



CITY OF LOS ANGELES- Department of Recreation and Parks

CABRILLO BEACH BATHHOUSE

3800 Stephen M. White Drive. San Pedro, CA, 90731

Office: (310) 548-7554

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www.laparks.org



SPORTS PROGRAM RECREATION ASSISTANT

AVAILABLE HOURS:

Monday – Friday (2 days) 3pm – 7pm / Saturday 8am-3pm_ May vary based on registration and program needs. Approximately up to 10 total hours per week.

DUTIES & RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO: Under general supervision, assist Full-time recreation staff by Coaching for Youth Beach Sport Programs (Flag Football, Soccer and/or Volleyball) at Cabrillo Beach Bathhouse, and participate in other work involving the application of specialized knowledge and skills in sports for youth ages 5-17 in age divisions: (5-6) (7-8) (9-10) (11-12) (13-14) (15-17). Youth Sports include Girls Play LA (GPLA) and Play LA Coed Beach Flag Football, Soccer and/or Volleyball programs. Instruct youth regarding the rules; assist with scheduling and conducting leagues and clinics; referee and umpire league games; interpret game rules; interact with the public; maintain Coaches, Sports Official, Player and Parent code of conduct policy; render first-aid in cases of minor injury, if trained; and related work assigned by the full-time staff of the recreation facility.

QUALIFICATIONS:

- **Current Valid California Driver's License**
- Documented Recreation and Supervision experience with children ages 5-17 years. Willing to work various hours, initiative is expected.
- Knowledge of Beach Flag Football, Soccer and/or Volleyball rules.
- Demonstrate responsibility, creativity, sportsmanship, support and patience working with children.
- Applicants with Positive Coaching Alliance Training or other Coaching certifications preferred.
- Possession of CPR and First Aid certificate is preferred
- Utilizes quality customer service skills and techniques and effective communication skills (orally and in writing).
- Establishes and maintains effective working relationships with the public, staff, and other agencies.

PHYSICAL REQUIREMENTS:

- This position requires setting up and taking down program/activity equipment and any other related materials.
- Active participation in all aspects of the program may include the ability to stand, walk, stoop, kneel, crouch, and/or reach for extended periods of time.
- Ability to lift, push, pull, carry a minimum of 15 lbs.

Last Day to Apply : February 7 , 2024

E-mail your resume with the subject line **SPORTS PROGRAM RECREATION ASSISTANT** to:

Karl.Stephens@lacity.org

Senior Recreation Director

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf