

REPORT OF GENERAL MANAGER

NO. 05-66

DATE March 16, 2005

CD. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EAST WILMINGTON RECREATION CENTER - STRUCTURAL ROOF FRAMING SYSTEM (W.O. #E170365F) - REVIEW OF BIDS AND AWARD OF CONTRACT

* K. Chan	<u>kc</u>	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	G. Stigile	_____

Robert H. Jensen (for)
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Find that United Riggers & Erectors, Inc., with a bid of \$299,888.00, is the lowest responsible bidder for the East Wilmington Recreation Center - Structural Roof Framing System;
2. Award the contract in the total award amount of \$299,888.00, to United Rigger & Erectors all according to plans and specifications;
3. Request the Department of General Services to encumber funds in the amount of \$299,888.00, from the following Department of General Services fund and account numbers under the awarding authority of this Board Report; and,

<u>FUND</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>
100/40	3180	\$299,888.00

(The funds identified were previously appropriated to the Department of General Services under an executed MOU, approved by the Board in Report No. 04-46, and Council File No. 04-0176.)

4. Direct staff to prepare a contract, subject to approval by the City Attorney, after which the Board President and Secretary be authorized to execute same after the appropriate signatures

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by the other parties thereto and approval of form by the City Attorney have been obtained thereon.

SUMMARY:

On February 18, 2004, Board of Recreation and Parks Commissioners approved a MOU between Recreation and Parks (RAP), Department of General Services (GSD), and the Bureau of Engineering (BOE) of the Department of Public Works, for the construction of the new recreation center building (Board Report No. 04-46). However, at that time the City Attorney's Office had determined that subcontract work for GSD projects must be awarded through a public bid process when GSD had no vendor which was previously approved by the City to perform specified portions of work. For the purpose of this bid, the term "project" in general, refers only to the structural roof framing system component for the overall recreation center. GSD is responsible for the construction of the overall East Wilmington new Recreation Center Project and will be responsible for coordinating the work contained in this bid.

On November 3, 2004, the Board approved final plans and call for bids for the East Wilmington Recreation Center Structural - Roof Framing System (W.O. #E170365F), located at 918 North Sanford (Board Report No. 04-330).

On February 1, 2005 the following bid was received:

<u>Designer</u>	<u>Estimate</u>
Castro-Blanco, Piscioneri/Aquitectonica	\$130,000.00
<u>Bidder</u>	<u>Base Bid</u>
United Riggers & Erectors, Inc.,	\$299,000.00

United Riggers & Erectors, Inc., submitted the only bid as shown above. Although the base bid is in excess of the City's estimate, which had originally been based on GSD providing some of the material and labor components of the roof system and this bid provides for the complete roof system to be supplied and installed by the bidder, there are sufficient funds to award the base bid and to allow for contingencies during the construction of this project. The award of the base bid is time sensitive to avoid delaying GSD on the overall completion of the project. GSD is currently constructing the walls of the recreation center and will be ready to coordinate the roof framing system work contained in this bid in the very near future.

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There are funds currently available to award the contract for this project in the following accounts:

<u>FUND</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>
100/40	3180	\$ 299,880.00

Staff has reviewed the outreach effort made by United Riggers & Erectors, Inc., and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained a MBE/WBE participation of 13% and satisfied 100 of the 100-point requirements outlined by the Board's outreach program. The outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

The City Attorney and staff have reviewed the bids submitted by United Riggers & Erectors, Inc., and found them to be in order. United Riggers & Erectors, Inc., is the lowest responsible bidder.

The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by Ray Araujo, Project Manager, and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: UNITED RIGGERS & ERECTORS, INC., **Bid Date:** FEBRUARY 1, 2005
Project Name: EAST WILMINGTON RECREATION CENTER – STRUCTURAL ROOF FRAMING SYSTEM –
W.O. #E170365F

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposer's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-5172; or by mail to the Bureau of Engineering, Project Award and Control Division, 600 S. Spring, 6 th Floor, Los Angeles, Ca. 90014		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a placeholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED				100
MBE/WBE % ACHIEVED:				13%

MBE=13% WBE=0% PRIME=87