

REPORT OF GENERAL MANAGER

NO. 05-19

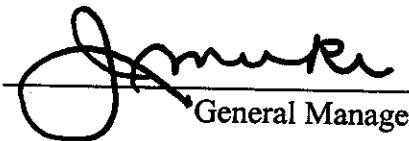
DATE January 19, 2005

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **PARTHENIA PARK - PARK IMPROVEMENTS (W.O. E170337F) - GENERAL SERVICES DEPARTMENT MEMORANDUM OF UNDERSTANDING - FINAL ACCEPTANCE**

* K. Chan	<u>kc</u>	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	G. Stigile	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept the work under the Memorandum of Understanding (MOU) with the General Services Department (GSD) as outlined in the body of this report; and
2. Authorize the Board Secretary to furnish GSD with a letter of completion.

SUMMARY:

The construction project for the park improvements at Parthenia Park was awarded to GSD Construction Forces Division on June 4, 2003, when the project could not be awarded by competitive bid because no responsive bids were received, likely due to the limited project scope and budget. The park improvements constructed for this project include steel tubular fencing and access gates along the perimeter of the park, security lighting, new picnic and game tables, new park benches, new trees, and modifications to existing playground equipment.

The original award amount specified in the MOU was not to exceed \$207,000.00. This amount included a 10% construction contingency amount for change orders. Construction on the project began in November 2003, under an MOU between the Department, Bureau of Engineering, Construction Management Division (BOE), and GSD.

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BOE completed the contract administration of the project under the Prop K Program, and advised the Department that GSD completed the project as of August 12, 2004, and that the quality of the work is excellent. The project was completed within the budget approved by the Board for a total cost of \$192,630.00. The base contract amount was \$189,051.00. The total amount of change orders was \$3,579.00 which is only 1.9% of the base contract amount.

There are no contract compliance or labor issues with the work done under this MOU, because the construction work was completed by City employees.

Report prepared by Alice Gong, and reviewed by Neil Drucker, Recreational and Cultural Facilities Program, Bureau of Engineering.