

REPORT OF GENERAL MANAGER

NO. 05-153

DATE June 1, 2005

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **QUIMBY/PARK FEES APPROPRIATION FOR PROPERTY PRE-ACQUISITION COSTS IN COUNCIL DISTRICT 5**

J. Combs	_____	H. Fujita	_____
*S. Huntley	<u><i>[Signature]</i></u>	B. Jensen	_____
J. Kolb	_____	F. Mok	_____
K. Regan	_____		

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the appropriation of \$30,000.00 in Quimby/Park fees from Dept 89, Fund 302, Account 460K WP to pay pre-acquisition costs relative to the future acquisition of property in Council District 5.

SUMMARY:

The Fifth Council District has asked the Department of Recreation and Parks to acquire a 12,500 square feet vacant parcel of property located in Council District 5 adjacent to the Westwood Library. A formal appraisal and Environmental Phase I Site Assessment are needed before requesting the Board to give preliminary authorization to acquire the property.

Currently, the Quimby Fees account at Westwood Park and Recreation Center (account 460K WP) has \$376,285.00 available to fund the \$30,000.00 needed for the formal appraisal and Environmental Phase I Site Assessment procedures. The fees were collected within two miles of the Westwood Park and Recreation Center and the subject property, which is the standard distance for the allocation of Quimby/Park fees. Therefore, it is recommended that the Board approve the appropriation of \$30,000.00 in Quimby/Park fees at Westwood Park and Recreation Center (account 460K WP).

Real Estate Division staff will use the \$30,000.00 in Quimby/Park fees to hire consultants to complete the formal appraisal and Environmental Phase I Site Assessment necessary to acquire the property.

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Council District 5 and West Region staff support the recommendation as set forth in this Report.

FISCAL IMPACT STATEMENT:

There is \$30,000.00 available in Quimby Fees to cover the cost for Formal Appraisal and Environmental Phase I Site Assessment procedures. Therefore, there is no fiscal impact on the General Fund for Fiscal Year 2005-2006. Future operation and maintenance costs can not be determined until acquisition and development plans are completed.

This Report was prepared by Vivien Quintos, Management Analyst II, Grants Administration, and Camille D. Walls, City Planner, Planning and Development