Humphrey Memorial Park - Pool Improvements (W.O. #PRJ20153) is necessary to complete this project. Additionally, Department staff has determined that it is necessary to modify the scope of the Pool Improvements project to include renovations to the swimming pool electrical and mechanical systems and associated upgrades.

Upon approval of this report, the Quimby Fees listed below can be transferred to the Hubert H. Humphrey Memorial Park Account No. 460K-HA for the Pool Improvements project at Hubert H. Humphrey Memorial Park:

- \$35,000.00 in Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Quimby Fees Account No. 460K-00
- \$46,114.00 in Quimby Fees, which were collected in Fiscal Year 2006-2007, from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Pool Improvements project, including previously approved allocations, is \$111,114.00. These Fees were collected within two miles of Hubert H. Humphrey Memorial Park which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project has been previously evaluated for environmental significance, and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1), Class 2(1), and Class 31 of the City CEQA Guidelines.

Kagel Canyon Park - Outdoor Park Improvements (W.O. #PRJ20284)

Kagel Canyon Park is located at 11435 Kagel Canyon Street in the Lake View Terrace community of the City. This 3.46 acre facility provides a children's play area, picnic areas, and a walking path for the use of the surrounding community. Due to the facilities and features it provides, Kagel Canyon Park meets the standard for a neighborhood park, as defined in the City's Public Recreation Plan.

Department staff has determined that outdoor park improvement, including the installation of new signage, picnic areas, benches, and walls/fencing, as well as turf, landscape, and irrigation infrastructure improvements, will benefit the surrounding community.

Currently, there is \$17,501.39 in unallocated Quimby fees available in the Kagel Canyon Park Account No. 460K-KA.

REPORT OF GENERAL MANAGER

PG. 11 NO. 10-161

The total Quimby Fees allocation for the Kagel Canyon Park - Outdoor Park Improvements (W.O. #PRJ20284) is \$17,501.39. These Fees were collected within one mile of Kagei Canyon Park, which is the standard distance for the allocation of Quimby Fees for neighborhood recreational facilities. It is anticipated that the funds needed exceed the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project will consist of modifications to existing park facilities and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

Northeast Valley Multipurpose Center - Outdoor Park Improvements (W.O. #PRJ20301)

Northeast Valley Multipurpose Center is located at 11300 Glenoaks Boulevard in the Pacomia area of the City. This 2.07 acre facility, which is operated by the Valley Interfaith Council, provides adult and senior programming for area residents. Due to its facilities and features, and the programs and services provided on site, Northeast Valley Multipurpose Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

On August 12, 2009, in Board Report No. 09-208, the Commission approved the allocation of \$5,647.36 in Quimby Fees for the Northeast Valley Multipurpose Center - Outdoor Park Improvements (W.O. #PRJ20301). The scope of the approved Outdoor Park Improvement project included improvements to the turf, landscape, irrigation infrastructure, picnic areas, and associated site amenities.

Department staff has determined that it is necessary to modify the scope of the Outdoor Park Improvements project (W.O. #PRJ20301) to include improvements to the building electrical and mechanical systems. These improvements are necessary for the facility to continue to meet the needs of the surrounding community. It is anticipated that the funds previously allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project has been previously evaluated for environmental significance, and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 4(3) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 12 NO. 10-161

Panorama Recreation Center - Outdoor Park Improvements (W.O. #PRJ20302)

Panorama Recreation Center is located at 8600 Hazeltine Avenue in the Panorama City area of the City. This 6.00 acre facility provides multipurpose fields, tennis and basketball courts, a splash pad, and a recreation center for the surrounding community. Due to its facilities and features, and the programs and services provided on site, Panorama Recreation Center meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

On August 12, 2009, in Board Report No. 09-208, the Commission approved the allocation of \$299,028.36 in Quimby Fees for the Outdoor Park Project (W.O. #PRJ20302) at Panorama Recreation Center. The scope of the approved Outdoor Park Improvement project included improvements to the turf, landscape, irrigation infrastructure, and associated site amenities.

Department staff has determined that it is necessary to modify the scope of the Outdoor Park Improvement project (W.O. #PRJ20302) to include improvements to the recreation center building electrical and mechanical systems. These improvements are necessary for the park to continue to meet the needs of the surrounding community. It is anticipated that the funds previously allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project has been previously evaluated for environmental significance, and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 4(3) of the City CEQA Guidelines.

Ritchie Valens Park - Outdoor Park Improvements (W.O. #PRJ20261)

Ritchie Valens Park is located at 10731 Laurel Canyon Boulevard in the Pacomia area of the City. This 25.77 acre facility provides multipurpose fields, tennis and basketball courts, a swimming pool, a skate plaza, play areas, and a recreation center for the surrounding community. Due to its facilities and features, and the programs and services provided on site, Ritchie Valens Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that outdoor park improvement, including the installation of new ADA accessible ramps and pathways, fencing, turf, landscape, and irrigation infrastructure improvements, will benefit the surrounding community.

On May 7, 2008, in Board Report No. 08-117, the Commission approved the allocation of \$1,000,000.00 in Quimby and Zone Change Fees for the Swimming Pool and Bathhouse Improvements project (W.O. #PRJ1506P) at Ritchie Valens Park. This project is now complete, and unexpended funding is available for reallocation to other projects.

REPORT OF GENERAL MANAGER

PG. 13 NO. 10-161

Upon approval of this report, Zone Change Fees in the amount of \$55,000.00, from a previous allocation of \$1,000,000.00 for the Swimming Pool and Bathhouse Improvements project (W.O. #PRJ1506P) at Ritchie Valens Park, can be reallocated to the new Outdoor Park Improvements project (W.O. #PRJ20261) at Ritchie Valens Park.

These Zone Change funds can be transferred from the Ritchie Valens Park Account No. 440K-PM to the Ritchie Valens Park Account No. 460K-PM and allocated to the Outdoor Park Improvements project (W.O. #PRJ20261) at Ritchie Valens Park.

The total Quimby Fees allocation for the Outdoor Park Improvements project at Ritchie Valens Park is \$55,000.00. These Fees were collected within two miles of Ritchie Valens Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project will consist of modifications to existing park facilities. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

Sepulveda Recreation Center - Swimming Pool, Recreation Center, and Outdoor Park Improvements (W.O. #PRJ20201)

Sepulveda Recreation Center is located at 8801 Kester Avenue in the Panorama City area of the City. This 10.59 acre facility provides multipurpose fields, tennis and basketball courts, a swimming pool, a play area, and recreation centers for the surrounding community. Due to its facilities and features, and the programs and services provided on site, Sepulveda Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that improvements to the swimming pool and bathhouse including to the pool recirculation systems and equipment, improvements to the recreation center buildings electrical and mechanical systems and associated upgrades, improvements to the outdoor park areas including turf, landscape, irrigation infrastructure, and the installation of new walkways, are necessary for the continued operation of the facility and will be of benefit to the surrounding community.

Currently, there is \$131,334.50 in unallocated Quimby fees available in the Sepulveda Recreation Center Account No. 460K-SL. Upon approval of this report, the Zone Change Fees listed below can be transferred to Sepulveda Recreation Center Account No. 460K-SL for the Swimming Pool, Recreation Center, and Outdoor Park Improvements project at Sepulveda Recreation Center:

REPORT OF GENERAL MANAGER

PG. 14 NO. 19-161

- \$33,353.77 from the Sepulveda Recreation Center Account No. 440K-SL to the Sepulveda Recreation Center Account No. 460K-SL
- \$20,680.00 in Quimby Fees, which were collected in Fiscal Year 2004-2005, from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Swimming Pool, Recreation Center, and Outdoor Park Improvements project at Sepulveda Recreation Center is \$185,368.27. These Fees were collected within two miles of Sepulveda Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed exceed the available funding, however, the identified improvements will be developed and prioritized with the community to match the funding being allocated.

Staff has determined that the subject project will consist of modifications to existing park facilities and minor alterations to exiting walkways. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) of the City CEQA Guidelines.

Sylmar Park - Building Improvements (W.O. #PRJ20383)

Sylmar Park is located at 13109 Borden Avenue in the Sylmar area of the City. This 19.78 acre facility provides multipurpose fields, tennis courts, a swimming pool, a play area, and recreation centers for the surrounding community. Due to its facilities and features, and the programs and services provided on site, Sylmar Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department staff has determined that building improvements, including the replacement of existing gym floors, and associated improvements, will benefit the surrounding community.

On May 7, 2008, in Board Report No. 08-117, the Commission approved the allocation of \$1,000,000.00 in Quimby and Zone Change Fees for the Swimming Pool and Bathhouse Improvements project (W.O. #PRJ1507P) at Sylmar Park. This project is now complete, and unexpended funding is available for reallocation to other projects.

Upon approval of this report, Quimby Fees in the amount of \$110,000.00, from a previous allocation of \$1,000,000.00 for the Swimming Pool and Bathhouse Improvements project (W.O. #PRJ1507P) at Sylmar Park, can be reallocated to the new Building Improvements project (W.O. #PRJ20383) at Sylmar Park.

REPORT OF GENERAL MANAGER

PG. 15 NO. 10-161

The total Quimby Fees allocation for the Building Improvements project at Sylmar Park is \$110,000.00. These Fees were collected within two miles of Sylmar Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project will consist of modifications to existing park facilities. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

Tobias Avenue Park - Outdoor Park Improvements (W.O. #PRJ20326)

Tobias Avenue Park is located at 9122 Tobias Avenue in the Panorama City area of the City. This 1.61 acre facility provides a children's play area, basketball courts, and picnic areas for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Tobias Avenue Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

On August 12, 2009, in Board Report No. 09-208, the Commission approved the allocation of \$70,713.28 in Quimby Fees for the Outdoor Park Project (W.O. #PRJ20326) at Tobias Avenue Park. The scope of the approved Outdoor Park Improvement project included improvements to the turf, landscape, irrigation infrastructure, and associated site amenities.

Department staff has determined that supplemental funding for the Outdoor Park Project (W.O. #PRJ20326) at Tobias Avenue Park is necessary to complete this project. Additionally, Department staff has determined that it is necessary to modify the scope of the Outdoor Park Improvement project to include renovations to the existing children's play area and basketball courts.

Currently, there is \$34,625.65 in unallocated Quimby fees available in the Tobias Avenue Park Account No. 460K-TP.

The total Quimby Fees allocation for the Outdoor Park Improvements project, including previously approved allocations, at Tobias Avenue Park is \$105,338.93. These Fees were collected within one mile of Tobias Avenue Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities. It is anticipated that the funds being allocated are sufficient to meet the scope of this project.

Staff has determined that the subject project has been previously evaluated for environmental significance, and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 4(3) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 16 NO. 10-161

Staff recommends approval of this Council District 7 Quimby/Zone Change Fees Plan for Projects and Allocation Program, as outlined above.

FISCAL IMPACT STATEMENT:

The approval of this Park Fees Project Plan and Allocation Program should not have any fiscal impact on the Department's General Fund, as the costs of future projects are anticipated to be funded by the collected Quimby/Zone Change Fees or other identified funding sources.

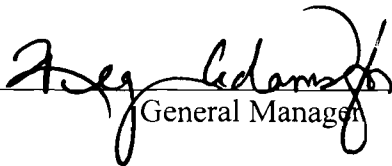
This report was prepared by Darryl Ford, Management Analyst II, Planning and Construction Division.

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE PARK – AWARD OF PROFESSIONAL SERVICES CONTRACT WITH WILLY BIETAK PRODUCTIONS, INC., FOR “DOWNTOWN ON ICE” OUTDOOR WINTER ICE SKATING RINK

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok am
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Professional Services Contract between the City of Los Angeles and the sole proposer, Willy Bietak Productions, Inc., substantially in the form on file in the Board Office, to provide an outdoor ice skating rink for the “Downtown on Ice” event in Pershing Square Park, in an amount not to exceed \$837,000, for a term of one year, with two (2) one-year renewal options exercisable at the General Manager’s sole discretion, subject to approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in it is employ with sufficient time and expertise to undertake these specialized professional services and that it is more feasible to secure these services by contract;
3. Find, in accordance with Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10), that the use of competitive bidding would be undesirable, impractical or otherwise excused by common law and the Charter because, unlike the purchase of a specified product, there is no single criterion, such as price comparison, that will determine which proposer can best provide an outdoor ice skating rink. In order to select the best proposer for this service, the Board finds it necessary to utilize a standard request for proposals process and to evaluate proposals received based upon the criteria included in the Request for Proposals (RFP). Also find that the narrower and more specialized competitive sealed proposal process authorized but not required by Charter Section 371, subsection (b), would not meet the Department’s needs and therefore opts to utilize the standard request for proposals process;

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-162

4. Direct the Board Secretary to transmit the proposed Professional Services Contract, concurrently, to the Mayor in accordance with Executive Directive No. 3 and to the City Attorney for approval as to form; and,
5. Authorize the Board President and Secretary to execute the Contract upon receipt of the necessary approvals.

SUMMARY:

Pershing Square Park's "Downtown on Ice" is the largest outdoor seasonal ice skating rink in the City of Los Angeles and is one of the City's premier winter holiday attractions. This event provides family entertainment and recreational activities for people of all ages.

On May 20, 2009, the Board approved the release of a Request for Proposals (RFP) for Pershing Square Park "Downtown on Ice" Outdoor Winter Ice Skating Rink in order to secure a multi-year term agreement (Board Report No. 09-132). On June 30, 2009, the RFP was advertised in local periodicals, posted on the Los Angeles Business Assistance Virtual Network (BAVN) and made available on the Department's website.

On August 11, 2009, a Pre-Proposal Conference was held to provide potential proposers with a review of the submittal documents and compliance documents.

On October 27, 2009, only one proposal was received, which was from Willy Bietak Productions, Inc.

As stipulated in the RFP, evaluation of the bid proposals was to occur in two levels. Level I would be a check and review for required compliance and submittal documents and Level II would be a comprehensive evaluation of the proposal. Proposers must successfully pass the first level to proceed to the next level.

Staff performed a Level I review of the following required documents:

Compliance Documents:

- 1) Proposer's Signature, Declaration and Affidavit
- 2) Disposition of Proposals
- 3) Affirmative Action Plan
- 4) Good Faith Effort Subcontractor Outreach
- 5) Living Wage Ordinance/Service Contractor Worker Retention Ordinance
- 6) Contractor Responsibility Ordinance Statement
- 7) Equal Benefits Ordinance Statement
- 8) CEC Form 50

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-162

Submittal Documents:

- 1) Cover Letter
- 2) Proposal Deposit
- 3) Experience and Qualifications
- 4) Proposed Design
- 5) Equipment Supplied
- 6) Proposed Staffing and Staffing Information
- 7) Proposed Total Payment Amount and Reduction Rate

Proposals are either Responsive (pass) or Non-Responsive (fail). The following is the complete Level I findings:

Willy Bietak Productions, Inc. was found Responsive in seven of the eight compliance documents and Responsive in all seven submittal documents (Attachment A).

As this was the only proposal, staff consulted with the City Attorney and was advised that the proposer could provide the missing compliance document (CEC Form 50) in order for staff to evaluate and if found to be otherwise a responsible proposal, the Board may consider the only proposal submitted and award a contract.

On December 10, 2009, Willy Bietak Productions, Inc. provided the CEC Form 50 compliance document. Since Willy Bietak Productions, Inc. was the only proposer, no other proposer was disadvantaged by the late submission of the requested document and the City Attorney has advised that the Board may consider an award to the only proposer.

Staff has reviewed the submittal documents and verified the proposer's background and experience. It is recommended that a Professional Services Contract to provide an outdoor ice skating rink be awarded to Willy Bietak Productions, Inc., for a term of one (1) year, with two (2) one-year renewal options exercisable at the sole discretion of the General Manager. Compensation will not exceed \$279,000 per year, and total compensation over three (3) years will not exceed \$837,000.

The above amount includes the building of the ice skating rink and installation of two party area platforms. In addition to the aforementioned goods and services, Willy Bietak Productions, Inc. will secure talent for the opening ceremony/press conference.

REPORT OF GENERAL MANAGER

PG. 4

NO. 10-162

Charter Section 1022 Finding

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the service.

On March 13, 2009 the Personnel Department completed a Charter Section 1022 review (Attachment B). It was determined that while City employees can perform some of the services, the Department does not have the necessary equipment or expertise to perform the core task of installing and maintaining the ice for an outdoor ice skating rink, nor the equipment or supplies to operate the skate rental services. Also, due to the temporary nature of the event, it would be necessary upon its conclusion to layoff staff hired specifically for this event. It is therefore more feasible to secure these services through an independent contractor.

FISCAL IMPACT STATEMENT:

There is no impact to the Department's General Fund as the operating expenses will be funded by revenue generated by the ice skating rink, Pershing Square Municipal Program Fund No. 301, Department 88, Account 012M and corporate sponsorship.

This report was prepared by Nancy Jeffers, Management Analyst II, Service Contracts Group, Administrative Resources Section, Finance Division.

Attachment A

WILLY BIETAK PRODUCTIONS, INC.

PERSHING SQUARE PARK "DOWNTOWN ON ICE" OUTDOOR WINTER ICE SKATING RINK RFP

LEVEL I EVALUATION

I. Compliance Documents		Submitted	In Compliance	Comments
1.	Proposer's Signature Declaration and Affidavit of Non-Collusion Page	yes	yes	
2.	Disposition of Proposals	yes	yes	
3.	Nondiscrimination, Equal Employment Practices and Affirmative Action Policies	yes	yes	
5.	Living Wage Ordinance (LWO)/Service Contractor Worker Retention Ordinance (SCWRO)	yes	yes	
6.	Contractor Responsibility Ordinance (CRO) Questionnaire	yes	yes	
7.	Equal Benefits Ordinance (EBO) Compliance Form	yes	yes	
8.	Bidder Certification City Ethics Commission (CEC) Form 50	no	no	Form not submitted. Staff requested a completed form on 12/10/2009 and received it on 12/10/2009.

II. Submittal Documents		Submitted	In Compliance	Comments
1.	Cover Letter	yes	yes	
2.	Proposal Deposit	yes	yes	
3.	Experience and Qualifications	yes	yes	
4.	Proposed Design	yes	yes	
5.	Equipment Supplied	yes	yes	
6.	Proposed Staffing and Staffing Information	yes	yes	
7.	Proposed Total Payment Amount and Reduction Rate	yes	yes	

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks

2. Contacts:

Department: Raymond Chang Phone No. (818) 243-6488 Fax No. 818-243-6451

CAO: Veronica Salumbides Phone No. (213) 473-7561 Fax No. 213-473-7514

3. Work to be performed:

The contract is to provide as-needed economic consulting services to provide management with information to plan and develop the Department's concession operations. The contract calls for providing market research and analysis, feasibility studies, profitability analysis, product evaluation, business development, facility design, and other technical services related to the development, planning, and maintaining of concessions.

4. Is this a contract renewal? Yes No (Contract No. 3228)

5. Proposed length of contract: Three years; amendment to extend contract by one year.

Proposed Start Date: Contract began June 8, 2007.

6. Proposed cost of contract (if known): \$99,000

7. Name of proposed contractor: Avant Garde Inc.

8. Unique or special qualifications required to perform the work:

The contractor must have expertise in planning and developing concessions, including experience with market research and analyses.

9. Are there City employees that can perform the work being proposed for contracting?

Yes No City employees can perform **some of** the work.

Classification	Department(s)	List Expires
Concessions Manager (9247)	Airports	Exempt class
Senior Management Analyst (9171)	Various	No list
Operations and Statistical Research Analyst, 1779	DWP, Housing, Planning, Police	2/19/2011
Management Analyst (9184)	Various	No list
Financial Analyst (1549)	Airports, Harbor, and ITA	7/28/2010
Management Assistant	Various	6/14/10
Graphics Designer	Airports, Cultural Affairs, DWP, Harbor, ITA, Library, Personnel, Planning, Police, Recreation and Parks, Transportation, Zoo	No list

If yes,

- a. Which class(es) and Department(s): Please see above.
- b. Is there sufficient Department staff available to perform the work? Yes No
- c. Is there a current eligible list for the class(es)? Yes No Please see above.
- d. Estimated time to fill position(s) through CSC process? Unknown due to hiring freeze.
- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing some of the work? Yes No

10. Findings

- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform some of the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY:

The Department of Recreation and Parks is requesting Charter Section 1022 Contract Review for market research, planning, and economic forecasting for concession operations. The request is for an amendment to the original contract which began in June 2007. The amendment calls for extending the contract for an additional 12 months only, without augmentation to the contract amount. The original 1022 Contract review report was not completed and thus this report was prepared for reference purposes. Although there are City classifications that perform some of the work, the scope of work and time line does not allow for completion of the project with the current staff.

Submitted by:

Cathy T. Tanaka
Cathy T. Tanaka

Approved by:

Shelly Del Rosario
Shelly Del Rosario

Date:

5-17-10

REPORT OF GENERAL MANAGER

NO. 10-163

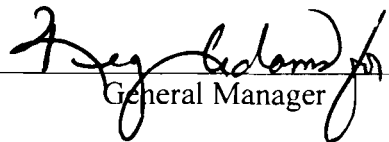
DATE: June 16, 2010

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NATIONAL RECREATION AND PARK ASSOCIATION FOOD PROGRAM GRANT

R. Adams _____	F. Mok _____
H. Fujita _____	*K. Regan <u>KR</u>
S. Huntley _____	M. Shull _____
V. Israel _____	


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the acceptance of a \$50,000 grant from the National Recreation and Park Association (NRPA), to promote the summer and before/after school food service programs, subject to approval of the Mayor and City Council; and,
2. Authorize the General Manager to represent the City and execute the corresponding grant agreement, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.6 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The NRPA has selected the Department to receive \$50,000 to support summer and before/after school food service programs. The grant is made possible through a major gift from the Walmart Foundation. The objective of the grant is to increase the number of children fed by 20% in two years across 15 park and recreation agencies across the country.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-163

The funding begins in June 2010 and runs through May 2011, and will be spent to expand the summer and our after school snack programs. Through this funding, the Department will have resources to conduct outreach and attract additional children to our sites for lunch and snacks.

The Department's "Summer Lunch Program" provides free nutritious lunches to youth ages 1 through 18 at 106 recreation centers citywide for nine weeks this summer, as well as an afternoon snack. Currently, we serve an average of 5,000 lunches daily in the summer and 4,500 daily snacks. The goal of the program is to ensure that children receive at least one nutritious and balanced meal per day when school is not in session. The program also offers after-school snacks in partnership with the Community Development Block Grant Funded "LA Kids" at 99 sites citywide for the remainder of the year.

FISCAL IMPACT STATEMENT:

This grant does not require a match and would provide funds to increase youth participation in the Summer Lunch Program. By increasing participation, the Department will be extending its reach to children in need and would receive increased reimbursement from the State, which would be used to provide additional resources for staffing and administrative costs of the program.

This report was prepared Alexa Esparza, Senior Management Analyst, West Region.

REPORT OF GENERAL MANAGER

NO. 10-164

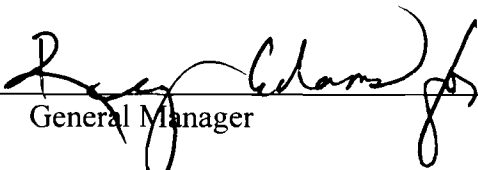
DATE June 16, 2010

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CALIFORNIA DEPARTMENT OF EDUCATION 2009-10 THROUGH 2011-12 FISCAL YEAR FUNDING FOR FACILITY RENOVATIONS AND REPAIRS AT THE JIM GILLIAM CHILD CARE CENTER

R. Adams _____	F. Mok _____
H. Fujita _____	*K. Regan <u>kr</u>
S. Huntley _____	M. Shull _____
V. Israel _____	



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the acceptance of \$15,267 from the California Department of Education (CDE) for 2009-10 through 2011-12 Fiscal Year Funding for Facility Renovations and Repairs at the Jim Gilliam Child Care Center; and,
2. Authorize the General Manager to represent the City and execute the corresponding grant agreement, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.6 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The Department is a current recipient of \$216,454 in CDE General Child Care Program funds, which provide grant monies to the Jim Gilliam Child Care Center for its subsidized preschool program. CDE has provided the 2009-10 through 2011-12 Fiscal Year Facility Repair and Renovation Funds to assist agencies in their efforts to maintain healthy, safe and accessible environments for children participating in state-subsidized child care and development programs. The Department has been awarded \$15,267 in funding for the Jim Gilliam Child Care Center.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-164

Funding will enable the Department to make necessary repairs and renovations without using City funds. The contract period is July 1, 2009 to June 30, 2012. All projects must be completed by June 30, 2012.

FISCAL IMPACT STATEMENT:

This grant does not require a match and will provide for needed renovations and repairs without using City funds.

This report was prepared by Alexa Esparza, Senior Management Analyst, West Region.

REPORT OF GENERAL MANAGER

NO. 10-165

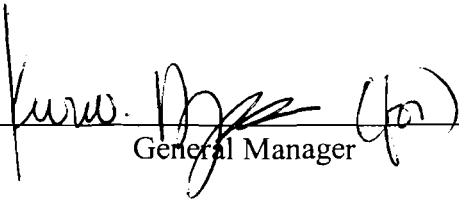
DATE: June 16, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS EAST – PACIFIC REGION

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	M. Shull	_____
*V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accepts the following donations, as noted in the Summary of this report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations East, Pacific Region, has received the following donations:

General Phineas J. Banning Residence Museum

Friends of Banning Museum donated \$62.47 for pizza for a staff training session for upcoming educational program for “Banning Heritage Week.”

Banning Recreation Center

Mr. D. J. Maynez donated \$125 to assist with sports activities.

Denker Recreation Center

S & S Worldwide donated balls and arts and crafts projects, with an estimated total value of \$150, to be used for the CLASS Parks Extreme Teens on Friday Nights.

King Craig Jumper World donated the use of a Moon Bounce, with an estimated total value of \$150, to be used for the “A Day with Santa” toy giveaway on December 19, 2009.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-165

Spark of Love (LAFD Station 15) donated toys, with an estimated total value of \$250, to be used for the "A Day with Santa" toy giveaway on December 19, 2009.

The Staples Center Foundation donated toys, with an estimated total value of \$500, to be used for the "A Day with Santa" toy giveaway on December 19, 2009.

Hope's Nest donated \$1,000 to be used for the "A Day with Santa" toy giveaway on December 19, 2009.

Elysian Therapeutic Recreation Center

The Los Angeles Theatre Academy donated a photo booklet, with the estimated total value of \$75, which captures the participants of a Thanksgiving performance at the Center.

Peck Park Recreation Center

Fran Kaveney donated \$135 to be used for Summer Day Camp.

Trinity Recreation Center

Audiences Unlimited, Inc. donated \$208 to be used for CLASS Parks Teen Club participation in the taping of the television show "Masters of Illusion."

Wilmington Recreation Center

Mr. Jack Babbitt donated \$500, to be used for supplies and refreshments for the "Springtime Splendor" Movie and Egg Hunt on April 3, 2010.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact to the Department's General Fund, except unknown savings, as donations may offset some expenditures. All cash donations were deposited into the various facilities' Municipal Recreation Program (MRP) accounts for program-related expenses.

Report prepared by Olujimi A. Hawes, Management Analyst II, Pacific Region

REPORT OF GENERAL MANAGER

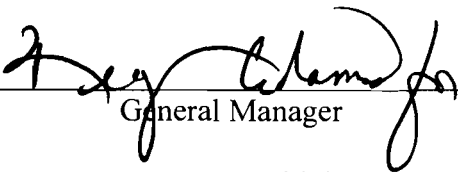
NO. 10-166

DATE June 16, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) City Clerk, relative to naming the new Safe Park Skate Park Plaza at Rancho Cienega Park after Charmette Bonpua.

2) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending April 30, and May 7, 2010.

3) Twenty Communications relative to issues in an around Oakwood Recreation Center.

4) Bill Mouzi, two communications to the General Manager, relative to events at Lake Balboa Park.

5) Bernadette Soter, Greater Griffith Park Neighborhood Council, to the City Council, relative to proposed fees for the Los Angeles Zoo parking lot.

Recommendation:

Note and file. The matter was acted on at the May 17, 2010 Board Meeting.
(Report No. 08-83)

Note and file.

Note and file.

Note and file.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-166

- 6) Charles, relative to anticipated problems at an event in Sepulveda Basin. Refer to General Manager.
- 7) Ken Tennen, relative to his encounters with staff at the Sepulveda Garden Center. Refer to General Manager.
- 8) Rabbi Eliezer Eidlitz, Executive Director Emek Hebrew Academy, relative to the re-naming of Magnolia Park. Refer to General Manager.
- 9) Oaks Homeowners Association, relative to a proposed parking fee at the Los Angeles Zoo in Griffith Park. Refer to General Manager.
- 10) Robert Lenzie, relative to proposed golf fees. Refer to General Manager.
- 11) Miriam Dodge, The Federation of Hillside and Canyon Associations, Inc., relative to the need for park rangers. Refer to General Manager.
- 12) Maura Hegarty, New York City Department of Parks & Recreation, requesting information as to how the Department operates. Refer to General Manager.
- 13) John Jones, relative to the 81st anniversary of Holmby Golf Course. Note and file.
- 14) William Lincoln, relative to a coyote seen in Orcutt Ranch Horticultural Center. Refer to General Manager.
- 15) Wendi Riser, relative to Hermon Dog Park. Note and file.
- 16) Duane N. Bronk, Manager, Griffith Park Pony Ride, Inc., to Raymond Chang, Sr. Management Analyst I, relative to negotiating a new contract with the City. Note and file.
- 17) Robert Eicks, relative to increases in Golf Green Fees. Note and file.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

This item not included in the package

Memorandum: Hansen Dam - Children's Museum of Los Angeles
Status Report

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORT:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
01/20/10	01/20/10	07/20/10
10-020	Old Encino Fire Station No. 83 - Transfer of Jurisdiction to Expand the Encino Community Center and Site Refurbishment	
02/17/10	03/15/10	09/15/10
10-043	Amendments to the Park Advisory Board Member Handbook	

BIDS TO BE RECEIVED

06/29/10 North Atwater Park - Expansion (W.O.#SZW00031) and Creek Restoration (W.O.#E1907211)

QUALIFICATIONS TO BE RECEIVED:

06/22/10 Specialty Concrete Structures

PROPOSALS TO BE RECEIVED:

06/08/10 Pershing Square - Winter Theme Lighting

07/20/10 Cheviot Hills Recreation Center - Tennis Professional Concession

TBD Film Production Instruction (CLASS Parks)

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Hansen Dam Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Professional Concession