

**APPROVED**  
MAY 20 2009

REPORT OF GENERAL MANAGER

NO. 09-144

DATE May 20, 2009

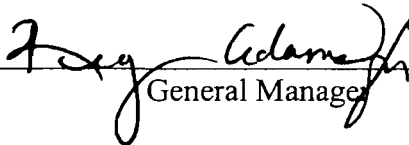
**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SENIOR CITIZEN NUTRITION PROGRAM - AMENDMENT TO  
MEMORANDA OF AGREEMENT BETWEEN RECREATION AND PARKS  
AND CONGREGATE MEALS SITES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
*V. Israel	<u>VS</u>	M. Shull	_____

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment to the three-year Memorandum of Agreement (MOA), between the City of Los Angeles Department of Recreation and Parks (Department) and the Israel Levin Senior Adult Center and the MOA between the Department and West L.A. Japanese Center, for continuing to provide facilities where seniors can receive meals in a congregate setting;
2. Direct the Board Secretary to submit concurrently the proposed Amendments to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form; and,
3. Authorize the General Manager to execute the Amendments subsequent to all necessary approvals.

SUMMARY:

The Senior Citizen Nutrition Program (SCNP) is part of a larger program federally funded by the Older American's Act (OAA) through the City of Los Angeles Department of Aging (DOA). SCNP is a two phase program, one provides home delivered meals, and the other provides meals in a congregate setting. Senior citizens can participate in this program and receive healthy meals for little or no cost. The facilities are provided by non-profit organizations dedicated to serving the senior citizen population.

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The Board approved three-year MOA's for these centers (Board Report No. 07-257), which have been fully executed. The contracts call for payment of a monthly fee for the use of the individual centers; \$100 for Israel Levin Senior Adult Center, and \$125 per month for the West L.A. Japanese Center. The contracts however were erroneously written such that the amounts that were given for the contract limits (\$1,200 and \$1,500 respectively) were only sufficient for one year. The proposed amendment revises condition number one (1) under the section entitled "Compensation and Schedule of Payment" to read that the amounts previously given are "per annum" amounts.

The contract between the Department and DOA requires that an agreement be in place with each of the congregate meal sites. Their primary responsibilities include providing sufficient numbers of tables and chairs and maintaining clean dining areas. Department responsibilities include providing the food and food service items for the program participants. The grants are awarded in three-year cycles and the previously executed agreements were made to cover this time frame.

### FISCAL IMPACT STATEMENT:

The Israel Levin Senior Adult Center receives \$100 in monthly rental charges, and the West L.A. Japanese Center receives \$125 monthly for facility rental. These charges are paid with OAA grant funds and represent no fiscal impact to the Department's General Fund.

This report was prepared by Olujimi A. Hawes, Management Analyst II, Pacific Region.