

### **CITY OF LOS ANGELES**

# Department of Recreation and Parks CITYWIDE AQUATICS DIVISION



Web Site: <a href="mailto:www.laparks.org">www.laparks.org</a> Email: <a href="mailto:citywide.aquatics@lacity.org">citywide.aquatics@lacity.org</a>

#### SEASONAL PART-TIME JOB ANNOUNCEMENT

#### SEASONAL POOL MANAGER I

(Code No. 2409)

This position is exempt from civil service.\*

#### THIS EXAMINATION IS GIVEN TO FILL USA SWIMMING COACHING POSITIONS ONLY

**SALARY:** \$24.18/hour (The current salary is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer).

**DUTIES:** Lead aquatic facility staff; act as a lifeguard; assist in the operation of a municipal pool and is in charge in the supervisor's absence; conduct swimming and lifesaving classes; organize and coach water sports; organize and lead aquatic camp, develop, direct and promote the activities of a municipal swimming pool; and instruct in swimming and lifesaving techniques.

Work assignment will be with the PLAYLA Swim Team program. Those that wish to work outside of the PLAYLA Swim Team program may work limited hours outside of the PLAYLA Swim Team program with approval from Aquatics Upper Management if all required certifications, manager workshops and in-service training is completed.

It is expected that PLAYLA Swim Team Pool Managers will work a minimum of ten (10) hours per week and if qualified may work up to ten (10) additional hours outside of the PLAYLA Swim Team hours with approval from Aquatics Upper Management.

#### REQUIREMENT(S)/MINIMUM QUALIFICATIONS:

#### 1. EXPERIENCE:

- Two (2) full summer seasons paid experience as a Los Angeles City Lifeguard; and
- Attend all mandatory manager training prior to Opening Day.
- Must have knowledge of competitive rules, including techniques, and event/tournament operations; <u>and</u>
- 4 seasons or more coaching at the level of USA, Collegiate, High School, or Novice Swimming; or
- 2 years or more participating in USA, Collegiate, High School, or International Swimming
- **2. AGE:** 18 years of age by position start date. Proof of age with picture ID will be required at the interview

#### 3. CERTIFICATION:

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

(OVER)

- Proof of USA Coaching Certification (cost reimbursed by USA Swim) must be submitted to Citywide Aquatics Office no later than 4 weeks after appointment.
- For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment may be found at: <a href="https://clkrep.lacity.org/onlinedocs/2021/21-0921\_ord\_187134\_8-24-21.pdf">https://clkrep.lacity.org/onlinedocs/2021/21-0921\_ord\_187134\_8-24-21.pdf</a> (Download PDF reader).

#### 4. EXAMINATION:

ORAL INTERVIEW: Weighted 50%; COACHING ASSESSMENT: Weighted 50%

#### 5. ONLINE REGISTRATION:

Use this link to register: http://bit.ly/TSLAPOSITION



**OPEN UNTIL FILLED.** 

Placement of a candidate is determined by rank on the eligibility list, the number of vacancies, availability, and previous work record.

## SEASONAL POOL MANAGER I VIRTUAL INTERVIEW AND COACHING ASSESSMENT

Candidates will be notified via email for interview and assessment.

BY APPOINTMENT ONLY

<sup>\*</sup>The City of Los Angeles does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, gender identity, gender expression, creed, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome. Applicants or employees who believe that they have been discriminated against are encouraged to contact the Office of Discrimination Complaint Resolution at (213) 473-9123.