

REPORT OF GENERAL MANAGER

NO. 05-281

DATE October 19, 2005

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REQUEST THE CITY PURCHASING AGENT TO EXERCISE THE FOURTH RENEWAL PERIOD FOR THE CONTRACT FOR THE PROVISION OF CONCRETE GROOVING AND TEXTURING FOR SPORTS SURFACES IN CITY FACILITIES

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General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Request the City Purchasing Agent, Department of General Services (GSD) to proceed with exercising the fourth renewal period for Contract # 57706, Concrete Grooving and Texturing for sports services, through September 30, 2006; and,
2. Find, in accordance with Charter Section 1022, that the Department does not have the personnel available in its employ with the appropriate training and expertise to groove and texture sports courts, and that the quantity of work is dependent on availability of special funds which cannot be predicted, and that for both reasons it is more feasible and economical to secure these services by contract.

SUMMARY:

The Department's Citywide Facility Repair Section currently uses City Contract No. 57706 in connection with the Department's multi-year refurbishment program for tennis courts. To the extent funding and staff are available, the Department's objectives in the program are to resurface courts in pay-for-reservation tennis system about every three years, and non-pay courts every four years. The process requires removal of tennis court coatings and subsequent grooving or other surface preparation for re-application of new coatings. The safe and efficient method for removing the coating and preparing the surface, without damage to the underlying court surface, is by use of a special machine with high speed cutting blades, which removes the coating without over-abrading the surface, and is environmentally sound, in that it does not produce dust, water-borne debris, or high noise. This removal process has been performed by City contractors under Contract No. 57706.

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City employees purchase and apply new coatings after the contractor is finished, along with re-stripping the courts.

Contract No. 57706 is expiring, but GSD can exercise an option so that service may continue for another year. Department staff does not have the equipment and training to perform the removal portion of the work. The machine used so advantageously by the current contractor is proprietary; the contractor has a patent on the machine and does not sell the machine. Over the preceding four years, this contractor has removed coatings on an average of 24 courts a year, for an average annual cost of approximately \$75,000.00. Given the unavailability of the machine most suitable for this work, and relatively low annual expenditure, it is not practical for the Department to attempt procuring similar equipment and training staff to use it. Also, annual funding for tennis court refurbishment is not guaranteed, so attempting to hire staff to train for this function could be problematic if funding is not continued. Funding has been cut and only partially restored in the last two fiscal years.

### FISCAL IMPACT STATEMENT:

Use of this contract is subject to availability of funds set aside for the purposes of tennis court refurbishment annually in the General Fund. To the extent funds are available for work, use of this contractor, with his patented machine, in connection with City staff to re-apply the surface, maximizes efficient use of the funds, and allows more courts to be refurbished.

Report prepared by Linda Barth, Senior Management Analyst II, Administrative Resources Division