

CITY OF LOS ANGELES, DEPARTMENT OF RECREATION AND PARKS  
**PARK RANGER DIVISION**  
4730 CRYSTAL SPRINGS DR  
LOS ANGELES, CA, 90027

**Part-Time SECURITY OFFICER EXEMPT:**

Salary: **\$22.42 per hour** a uniform maintenance allowance and maybe a night rate bonus depending on schedule. (There is a yearly maximum of 1040 hours for this classification)

**Job Type:**

This position is an exempt intermittent part time position. Which means the applicant did not take a civil service examination and was not appointed from a civil service eligible list. An intermittent part-time employee may not work more than 1,039 hours per service year. A service year means each period of twelve (12) consecutive months of employment following an employee's entrance or re-entrance into service with the city. An intermittent part-time position is not a permanent position. A Security Officer's work schedule is based on the needs of the department.

**Description of Duties:**

A Security Officer assists Park Rangers with task oriented assignments at city owned parks, buildings, and other facilities, answers questions, directs visitors, locks gates and facilities, conducts traffic control, administers first aid and CPR, assures that only authorized persons enter buildings, yards, and other restricted areas; may make preliminary investigations of accidents; thefts and disturbances; may issue warnings or citations for illegal parking; keeps required records; may testify in court; and may detain violators for peace officers.

Security Officers may either serve at a stationary post or travel from facility to facility by city vehicle depending on assignment.

**Qualifications:**

Candidates must possess a high school diploma or equivalent and be at least 18 years of age. Candidates must possess a valid California driver's license prior to appointment. Security Officers are required to pass a pre-employment background investigation, including fingerprinting, criminal history, employment history, and driving record checks as a condition of employment.

At the time of application, candidates must possess the following certifications:

1. Baton permit (Consumer Affairs permit) or equivalent 8-hour course
2. O.C. (chemical agent trained) or equivalent 2-hour course
3. C.P.R. and First Aid cards
4. California State Guard card

**Interested applicants should email resumes to:** [Sharie.Abajian@lacity.org](mailto:Sharie.Abajian@lacity.org). The subject of the email should say "SECURITY OFFICER EXEMPT APPLICATION - your name".

**Last Day to Apply:** Open until sufficient applications are received.

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: [https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)