

City of Los Angeles - Department of Recreation and Parks  
Victory Vineland Recreation Center  
11117 Victory Blvd.  
North Hollywood, CA 91606  
(818)985-9516

## **Recreation Instructor –Dance/Ballet (2 positions)**

**Available Hours:** Up to 10 hours per week  
Various shifts Monday-Saturday, 10:00am-7:00pm  
Hours are not guaranteed and based on program enrollment  
Availability for all 8 weeks of programming

**Job Description:** Provide instruction in the art of Ballet.

**Responsibilities:**

- Greet parents and youth during check in and/or check out
  - Facilitate and supervise various Ballet classes for in a recreation center setting
  - Have reliable transportation
  - Support the Recreation Coordinator and/or Director in maintaining a consistent program schedule for 8 weeks
  - Ability to teach youth effectively in a positive environment
  - Exercise good judgment, courtesy, and tact with parents, the public, staff, and other agencies
  - Employ methods that instill safety of each participant and be able to apply Recreation & Parks policy and procedures daily
- Qualifications:
- Experience in instructing and/or implementing instructions in one or more physical fitness activities and sports
  - Experience working with a group of 10 or more students. Ability to work with children as young as 3 years old is preferred.
  - Strong customer service and communication skills preferred
  - Actively lead children and work independently, as well as collaboratively, as needed
  - Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor
- Ability to participate in all Coaching activities including walking, standing and demonstration of event skills which may include running and jumping, squatting, kneeling, lifting/carrying at least 25 lbs.
- Ability to have exposure to the sun for 3 or more hours at a time
  - Willingness to follow directions, be on time, and reliable

To Apply Send Resume To:  
Sandra Sedano, Recreation Facility Director  
Email: [Sandra.sedano@lacity.org](mailto:Sandra.sedano@lacity.org)

Last Day to Apply: February 14, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:  
[https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)